

June 3rd, 2025

County Commissioners Meeting

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

09:30 Pledge of Allegiance
Approve Agenda
Approve Minutes
09:35 Highway Department
10:30 Public Comment
10:45 Special Event License
10:50 Plats
11:00 Sheriff
11:15 Automatic Supplement: Sheriff Highway Safety grant
11:30 Bills

Minutes:

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on June 3, 2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck and Popham. No one absent. Also present was John Delzer States Attorney and Jenna Aderhold reporter.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Buck to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Buck seconded by Tulson to approve the minutes of May 20, 2025 All members voting Aye. Motion Carried.

HIGHWAY: Bryan Pedersen Hwy Supt met with the Board. He stated he had measured for the mat overlay project and has advertised for bid letting to be held on June 16, 2025 Bid letting material has been sent out to various companies. The Dept has been repairing some roads by digging down and packing such before repairing the top part. The bridge that had been damaged by a vehicle will be repaired. All the material for such has arrived. The County will paint such after that is finished. SD Public Assurance will come to the highway shop on Monday free of charge to present training for all the employees on blade operation. Estelline Township will also send their blade operator for the training. 188th ST 10 ½ miles west is still under about 10 inches of water. He has replaced new reflective signs there because old ones had been destroyed. Ben Stout will be meeting with landowners concerning easements for the turning lane for the County Line Dairy project.

FUEL QUOTES: May 29 in Hazel Diesel Hamlin County Farmers Coop 2.67 Farmers Union 2.64 All quotes do not contain certain taxes.

SURPLUS VEHICLE: 2004 Dodge Durango was declared surplus on March 18 by the Board and advertised for sale for May 5, 2025 No bids were received at that time. Larson Hanson has now stated he would purchase such for 200.00 and would haul it away. Motion by Popham seconded by Buck to accept this offer. All members voting aye. Motion Carried.

JANITOR: Cheslie Gustafson Janitor discussed the work being done on the kitchen at the 4-H Building. She also discussed what they wanted to replace for mats in front of the courthouse doors.

AUTOMATIC SUPPLEMENT: Motion by Saathoff seconded by Popham to make an automatic supplement to the Sheriffs Budget for Salaries (101-211-411) from Highway Safety Grant in the amount of 3071.35 and to the Revenue source for grant (101-331.95) All members voting aye. Motion Carried.

MEETING DATES: The Board set July 8 and July 22 for their meetings due to holidays.

SPECIAL EVENT LICENSE: The Board approved the request from Justin Heyn of Ships Inn for a special event license for June 7, 2025 for 17949 459th Ave Castlewood SD for a one day license for on off sale malt beverage and SD farm wine license and retail on sale liquor license which licenses he currently holds in the City of Castlewood.

CLAIMS:

COMMISSIONERS: Riley Buck mileage 40.20 Randall Rudebusch mileage 45.56 Larry Saathoff mileage 53.60 Scott Popham mileage 36.18 Burt Tulson mileage 17.42 Visa website 36.33 Total gross salaries for complete dept 6850.10 benefits 3246.16 Total Commissioners expense 10,325.55

COURT: Yesika Munoz interpreter fees 100.00 mileage 33.50

AUDITOR: ITC phone 97.75 PMB state access 26.59 Total gross salaries for complete dept 6080.49 benefits 465.15 Total Auditors expense 6669.98

TREASURER: ITC phone 88.85 PMB state access 26.59 Total gross salaries for complete dept 9088.72 benefits 3091.49 Total Treasurers expense 12,295.65

POSTAGE&COPIES: Office Peeps copy machine maint 67.20

STATES ATTORNEY: Foley & Foley Law Prof serv 750.00 Total gross salaries for complete dept 6904.76 benefits 1989.27 Total States Attorney expense 9644.03

COURT APPOINTED ATTORNEY: Fox Law 194.47

COURTHOUSE MAINT: Hamlin Bldg Center supp 27.99 Hayti Town Util 52.00 ITC Internet 140.90 Trane furnace repairs 1618.88 Capital One Wal Mart supp 144.68 Northwestern Energy Util 222.59 Total gross salaries for complete dept 3937.66 benefits 1844.37 Total Courthouse Maint expense 7989.07

DIRECTOR OF EQUALIZATION: ITC phone 84.85 Jurgens Printing supp 466.00 Office Peeps supp 883.31 Capital One Wal Mart supp 49.70 Total gross salaries for complete dept 16,989.92 benefits 5297.80 Total Director of Equalization expense 23,771.58

REGISTER OF DEEDS: ITC phone 75.70 Microfilm Imaging rental 345.00 PMB state access 26.57 Total gross salaries for complete dept 9165.82 benefits 1251.13 Total Register of Deeds expense 10,864.22

SHERIFF: Amazon supp 362.72 equipment 434.99 Axon Enterprise Equipment 1817.32 Dash supp 171.03 Galls Supp 257.22 Guaridan Fleet equipment for car & installation 17,691.61 ITC phone 255.80 Strobes supp 524.97 Capital One Wal Mart supp 10.38 Visa Gas 105.13 Supp 289.50 AT&T cell phones & air cards 876.47 Total gross salaries for complete dept 37,895.65 benefits 13,332.50 Total Sheriffs expense 73,926.29

GENERAL 911: ITC 911 towers trunking charge 374.33

MENTALLY ILL: Board members per diem Mark Katterhagen 20.00 Val Larson 20.00

EXTENSION: ITC phone 54.70 Office Peeps copy machine maint 60.78 Capital One Wal Mart supp 176.58 AT&T cell phone 46.19 Visa supp 72.17 total Extension expense 410.42

WEED: C&R Supply supp 157.10 Hamlin Bldg Center supp 54.33 ITC phone 30.85 AT&T cell phone 51.25 Total gross salaries for complete dept 4848.02 benefits 1587.18 Total Weed expense 6728.73

ZONING: John Pantzke mileage 13.40 Martin Prouty mileage 14.74 Stuart Schubloom mileage 14.74 Total Per Diem 750.00 benefits 278.86 Total Zoning expense 1041.74

ROAD: Estelline City Util 16.03 Farmers Union fuel 1465.96 Hamlin Co Farmers Coop supp 94.50 Hamlin Bldg Center supp 81.98 Hayti Town Util 52.00 ITC phone 146.76 Lyle Signs supp 830.11 Menards Equipment 104.99 Ottertail Power Util 53.70 SD State Treasurer excise tax 279.66 W.W. Tire repairs 1451.74 Capital One Wal Mart supp 285.10 AT&T cell phone 86.23 Visa cell phone 1.05 Equipment 598.45 Northwestern Energy Util 90.16 Total gross salaries for complete dept 47,505.44 benefits 17,007.46 Total Road expense 70,151.32

AG BUILDING: A&D Graphics supp 73.95 Hamlin Bldg Center supp 151.51 Hayti Town Util 80.00 ITC internet 68.90 Menards supp 184.97 Northwestern Energy Util 83.05 Total Ag Bldg expense 642.38

EMERGENCY & DISASTER: ITC phone 30.95 AT&T cell phone 49.79 Total gross salaries for complete dept 4850.14 benefits 1781.41 Total Emerg & Dis expense 6712.30

DOMESTIC ABUSE: Womens Resource Center part of marriage licenses & divorce fees 250.00

M&P FUND: Microfilm Imaging Register of Deeds rental 317.00

WIC: total gross salaries for complete dept 3438.05 benefits 469.28

BOOKMOBILE: Total gross salaries for complete dept 5194.80 benefits 571.11

PLAT: Motion by Popham seconded by Saathoff to approve the following plat of Michael and Patricia Thyen Addition Located in the Northwest Quarter of Section 23, Township 115N Range 53 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

PLAT: Motion by Tulson seconded by Buck to approve the following plat of Rhody Addition Located in Government Lot 1 of the Northeast Quarter of Section 16, Township 113N Range 52 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

PLAT: Motion by Tulson seconded by Saathoff to approve the following plat of Kopman Addition located in the Southeast Quarter of Section 33, Township 114N Range 52 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

PLAT: Motion by Saathoff seconded by Buck to approve the following plat of Bass Second Addition located in the Southeast Quarter of Section 14 Township 115N Range 52 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

PLAT: Motion by Tulson seconded by Buck to approve the following plat of Anderson Third Addition located in the Northwest Quarter of Section 4, Township 113 N Rang 52 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. He stated Deputy Jamison Ries has been working for Hamlin County for six months and he is certified. He was requesting a raise because of the six-month period. The Board approved the salary of 27.00 per hour starting July 1

EXECUTIVE SESSION: Motion by Tulson seconded by Buck to go into Executive Session at 11:00 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 11:05

The Board adjourned at 11:10 until June 17, 2025 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Randall Rudebusch
Chairman of the Board

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.