

December 2nd, 2025

County Commissioners Meeting

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

09:30 Pledge of Allegiance
Approve Agenda
Approve Minutes
09:35 Highway Dept
IMEG
10:30 Public Comment
10:35 First District Annual Report
11:00 4-H Advisor - Travel Request
Memorandum of Understanding
11:10 Plat
11:20 Letter of Certification - Lake Norden Ambulance
11:30 Bills

Minutes:

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Dec. 2, 2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck and Popham. No one absent. John Delzer States Attorney was also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Buck to approve the agenda as posted. All members voting Aye. Motion carried.

MINUTES: Motion by Buck seconded by Popham to approve the minutes of Nov. 18,2025 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. Adam from IMEG was also present and went over the bridge inspections he had just completed. Depending on the size of the bridge some have to be inspected every year , some every two years and cement ones every four years. No changes were noted in the conditions of such. Some are posted for weight restrictions and the Hwy Supt maintains signs to show such. He had prepared the paperwork to submit for the bridge grant program. Bryan stated the new grader is ready for use. Just need to put the radio in. He requested to purchase a water pressure washer ALKOTA 430XM4 3.6 gpm 3000 psi for 7365.00 from Proline Watertown. Motion by Buck seconded by Scott to allow him to purchase such because this is the size that would be required. All members voting Aye. Motion Carried. Bryan stated the transmission repairs ended up being 52,315.

Motion by Tulson seconded by Saathoff to pass the following 2026 Bridge Improvement Grant Program Resolution authorizing submission of Applications. WHEREAS, Hamlin County SD wishes to submit applications for consideration of award for the Bridge Improvement Grant Program: STRUCTURE NUMBER AND LOCATIONS: 29-270-144 – 2.0 W & 1.6 N of Estelline SD and 29-277-140-1.3W & 2.0 N of Estelline SD and WHEREAS Hamlin County SD certifies that the projects are listed in the county's Five Year County Highway and Bridge Improvement Plan and WHEREAS Hamlin County SD agrees to pay the 20% match on the Bridge Improvement Grant funds and 100% of ineligible expenses: and WHEREAS Hamlin County SD hereby authorizes the Bridge Improvement Grant applications and any required funding commitments. NOW THEREFORE BE IT RESOLVED: That the SD DOT be and hereby is requested to accept the attached Bridge Improvement

Grant applications. Vote of Commissioners 5 yes and 0 no: Dated at Hayti SD this 2nd day of Dec. 2025 Randall Rudebusch
Chairman Attest: Dixie Opdahl Hamlin County Auditor

FUEL QUOTES: Nov 20 in Hazel #1 Diesel Farmers Union 3.48 Hamlin County Farmers Coop 3.50 Nov 25 in Hayti #1 Diesel
Hamlin County Farmers Coop 3.40 Farmers Union 3.43 All quotes do not contain certain taxes.

PUBLIC COMMENT: No public comment was received.

FIRST DISTRICT: Todd Kays Executive Director and Jessica Tesch Planner met with the Board to submit their annual report.
First District handles 11 counties and 76 communities. Hamlin County and Municipal Grants for fiscal year 2025 amounted
to 1,054,084 They have handled 159 building permits for Hamlin County with an estimated value of construction
55,740,858 The total revenue taken in for building permits and board actions was 132,204 Total Zoning Office expense
was 55,706.99 They submitted their fee list with a request to change starting Jan. 1, 2026 for a Plat \$50.00 for Admin Fee
and \$50 per lot and for a Subdivision Preliminary Plan \$200.00+ \$50.00 per lot charge .They also submitted the dates of
zoning meetings for 2026. Motion by Saathoff seconded by Buck to approve the list of zoning fees and the zoning board
meeting dates. All members voting Aye. Motion Carried.

4-H ADVISOR: Abbi Rogness 4-H Advisor met with the Board. She presented the Memorandum of Understanding between
SDSU and Hamlin County of SD for 2026 Motion by Saathoff seconded by Buck to authorize the Chairman to sign such. All
members voting Aye. Motion Carried. She requested permission to attend a training in Huron on Dec. 4 The Board
approved such. She went through costs and what is needed with trying to get a new building at the 4-H grounds. There is
a committee who meets considering what is needed and she is working to get some plans drawn up for bid letting. She
stated 4-H Shooting Sports starts on Jan. 18 and goes through April. They still do not know about the City building which
they had previously used. The cost they would have to pay the city for heating it would be a lot. Castlewood Shooting
Range could handle the Shooting Sports two nights a week and could also supply some equipment. They would charge
150.00 per 4-Her which between the families and Shooting Sports money account this could probably be handled. There
would probably be about 20 4-Hers doing this program. They also have two more new instructors taking the training now.

PLAT: Motion by Popham seconded by Saathoff to approve the following plat of Sloane and Devan Berg Addition in the
County of Hamlin SD located in the Southwest Quarter SW ¼ of Section 21, T113N, R55W of the 5th PM , Hamlin County
SD. All members voting Aye. Motion Carried.

LAKE NORDEN AMBULANCE DISTRICT: A request from Lake Norden Ambulance District to make a change with the
Secretary of State so they can obtain a SAMS number for their reimbursements. Motion by Tulson seconded by Buck to
authorize the Chairman to sign the following : That the Hamlin County Commissioners have approved and are requesting
a change for the Lake Norden Ambulance District address be changed from Hamlin County Auditor PO Box 237 Hayti SD to
Lake Norden Ambulance District 406 Burlington St PO Box 71 Lake Norden SD 57248 to Remove Hamlin County Auditor
from Principal Office and Mailing Address to the Lake Norden Ambulance and no longer state anything about Hamlin
County. Amend this so Lake Norden Ambulance District may be able to obtain a new SAMS number for their
reimbursements All members voting Aye. Motion Carried. Dated this Dec. 2, 2025 Randall Rudebusch Chairman ATTEST:
Dixie Opdahl Hamlin County Auditor

CLAIMS:

COMMISSIONERS: Riley Buck mileage 28.00 Hamlin County Publishing 459.21 Randall Rudebusch mileage 47.60 Larry
Saathoff mileage 56.00 Scott Popham mileage 37.80 Burt Tulson mileage 18.20 Total gross salaries for complete dept
6850.10 benefits 3276.02 Total Commissioners expense 10,772.93

ELECTIONS: Election Systems & Software Licenses 5183.80

AUDITOR: Dixie Opdahl travel 60.50 Ramkota travel 153.24 Total gross salaries for complete dept 6130.24 benefits 468.96
Total Auditors expense 6812.94

TREASURER: Office Peeps supp 14.92 Total gross salaries for complete dept 8371.72 benefits 2993.60 Total Treasurers expense 11,380.24

POSTAGE: Quadient postage 3000.00

STATES ATTORNEY: Foley & Foley Law Prof Service 3 months 2250.00 Thomson Reuters law books 237.96 Total gross salaries for complete dept 5554.16 benefits 1885.95 Total States Attorney expense 9928.07

COURT APPOINTED ATTORNEY: Timothy Cummings 199.33

COURTHOUSE MAINT: C&R Fire Suppression repairs 148.45 Dust Tex floor mats 115.99 Hamlin Bldg Center supp 22.76 Hayti Town Util 52.00 Runnings supp 94.97 Twotrees repairs 230.25 Northwestern Energy Util 307.60 Total gross salaries for complete dept 4336.66 benefits 1874.89 Total Courthouse Maint expense 7183.57

DIRECTOR OF EQUALIZATION: SDAAO dues 225.00 Total gross salaries for complete dept 14,860.08 benefits 4804.68 Total Director of Equalization expense 19,889.76

ANIMAL BOUNTY: Gopher bounty Estelline Township 714.00 Hayti Township 102.00

REGISTER OF DEEDS: Total gross salaries for complete dept 8465.02 benefits 1155.48

SHERIFF: Amazon supp 301.41 AT&T cell phones & air cards 865.90 C&R Fire Suppression repairs 61.20 Total gross salaries for complete dept 40,670.26 benefits 13,770.80 Total Sheriffs expense 55,669.57

CORONER: Donna Thompson mileage 28.00 fees 250.00 benefits 19.12

RECREATION: Bryant City Recreation 1000.00

EXTENSION: AT&T cell phone 45.96 Office Peeps repairs 60.78 SDAE Registration 200.00 Total gross salaries for complete dept 3114.40 benefits 1740.90 Total Extension expense 5162.04

WEED: AT&T cell phone 51.01 C&R Fire Suppression repairs 27.65 Hamlin Bldg Center supp 8.69 SD Assoc of County Weed dues 75.00 Assoc of SD Weed Registration 500.00 dues 200.00 Total gross salaries for complete dept 4848.02 benefits 1587.19 Total Weed expense 7297.56

ZONING: Robbie Fedt mileage 18.20 Alex Holzworth mileage 14.00 John Pantzke mileage 14.00 Martin Prouty mileage 15.40 Richard Wiarda mileage 12.60 Stuart Schubloom mileage 15.40 Total Per Diem 1050.00 benefits 271.80 Total Zoning expense 1411.40

ROAD: AT&T cell phone 86.00 Bryant City Util 22.51 Butler repairs 52,315.39 Supp 18.86 Equipment 316,632.47 C&R Fire Suppression repairs 695.60 CNH Industrial Titan repairs 1898.16 parts 161.70 Axxess Coop fuel 3229.59 Estelline City Util 30.57 Hamlin Co Coop supp 145.50 Fuel 2210.00 parts 7.93 Hamlin Bldg Center parts 13.98 Hayti Town Util 52.00 Ottertail Power Util 52.91 Proline Equipment 7365.00 SD DOT Bridge prof 507.82 SD State Treasurer excise tax 416.59 W.W. Tire repairs 1805.95 Northwestern Energy Util 65.66 Total gross salaries for complete dept 52,801.34 benefits 17,730.34 total Road expense 458,200.21

AG BUILDING: Hayti Town Util 52.00 Northwestern Energy Util 63.44

EMERGENCY & DISASTER: AT&T cell phone 49.60 Service Plus repairs 1332.48 Two Way Supp 443.96 Total gross salaries for complete dept 5850.14 benefits 1781.43 Total Emerg & Disaster expense 8454.61

LAW LIBRARY: Thomson Reuters law books 237.96

WIC: Total gross salaries for complete dept 3464.00 benefits 472.83

COUNTY 24/7: Total gross salaries for complete dept 233.25 benefits 34.85

BOOKMOBILE : Total gross salaries for complete dept 6605.40 benefits 825.05

Meeting adjourned at noon until Dec. 23, 2025 at 9:30 am in the Commissioners Room Courthouse at Hayti.

Randall Ruebusch
Chairman

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.