

**December 23rd, 2025**

**County Commissioners Meeting**

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

09:30 Pledge of Allegiance  
Approve Agenda  
Approve Minutes  
09:35 Hwy Department  
10:20 Public Comment  
10:30 Budget Supplement to Operating Transfers  
10:40 Bills  
11:00 Sheriff  
11:30 Weed Dept Annual report  
11:50 Contingency Budget Transfers  
11:55 Undesignated Amount  
12:00 Permission for Late Bills  
12:05 First Reading Ordinance 2025-05  
12:10 Plat  
12:15 Extension - Worker request

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**Minutes:**

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Dec. 23,2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck, and Popham. No one absent. Also present was John Delzer States Attorney.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Buck to approve the Agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Popham seconded by Tulson to approve the minutes of Dec. 2,2025 All members voting aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt had given to the Board a listing of all roads and bridges in the county and the amount of travel on each as supplied by the State.

FUEL QUOTES: Dec. 10 in Hayti E-30 gas Hamlin County Farmers Coop \$1.88 Farmers Union no bid Dec. 16 in Hayti #1 Diesel Hamlin County Farmers Coop \$3.32 Farmers Union \$3.35 All quotes do not contain certain taxes.

PUBLIC COMMENT: Cheslie Gustafson Janitor gave an update on the heating system in the courthouse and cost of replacing some of the motors in the units that are not working. Cost of motor runs about \$2,000. The Board made a suggestion to take one of the motors and see if the cost would be less for repairs. Cody stated he could help check on that. Abbi Rogness 4-H Advisor presented some drawings made for the 4-H Building. The committee will keep working on this. Also, she requested if she could get Maliya Mikkelson a high school girl to help with some of the projects. The Board approved such at \$19.00 per hr.

BUDGET SUPPLEMENT: Hearing was held as advertised for a cash supplement from the General Fund to the Operating Transfers Budget of \$700,000 for mat overlay projects and equipment and to transfer from Operating Transfers Budget the cash to the Road Fund. No one appeared. Motion by Saathoff seconded by Tulson to approve such. All members voting Aye. Motion Carried.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. He requested permission for Deputy Jamison Ries to attend a training in Mitchell March 9-10 no registration cost but one night of lodging and meals. Also, for Deputy Taylor Shantz to attend a training in Sioux Falls Registration cost \$219.00 one day only. These are needed to maintain their certifications. The Board approved such. Chad stated his 2014 Charger has 230,000 miles on it and should be replaced. He would like to order a 2026 Dodge from Nelson Auto with V-8 engine. Cost \$43,919.00. This would come out of his 2026 Budget. The Board approved such. He stated that Deputy Felicia Lowe is presently doing her certification in Sioux Falls. She is staying with her parents, so no other costs.

WEED: Cody Michalski Weed Supervisor gave his yearly report of chemical use, hours sprayed, equipment use in hours and, employee hours. He has received \$27,033.33 from the State for spraying of their ROW on state roads and \$14,237.43 for spraying townships roads. He had sent out nine voluntary control letters, worked with the NRCS/FSA on several CRP infestations and received a state grant for \$7,600.00 for reimbursement of expenses. He helped with tree and brush control, helped remodel the 4-H Building kitchen, helped conduct a 4-H ATV safety course and repaired the courthouse mower shed. He also presented an inventory list of chemicals. Cody also requested permission for him and one weed board member to attend the annual meeting on Feb. 17-20 in Deadwood. They have to attend this to be able to receive State grant money. The Board approved such.

CONTINENCY BUDGET TRANSFER: Motion by Buck seconded by Popham to make a transfer of \$42,000 from Continency budget to \$40,000 to Sheriffs Budget and \$2,000 to Emergency & Disaster Budget All members voting Aye. Motion Carried.

UNASSIGNED AMOUNT: Motion by Saathoff seconded by Buck to make the unassigned amount \$1,812,550 which is 40% of the General Fund Budget of \$4,531,374 All members voting Aye. Motion Carried.

LATE BILLS: The Auditor asked permission to pay any late bills before year end if needed and to present such to Board at their next meeting. The Board approved such.

PLAT: Motion by Tulson seconded by Popham to approve the following plat of Rommereim Addition in the County of Hamlin SD located in the Southeast Quarter of Section 14,T114N,R55W of the 5<sup>th</sup> PM Hamlin County SD All members voting Aye. Motion Carried.

CLAIMS PAID: COMMISSIONERS: Mileage Riley Buck 42.00 Randall Rudebusch 47.60 Larry Saathoff 56.00 Scott Popham 37.80 Burt Tulson 18.20 Total Commissioners mileage 201.60

COURT: Yesika Munoz interpreter fees 100.00 mileage 35.00

AUDITOR: Hamlin County Coop gas 4.24 McLeods Printing supp 72.34 Office Peeps supp 119.11 PMB state access 29.15 ITC phone 94.75 Total Auditors expense 319.69

TREASURER: McLeods Printing supp 72.33 PMB state access ITC phone 85.60

POSTAGE& COPIES: Office Peeps copy machine 67.20 STATES ATTORNEY:Foley Law 2 months prof service 1500.00

COURT APPOINTED ATTORNEY: Timothy Cummings 1554.73 Teree Nesvold 504.00 Anthony Teesdale 876.00

COURTHOUSE MAINT; Bass Sanitation quarterly garbage serv 242.00 Culligan Water 88.50 Hamlin Coop supp 23.10 Hamlin Highway Dept Plow snow 738.18 Northwestern Energy Util 768.68 Ottertail Power Util 543.18 Trane furance repairs 4786.60 ITC Internet 140.90 Total Courthouse Maint expense 7331.14

DIRECTOR OF EQUALIZATION: Hamlin Coop gas 131.98 Office Peeps supp 128.47 Twotrees repairs 100.00 ITC phone 80.55  
Total Director of Equalization expense 441.00

REGISTER OF DEEDS: Hamlin Coop gas 4.23 PMB state access 29.25 ITC phone 75.35

ANIMAL BOUNTY: Gopher bounty Brantford Township 492.00 Dixon Township 86.00 Garfield Township 156.00

GENERAL 911: ITC towers trunking charge 374.33 H-D Electric for towers 116.80

SHERIFF: Amazon supp 30.78 Dakota Shred repairs 945.36 Axxess gas 253.72 Farmers Union gas 179.12 Galls supp 157.05  
Hamlin Coop repairs 213.00 Gas 323.79 SD DOT gas 6744.18 SD Secretary of State notary fee 30.00 Tayt Alexander  
reimburse insurance 364.82 Visa supp 793.10 ITC phone 254.25 Total Sheriffs expense 10,289.17

JAIL: Brookings County jail 1575.00 Codington County jail 1040.00 Prairie Lakes blood tests 340.00 SD Public Health Lab  
blood tests 50.00 Total Jail expense 3005.00

CORONER: Donna Thompson mileage 34.30

LIEAP: Interlakes Community Action worker 405.75

RECREATION: Castlewood City 588.00 Estelline City 384.44 Lake Norden City 1000.00

EXTENSION: Amazon Equipment 900.90 Hamlin Coop gas 16.46 Office Peeps supp 27.58 Shop 4-H supp 126.90 Tall Tine  
Bowstrings shooting sports 2000.00 Visa supp 764.29 ITC phone 55.95

Total Extension expense 3892.08

WEED: H-D Electric Util 192.11 Hamlin Coop Gas 62.45 ITC phone 30.85

ZONING: mileage for board members: Robbie Fedt 18.20 Martin Prouty 15.40 Stuart Schubloom 15.40

ROAD: Auto Value parts 16.99 Avera Prof Serv 37.70 Basin Construction supp 2227.39 Butler supp 347.35 parts 248.33  
Bass Sanitation quarterly util 242.00 Axxess LP 344.64 Farmers Union fuel 3686.73 H-D Electric util 451.91 Hamlin Coop  
supp 32.40 Fuel 6007.57 LP 957.50 Hamlin Bldg Center supp 33.44 ITC phone 147.95 J&L Welding repairs 220.00 parts  
13.78 Macs Hardware supp 16.99 Northeast repairs 138.69 Northwestern Energy Util 327.74 Sanford Prof Serv 67.00 SD  
DOT Bridge Prof 485.73 Twotrees repairs 149.95 Visa supp 106.28 cell phone 1.05 Total Road expense 16,289.11

911: Watertown City 911 fees collected from cell phones 8159.96

AG BUILDING: Hamlin Highway Dept plow snow 202.34 Northwestern Energy Util 170.16 Ottertail Power Util 91.89  
Scotting Heating repairs 265.50 ITC Internet 68.90 Total Ag bldg. expense 798.79

EMERGENCY & DISASTER: Hamlin Coop gas 376.84 Service Plus repairs 1379.00 ITC phone 30.85

DOMESTIC ABUSE: Womens Resource marriage licenses & divorce fees 120.00

WIC: Chantel Sprang travel 152.60

M&P FUND: SDACO part of Register of Deeds fees to State 240.00

Dept of Revenue money sent to State: Motor Vehicle License 160,226.69 Birth Fees 140.00 Drivers License 558.00 Total to  
State 160,924.69

The Auditor reported the cash on hand in the Treasurer's Office as of Dec. 1, 2025

Checking Account	\$2,144,381.62
Money Markets	\$489,343.54
CD's	\$7,600,600.00
Cash on Hand	\$1,757.00
Checks on Hand	\$39,807.21
Credit Card Deposit	\$1,836.47
Petty Cash	\$400.00
Total	\$10,278,125.84

Of this the following belongs to

General Fund	\$8,969,079.62
Special Revenue	\$247,636.90
Schools	\$682,868.80
Townships	\$78,139.12
Cities & Towns	\$56,539.50
Trust and Agency Funds	\$243,861.90
Total	\$10,278,125.84

Meeting adjourned at noon until Jan. 6, 2026 at 9:30 am in the Commissioners Room at the Courthouse in Hayti.

ATTEST:

Dixie Opdahl

Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.