

October 7th, 2025

County Commissioners Meeting

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

9:30 Pledge of Allegiance
Approve Agenda
Approve Minutes
9:35 Highway Department
10:00 Road Plan Resolution
10:20 Public Comment
10:30 First Reading Ordinance
10:45 Transfer Liquor & Beer Licenses Siouxland
10:50 4-H Advisor - Travel Request
10:55 Salary Change - WIC
11:00 State Mileage Change
11:05 Contingency Transfer
11:10 Bills

Minutes:

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Oct 7,2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck and Popham. No one absent. Also present was John Delzer States Attorney and Jenna Aderhold reporter.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Buck to approve the agenda as posted. All members voting aye. Motion Carried.

MINUTES: Motion by Popham seconded by Buck to approve the minutes of Sept 16,2025 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. The Dept has finished mowing road ditches on the east side of the County and now have started on the west side. He is still checking on road signs the State is putting up that are wrong. The company had not started the mat overlay due to some equipment break down. They will start the mat overlay by Friday. The Dept is also hauling gravel.

FUEL QUOTES: Sept 17 in Hayti E-30 gas Hamlin County Farmers Coop 1.98 Farmers Union no bid Sept 17 in Hayti Diesel Hamlin County Farmers Coop 2.81 Farmers Union 2.84 Oct 7 in Hazel Diesel Hamlin County Farmers Coop 2.78 Farmers Union 2.75 Oct 7 in Lake Norden Diesel Hamlin County Farmers Coop 2.78 Farmers Union 2.75 All quotes do not contain certain taxes.

ROAD PLAN RESOLUTION: Motion by Saathoff seconded by Buck to authorize the Chairman to sign the RESOLUTION ADOPTING THE HAMLIN COUNTY FIVE YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN. All members voting Aye. Motion carried. WHEREAS, The SD Dept of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant Funds, Counties are required to develop a five year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and WHEREAS, Hamlin County has utilized the SD DOT, County Staff, the First District Assoc of Local Governments ,Townships and the general public in developing the various components of the Plan; and WHEREAS the Plan includes maps and lists identifying an inventory of highways and bridges, project needs and revenue sources; and WHEREAS Hamlin County held a public meeting on Sept 16,2025 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and WHEREAS, The County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities; NOW THEREFORE,BE IT RESOLVED BY THE HAMLIN COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE HAMLIN COUNTY FIVE YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR HAMLIN COUNTY.

Dated at Hamlin SD this 7th day of Oct, 2025

Randall Rudebusch Chairman

ATTEST: Dixie Opdahl Hamlin County Auditor.

4-H ADVISOR: Abbi Rogness 4-H Advisor met with the Board. She had attended training in Brookings Sept 29-Oct 1 which was all paid by the State. She drove back and forth each day as about the same mileage as coming to work. She presented the Board with a full report on the County Impact of 4-H . She has conducted work shops on Food, Feed to Carcass Program Beginner Poultry Project ,AG Day and Capital Day. Hamlin County has 137 4-H members and 17 Cloverbuds. They had 368 display exhibits and 41 animal exhibitors at Achievement Days. With nine animal shows. 26 Exhibitors attended the county horse show and 12 exhibitors the State Horse Show. Forty three exhibitors with 179 animal entries attended the State Fair. Shooting Sports had 37 Top 5 finishes at State or Matches. The air conditioner units at the 4-H Bldg have quit working. They are very old. Scotting Heating gave a quote for two of 11,428.59 They asked if Scotting would check out an air conditioner unit that was new and never used from the school.

PUBLIC COMMENT: No public comment was heard.

FIRST READING ORDINANCE #2025-04: Section 383b Shipping/Storage Container; Second Reading and adoption will be Oct 21,2025 at 10:30 am.

LIQUOR & MALT BEVERAGE LICENSE TRANSFERS: Hearing was held as advertised. No comment was heard. Motion by Saathoff seconded by Tulson to approve the following transfers of Package off-sale liquor, Retail on-off wine and cider, and Retail on off sale malt beverage and SD Farm Wine for Siouxland Grocery and Casino and Package off sale liquor, Retail on sale liquor and Retail on-off sale malt beverage and SD Farm wine for Siouxland Bar and Grill from Todd and Raquel Donley doing business as Siouxland to Todd Voss doing business as Siouxland. All members voting aye. Motion Carried.

SALARY CHANGE: Motion by Buck seconded by Popham to put the salary for Chantel Sprang at 21.65 per hr for the WIC program as that is what the State is paying the County for the salary.

MILEAGE CHANGE RATE: Motion by Popham seconded by Tulson to change the mileage rate to .70 per mile as that is what the State just changed to Oct 1 as set by the Internal Revenue Service. All members voting Aye. Motion Carried.

CONTINENCY FUND: Motion by Saathoff seconded by Tulson to transfer from the Continency Budget the following: Jail Budget 15,000 WIC budget 15,000 and 911 Budget 20,000. All members voting Aye. Motion Carried.

CLAIMS PAID:

COMMISSIONERS: Berg Family Foods supp debriefing meeting 65.69 Riley Buck mileage 28.00 Hamlin County Publishing 654.27 Randall Rudebusch mileage 47.60 Larry Saathoff mileage 56.00 Scott Popham mileage 37.80 Burt Tulson mileage 9.10 Visa website 216.52 Total gross salaries for complete dept 6850.00 benefits 3266.97 Total Commissioners expense 11,232.05

ELECTIONS: McLeods Printing supp 65.00

COURT: Yesika Munoz interpreter fees 200.00 mileage 67.00 Visa prof 97.50

AUDITOR: ITC phone 95.00 McLeods Printing tax receipts 200.73 Office Peeps supp 29.15 PMB state access 29.25 Total gross salaries for complete dept 6165.07 benefits 471.64 Total Auditors expense 6990.84

TREASURER: Jessica Delzer travel 242.54 ITC phone 91.45 McLeods Printing tax receipts 200.72 PMB state access 29.25 Total gross salaries for complete dept 9369.55 benefits 3129.82 Total Treasurers expense 13,063.33

POSTAGE COPIES: Office Peeps copy machine maint 67.20 Quadient postage meter rental 170.61

STATES ATTORNEY: total gross salaries for complete dept 5554.16 benefits 1885.95

COURT APPOINTED ATTORNEY: Timothy Cummings 2493.48

COURTHOUSE MAINT: Bass Sanitation quarterly garbage ser 242.00 Culligan Water 77.75 ITC internet 140.90 Northwestern Energy Util 12.00 Menards supp 130.04 Twotrees repairs 230.25 Capital One Wal Mart supp 87.26 total gross salaries for complete dept 4030.94 benefits 1830.03 total Courthouse Maint expense 7163.89

DIRECTOR OF EQUALIZATION: Hamlin County Coop gas 175.41 ITC phone 83.15 Evan Jensen travel 200.00 Angela Kranz travel 200.00 Office Peeps supp 19.80 Donna Rhody travel 200.00 Vanguard Appraisals Program 15,806.00 Total gross salaries for complete dept 17,421.28 benefits 5154.30 Total Director of Equalization expense 39,259.94

REGISTER OF DEEDS: ITC phone 75.05 Microfilm Imaging rental 345.00 Office Peeps supp 170.80 PMB state access 29.25 Total gross salaries for complete dept 9516.22 benefits 1298.98 Total Register of Deeds expense 11,435.30

SHERIFF: Amazon supp 68.03 Cutting Edgz repairs 750.00 Axxess Coop gas 796.12 Farmers Union Gas 58.17 Galls supp 97.24 Hamlin Co Coop repairs 54.00 Gas 358.59 ITC phone 261.75 SD Dept of Public Safety 6 months teletype 2340.00 Watertown City Dispatch quarterly 6171.30 Visa supp 150.55 AT&T cell phones & air cards 322.16 Total gross salaries for complete dept 40,950.26 benefits 13,816.05 Total Sheriffs expense 66,194.22

JAIL: Brookings County 1785.00 Codington County 1170.00

CORONER: Donna Thompson mileage 41.54 Total fees 250.00 benefits 19.12

GENERAL 911: ITC 911 towers trunking charge 374.33

LIEAP: Interlakes Community Action worker 405.75

MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1875.00

RECREATION: Hamlin Building Center Hayti Recreation 1000.00

EXTENSION: Amazon supp 95.69 Hamlin County Coop gas 53.49 ITC phone 54.80 Menards supp 93.84 Office Peeps repairs 60.78 Twotrees equipment 603.35 Capital One Wal Mart supp 136.54 Visa supp 14.00 AT&T cell phone 45.93 Total gross salaries for complete dept 4396.80 benefits 1915.94 Total Extension expense 7471.16

WEED: H-D Electric Util 50.29 Hamlin County Coop gas 1468.90 ITC phone 30.85 Nutrien Ag Weed Chemical 3117.00 AT &T cell phone 50.97 Total gross salaries for complete dept 5024.02 benefits 1600.65 Total Weed expense 11,342.68

ZONING: Robbie Fedt mileage 17.42 Hamlin County Publishing 123.45 Alex Holzworth mileage 13.40 John Pantzke mileage 13.40 Martin Prouty mileage 14.74 Richard Wiarda mileage 12.06 Stuart Schubloom mileage 14.74 Total gross per diem 1050.00 benefits 271.80 Total Zoning expense 1531.01

ROAD: Sign Solutions supp 1282.31 Auto Value parts 199.77 Bryant City Util 22.64 Butler repairs 1241.42 Bass Sanitation quarterly Util 242.00 Dons Body Shop repairs 335.32 Duininck hot mix 28,248.27 Eastside Equipment tractor rental 3240.00 supp 114.31 Axess fuel 1562.97 Estelline City Util 16.48 Farmers Union fuel 1425.00 LP 663.00 H-D Electric Util 385.60 Hamlin County Coop supp 238.81 Fuel 6626.75 parts 44.93 Hamlin Building Center supp 36.97 Hayti Town util 52.00 Istate Truck Center parts 549.08 ITC phone 147.30 J&L Welding parts 133.33 Menards supp 117.16 Ottertail Power Util 55.98 SD State Treasurer excise tax 893.09 True North Steel culverts 2257.92 W.W. Tire repairs 3316.66 Visa cell phone 1.05 Northwestern Energy 36.81 AT&T Cell phone 85.97 Total gross salaries for complete dept 55,125.44 benefits 18,047.59 Total Road expense 126,745.93

AG BUILDING: Hamlin Building Center supp 592.59 ITC internet 68.90 Northwestern Energy Util 14.12

EMERGENCY & DISASTER: Hamlin County Coop gas 680.09 ITC phone 30.85 AT&T cell phone 49.57 Total gross salaries for complete dept 4850.14 benefits 1781.42 Total Emergency & Disaster expense 7392.07

WIC: Chantel Sprang travel 113.76 Total gross salaries for complete dept 4347.20 benefits 593.38 Total WIC expense 5054.34

M&P FUND: Microfilm Imaging rental 317.00

RURAL ACCESS: Rinker Materials culverts 66,997.60

STATE 24/7 : State 24/7 Program fees 1071.00

COUNTY 24/7: Total gross salaries for complete dept 157.50 benefits 23.28

BOOKMOBILE: total gross salaries for complete dept 6344.00 benefits 730.06

DISTRIBUTION OF MOTOR FUEL TAX TO TOWNSHIPS: Castlewood 149.22 Oxford 240.85 Brantford 350.80 Garfield 212.05 Norden 324.62 Estelline 238.23 Hamlin 172.78 Dempster 204.20 Florence 164.93 Hayti 219.91 Cleveland 180.64 Opdahl 256.56 Dixon 251.34 Total 2966.13

DISTRIBUTION OF PRO RATE LICENSE TO TOWNSHIPS: Castlewood 986.72 Oxford 1592.60 Brantford 2319.65 Garfield 1402.18 Norden 2146.54 Estelline 1575.29 Hamlin 1142.51 Dempster 1350.24 Florence 1090.58 Hayti 1454.11 Cleveland 1194.45 Opdahl 1696.46 Dixon 1661.84 Total 19,613.17

DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS: Castlewood 3718.69 Oxford 6002.09 Brantford 8742.17 Garfield 5284.45 Norden 8089.77 Estelline 5936.85 Hamlin 4305.85 Dempster 5088.73 Florence 4110.13 Hayti 5480.17 Cleveland 4501.57 Opdahl 6393.53 Dixon 6263.02 Total 73,917.02

DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES: Bryant 3945.13 Castlewood 5372.32 Estelline 4971.60 Hayti 2828.67 Hazel 1120.75 Lake Norden 3190.82 Total 21,429.29

DISTRIBUTION OF PRO RATE LICENSE TO CITIES: Bryant 1274.40 Castlewood 1735.42 Estelline 1605.97 Hayti 913.74 Hazel 362.04 Lake Norden 1030.73 Total 6922.30

DISTRIBUTION OF CITIES ROAD TO CITIES: Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80 Estelline 428.85 Total 1618.95

Meeting adjourned until Oct 21,2025 at 9:30 am in the Commissioners Room County Courthouse at Hayti

ATTEST:

Dixie Opdahl

Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.