

Dec. 5,2023

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Dec. 5,2023 with the following members present: Rudebusch, Saathoff, Tulson, Noem and Roe. No one absent. John Delzer States Attorney was also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Roe seconded by Noem to approve the Agenda as posted. All members voting aye. Motion Carried.

MINUTES: Motion by Noem seconded by Saathoff to approve the minutes of Nov. 21,2023 All members voting Aye. Motion Carried.

EXECUTIVE SESSION: Motion by Roe seconded by Noem to go into executive session at 9:30 am for personnel reasons SDCL 1-25-2 (1) All members voting aye. Motion Carried. The Chairman declared them out at 9:45

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. He said the State will take bids Dec. 6 on the tearing down of the overhead bridge. He requested permission for the highway dept employees to attend a safety meeting in Watertown on Jan. 30-31 which is paid by the insurance company. This is a required course. The Board approved such. He stated that Lamb Motors in Onida have state bids on pickups. The State had ordered more than they needed so these were available at State Bid prices for first come basis. He would like to try and purchase a half ton pickup. He would then surplus his 1992 pickup with 320,000 mileage and a 2001 pickup that has 322,000 mileage on it. The Board thought maybe to order one half ton Ford and one three-quarter ton Chevrolet. Bryan called the half ton pickups are already gone. Motion by Noem seconded by Saathoff to purchase a 2024 Chevrolet Silverado three quarter ton from Lamb Chevrolet on state bids for 44,952.00 and a new three-quarter ton 2023 Ford from Lamb Motor Company on state bids for 48,925.00 All members voting Aye. Motion Carried.

PUBLIC COMMENT: No public comment was received.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. Hayti Town has a 2007 cop's vehicle they would like to sell. They just put \$3,037 of repairs in it. They would want \$5,500 for it. Chad stated they could not use it for patrol but might be able to use some of the equipment out of it. The Board stated to let Hayti Town surplus it to sell as the County does not wish to purchase it at this time. He stated he is on the list at Lamb Motors for a new vehicle.

NACO PAYMENT: NACO worked hard to get 64 of our 66 counties at least 100,000 each of money to use as the county sees fit. The LACTF dollars were to be used to help those counties that have public lands and don't receive any property tax dollars on such. NACO is asking for 1% or 1000.00 to establish a Center for Public Lands. If the county does not pay such the SDACC will have to cover these costs. Motion by Noem seconded by Tulson to pay the \$1,000.00 on this. All members voting aye. Motion Carried.

FIRST READING ORDINANCES: The Board held the first reading for Ordinance 2023-09 on General Provisions and Ordinance 2023-10 to classify the following Government Lots 4 and 5 except for currently platted portions thereof, in Section 16-Twp 113 North Range 52 West of the 5<sup>th</sup> PM from Agricultural District to Lake Park District. Second Reading will be held on Dec. 19,2023 at 10:30 am

EXECUTIVE SESSION: Motion by Tulson seconded by Roe to enter into Executive Session at 11:20 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 11:35

New Hire: Ashley Mischke had declined the Deputy Director of Equalization position. Motion by Noem seconded by Roe to hire Pamela Wilson as Deputy Director of Equalization with a start date of Jan. 2, 2024 at the rate of 17.85 per hour with a six month probation period and also to put Michaelle Gilbertson office mgr at 19.00 per hour effective Nov. 1 All members voting aye. Motion Carried.

UTILITY INSTALLATION PERMIT: Motion by Tulson seconded by Noem to authorize the Chairman to sign the boring permit from Houde Excavating for a 12" yellowmite for Estelline Township range 51 and 52 W Section 36 adjacent to 465 Ave. All members voting aye. Motion Carried.

Commission meeting dates for Jan. will be Jan. 9 and Jan. 23 due to holiday and five Tuesdays in Jan.

CLAIMS PAID: COMMISSIONER: Hamlin County Publishing 614.88 Leland Roe mileage 67.32 Douglas Noem mileage 91.80 Randall Rudebusch mileage 52.02 Larry Saathoff mileage 61.20 SDACC Prof service 1000.00 Burt Tulson mileage 28.05 total Gross salaries for complete dept 5600.00 benefits 1246.44 Total Commissioners expense 8761.71

COURT: Yesika Munoz interpretor fees 187.50 mileage 25.50

AUDITOR: ITC phone 97.15 Office Peeps supp 10.46 Total gross salaries for complete dept 5261.55 benefits 402.51 total Auditor expense 5771.67

TREASURER: ITC phone 87.65 Total gross salaries for complete dept 10,739.46 benefits 3122.39 Total Treasurers expense 13,949.50

POSTAGE COPIES: Office Peeps copy machine maint 55.50 Quadient Postage 1515.00 Supp 173.85

STATES ATTORNEY: Foley & Foley prof service 750.00 Total gross salaries for complete dept 5867.45 benefits 1821.89 Total States Attorney expense 8439.34

COURT APPOINTED ATTORNEY: Timothy Cummings 811.58 Anthony Teesdale 1126.30 Yankton County Treasurer 135.00

COURTHOUSE MAINT: Bass Sanitation quarterly garbage serv 212.50 Culligan water 29.25 Hamlin Building Center supp 4.00 ITC internet 152.90 Trane supp 400.88 Capital One Wal Mart supp 158.31 Warne Plumbing repairs 1139.39 Total gross salaries for complete dept 3367.97 benefits 1496.30 Total Courthouse maint expense 6960.50

DIRECTOR OF EQUALIZATION: ITC phone 87.90 Office Peeps supp 368.76 Total gross salaries for complete dept 9007.85 benefits 1898.58 Total Director of Equalization expense 11,363.09

REGISTER OF DEEDS: ITC phone 77.15 Microfilm Imaging rental 345.00 Total gross salaries for complete dept 7805.11 benefits 1065.40 Total Register of Deeds expense 9292.66

ANIMAL BOUNTY: Gopher bounty Hayti Township 162.00 Norden Township 120.00

VETERANS SERVICE: Total gross salaries for complete dept 1100.00 benefits 84.15

SHERIFF: ITC phone 236.90 Zach Vidmar travel 20.00 Total gross salaries for complete dept 31,407.99 benefits 10,092.38 Total Sheriffs expense 41,757.27

JAIL: Codington County Jail 2565.00

CORONER: Codington County coroner fees 300.00 mileage 193.80 Sanford Health Autopsy 2120.00

GENERAL 911: H-D Electric 911 towers elec. 108.14 ITC trunking charge 374.33

POOR: Codington County prisoners medicine 28.89

LIEAP: ITC PHONE 31.80

MENTALLY ILL: Fox Law prof serv 162.88 Mark Katterhagen mental health board 15.00 Bill Schaeffer mental health board 15.00 Yankton County Sheriff serve papers 50.00 Total Mentally Ill 242.88

EXTENSION: ITC phone 58.85 Total gross salaries for complete dept 1909.95 benefits 1098.48 Total Extension expense 3067.28  
WEED: Avera drug testing 85.00 ITC phone 30.75 Office Peeps supp 31.31 SD Assoc of Weed dues 75.00 AT&T cell phone 67.45 Total gross salaries for complete dept 3898.00 benefits 1363.85 Total Weed expense 5551.36  
ZONING: Robbie Fedt mileage 13.26 Hamlin County Publishing 200.70 John Pantzke mileage 10.20 Martin Prouty mileage 11.22 Richard Wiarda mileage 9.18 Stuart Schubloom mileage 11.22 Scott Popham mileage 8.16 Total zoning expense 263.94  
ROAD: Auto Value supp 96.40 parts 152.84 Basin Construction gravel 2361.04 Brownlee Construction gravel 20,280.38 Bryant City Util 25.07 C&R Fire Suppression repairs 685.65 CNH Industrial -Titan parts 89.20 Bass Sanitation quarterly garbage serv 212.50 Duininck hot mix 93.60 Estelline Community Oil supp 16.99 fuel 1984.01 LP 117.62 Estelline City Util 12.45 Hamlin County Farmers Coop supp 37.22 fuel 3189.46 parts 10.72 LP 1459.68 Hamlin Building Center supp 24.77 AT&T cell phone 45.40 Hayti Town Util 50.50 ITC phone 142.47 J&L Welding repairs 315.44 KDM Equipment repairs 358.88 Menards parts 12.82 cold mix 119.70 Ottertail Power Util 58.62 Runnings supp 58.53 SD DOT Prof Serv 5074.27 repairs 61,944.13 SDACHS dues 350.00 SD State Treasurer excise tax 499.21 W.W Tire repairs 2641.72 supp 120.00 Wheelco parts 42.84 Northwestern Energy Util 23.37 Total gross salaries for complete dept 43,480.69 benefits 15,459.09 Total Road expense 165,275.24  
AG BUILDING: ITC phone 85.56  
EMERGENCY & DISASTER: ITC phone 30.10 AT&T cell phone 49.00 Total gross salaries for complete dept 4225.00 benefits 1597.69 Total Emergency & Disaster expense 5901.79  
M&P FUND: Register of Deeds rental Microfilm Imaging 317.00  
RURAL ACCESS FUND: Rinker Materials culvert repairs Estelline Township 27,371.86 AT&T cell phone 40.04  
WIC: Total gross salaries for complete dept 3311.18 benefits 451.98  
COUNTY 24/7: Total gross salaries for complete dept 473.03 benefits 58.52  
BOOKMOBILE : Total gross salaries for complete dept 4260.20 benefits 477.99

Meeting adjourned at noon until Dec. 19,2023 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Chairman: \_\_\_\_\_  
Randall Rudebusch, Chairman of the Board

ATTEST: \_\_\_\_\_  
Dixie Opdahl Hamlin County Auditor

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