

October 8, 2024

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Oct 8, 2024 with the following members present: Rudebusch, Noem, Tulson, Saathoff and Roe. No one absent. Also present John Delzer States Attorney, Ben Stout, Josh from IMEG and Jenna Aderhold reporter.

The Chairman led the Pledge of Allegiance

AGENDA: Motion by Saathoff seconded by Roe to approve the agenda as posted with the exception of the Mayor of Lake Norden unable to attend. All members voting aye. Motion Carried.

MINUTES: Motion by Noem seconded by Roe to approve the minutes of Sept 17, 2024 All members voting aye. Motion carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt, Ben Stout representing the County Line Dairy, and Josh from IMEG engineering met with the Board. Bryan stated they are mowing the tops of the ditches, and hauling gravel. The railroad has left some cement units for the railroad crossing at the overhead bridge project are which they stated they would work on in the next couple of days. Asphalt Paving will be doing the asphalt part on Monday. Ben & Josh talked about the proposed turning lane for the County Line Dairy. The DOT had stated they would fund this by 80% however now they say not enough traffic so will only fund 30% of cost. The State also stated no sales tax available for this project either. Ben stated all forms had been sent in and he will keep trying however the State is turning this down. Josh also suggested maybe the County just doing this which would probably cost less. Josh from IMEG presented the Board with a report on the 38 bridges he had inspected for Hamlin County. Some are weight limited.

FUEL QUOTES: Sept 25 in Hayti Diesel Hamlin County Farmers Coop 2.79 Farmers Union 2.84 All quotes do not contain certain taxes.

MEETING DATES FOR November will be Nov 7 due to election and Nov 19

PUBLIC COMMENT: Kirk Hauck stated that the Board broke their oaths by refusing his petition.

RESOLUTION: Motion by Noem seconded by Roe to adopt the RESOLUTION ADOPTING THE HAMLIN COUNTY FIVE YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN All members voting Aye. Motion Carried. WHEREAS, the SD Dept of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and WHEREAS, Hamlin County has utilized the SD DOT, County Staff, the First District Assoc. of Local Governments, Townships, and the general public in developing the various components of the Plan and WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project need, and revenue sources; and WHEREAS, Hamlin County held a public meeting on Sept 5, 2024 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities; NOW THEREFORE BE IT RESOLVED BY THE HAMLIN COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE HAMLIN COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR HAMLIN COUNTY. Dated at Hamlin SD this 8th day of Oct 2024

Randall Rudebusch  
Chairman

ATTEST:  
Dixie Opdahl  
Hamlin County Auditor

VERTIFICATION FORM: Motion by Noem seconded by Roe to authorize the Chairman to sign the Certification Form as approving the County Highway and Bridge Improvement Plan as of Oct 8,2024 All members voting aye. Motion Carried.

SEALED BIDS : On the 2002 John Deere Gator as advertised. Bids received were Doug Weelborg 1006.01 Hamlin School 1200.00 John Gustafson 1600.00 Aaron Drenth 1601.00 Nick Opdahl 1686.00 Adam Rudebusch 1750.00 Motion by Tulson seconded by Roe to accept the high bid of 1750.00 from Adam Rudebusch. All members voting Aye. Motion Carried.

PLAT: Motion by Noem seconded by Saathoff to approve the Plat of Lots 1-12 in Block 1, and Block 2 of Prairie Estates Addition in Government Lots 2 and 3 in Section 20,T113N,R52W of the 5<sup>th</sup> PM Hamlin County SD. All members voting Aye. Motion Carried.

SHERIFFS DEPT: Chad Schotterbeck Sheriff and Tayt Alexander Lieutenant met with the Board. Tayt had applied for a Highway Safety Grant for 10,068 for overtime pay and 2,400 for equipment (radar in two vehicles) and county share would be 685.00 Also a Homeland Security Grant for 27,253.22 for in car camera systems. He requested permission for an electronic signature for these grants as required. Motion by Tulson seconded by Saathoff to approve the signature to apply for the Highway Safety Grants. All members voting Aye. Motion Carried. Motion by Noem seconded by Roe to apply for the Homeland Security Grant which is for 100% of cost. All members voting aye. Motion Carried. Chad stated he had attended a Sheriffs Conference in Watertown . Chad requested permission to purchase a 2025 Dodge Durango from Nelson Auto Center in Fergus Falls Mn. for 43,980.00 This would get him on their list. This is for vehicle only. Would probably not receive until 2025 and would pay out of 2025 budget. Motion by Roe seconded by Noem to purchase such not to exceed cost for vehicle of 45,000 maximum. All members voting Aye. Motion Carried. Deputy Darrion Poppen had submitted his resignation as of Oct 27. The Board authorized the dept to start advertising for a replacement deputy.

DIRECTOR OF EQUALIZATION: Donna Rhody Director of Equalization met with the Board concerning fees being charged for certain information. She showed what three other counties were currently charging for these services. The Board approved the annual fees for the Website Access of Number of Users 1-5 cost 400.00 6-10 users 650.00, 11 or more users 850.00 This cost will start Jan. 1,2025 and no charge for property cards if annual fee is paid for now. All members voting Aye. Motion Carried.

ORDINANCE 2024-04: First Reading was held for Ordinance 2024-04 for Temporary structures used for the sale of fireworks between June 27<sup>th</sup> and July 5 provided that there have been no past complaints or violations regarding previous sales. Second reading and adoption will be by Oct. 22,2024 at 10:30

AUTOMATIC SUPPLEMENT: Motion by Saathoff second by Tulson to make an automatic supplement to the Road revenue budget (201-374.10) for 1112.00 for scrap iron sold. All members voting Aye. Motion Carried.

INVESTMENT POLICY: Treasurer Jessica Delzer submitted an updated Hamlin County SD Investment Policy. Motion by Noem seconded by Saathoff to authorize the Chairman to sign such. All members voting aye. Motion Carried.

CLAIMS PAID: COMMISSIONERS: Hamlin County Publishing 890.10 Leland Roe mileage 26.20 Douglas Noem mileage 39.30 Randall Rudebusch mileage 44.54 Larry Saathoff mileage 78.60 Burton Tulson mileage 17.03 Visa Website 165.54 total gross salaries for complete dept 6468.00 benefits 1475.30 Total Commissioners expense 9204.61

ELECTIONS: Election Systems repairs 2043.13 supplies 2360.69 McLeods Printing Supp 500.63

COURT: Dakota Data Shred supp 8.48 Yesika Munoz interpreter fees 225.00 mileage 32.75

AUDITOR: ITC phone 94.70 PMB state access 31.25 Total gross salaries for complete dept 5826.80  
 benefits 445.75 Total Auditors expense 6398.50  
 TREASURER: Dakota Data Shred rental 8.48 ITC phone 84.55 PMB state access 31.25 Total gross salaries  
 for complete dept 8427.00 benefits 2998.20 Total Treasurers expense 11,549.48  
 POSTAGE& COPIES: Office Peeps copy machine maint 61.20 Quadient postage meter rent 170.61  
 STATES ATTORNEY: Foley & Foley Law prof serv 750.00 total gross salaries for complete dept 6568.20  
 benefits 2022.58 Total States Attorney expense 9340.78  
 COURT APPOINTED ATTORNEY: Timothy Cummings 2576.58  
 COURTHOUSE MAINT: Bass Sanitation quarterly garbage sev 212.50 Culligan Water 111.75 Dust Tex floor  
 mats 112.94 Chelsie Gustafson reimburse insurance 875.00 Hamlin Co Farmers Coop gas 35.98 Hayti  
 Town Util 50.50 ITC Internet 151.90 TwoTrees Tech repairs 230.25 Northwestern Energy Util 10.00 total  
 gross salaries for complete dept 3420.72 benefits 1650.45 Total Courthouse Maint expense 6861.99  
 DIRECTOR OF EQUALIZATION: ITC phone 80.40 Office Peeps supp 66.82 Visa training 125.00 Total gross  
 salaries for complete dept 14,738.00 benefits 4985.68 Total Director of Equalization expense 19,995.90  
 REGISTER OF DEEDS: ITC phone 74.85 Microfilm Imaging rental 345.00 PMB state access 31.25 Total  
 gross salaries for complete dept 8604.00 benefits 1174.45 Total Register of Deeds expense 10,229.55  
 SHERIFF: Tayt Alexander travel 168.00 Amazon supp 189.40 Estelline Comm Oil repairs 20.00 gas 374.50  
 Hamlin Co Coop Repairs 75.00 Gas 198.88 ITC phone 236.75 Law Enforcement supp 107.00 Tristan  
 Molitor travel 168.00 Taylor Shantz travel 42.00 Zach Vidmar travel 68.00 Visa Supp 68.82 Total gross  
 salaries for complete dept 36,385.75 benefits 11,350.36 Total Sheriffs expense 49,452.46  
 JAIL: Brookings County Sheriff Jail 14,392.50 transport 101.95 Codington County Jail 2340.00  
 GENERAL 911: H-D Electric towers elec. 88.06 ITC trunking charge 374.33  
 CORONER:Fees 340.00 benefits 26.01  
 POOR: Brookings County prisoners medicine 493.78  
 LIEAP: ITC phone 31.70  
 MENTALLY ILL: Lincoln County hearing 261.50  
 MEANTAL HEALTH CENER: Human Service Agency quarterly payment 1875.00  
 EXTENSION: Krista Haug reimburse insurance 875.00 ITC phone 59.90 Office Peeps repairs 55.25 supp  
 28.36 Bryan Pedersen Supp 38.75 Total gross salaries for complete dept 1629.60 benefits 1146.41 Total  
 Extension expense 3833.27  
 WEED: AT&T cell phone 68.20 David Bjorklund mileage 14.41 C&R Supply supp 82.96 Roger Greenfield  
 mileage 22.27 Hamlin Co Coop Diesel 29.85 Hamlin Bldg Center supp 10.32 ITC Phone 30.95 Gene  
 Sauder mileage 22.27 Total gross salaries for complete dept 5214.35 benefits 1597.30 Total Weed  
 expense 7092.88  
 ZONING: Robbie Fedt mileage 17.03 First District quarterly contract 10,000.00 postage 113.21 Hamlin  
 County Publishing 252.72 John Pantzke mileage 13.10 Martin Prouty mileage 14.41 Richard Wiarda  
 mileage 11.79 Stuart Schubloom mileage 14.41 Scott Popham mileage 10.48 Total per Diem 750.00  
 benefits 143.11 Total zoning expense 11,340.26  
 ROAD: Alan Gallisath reimburse insurance 875.00 AT&T cell phone 46.15 Basin Construction repairs  
 134,263.35 Bryant City Util 21.64 Butler repairs 5777.48 parts 1592.58 Bass Sanitation quarterly util  
 212.50 Duininck mat overlay 1,159,391.54 Estelline Comm Oil repairs 25.00 Fuel 1538.46 parts 39.99 LP  
 77.75 Estelline City Util 12.99 Farmers Union fuel 3008.72 Fleetpride parts 556.09 H-D Electric Utl 337.39  
 Hamlin Coop Supp 294.38 Fuel 10,189.92 LP 620.00 Hayti Town Util 50.50 ITC phone 144.86 J&L Welding  
 parts 42.57 Menards supp 228.94 Northern Truck parts 1029.28 Ottertail Power Util 54.74 Rodney  
 Anderson reimburse insurance 713.47 State Treasurer excise tax 1193.87 SD DOT bridge prof 3124.36  
 Vogel Traffic Services painting on roads 19,707.07 W.W. Tire repairs 4400.57 Visa cell phone 1.05  
 Northwestern Energy Util 24.17 Total gross salaries for complete dept 51,712.45 benefits 17,569.88 Total  
 Road expense 1,418,878.61  
 AG BUILDING: Hayti Town Util 120.50 ITC phone 40.79 Northwestern Energy Util 10.00  
 EMERGENCY & DISASTER: AT&T cell phone 49.75 ITC phone 31.00 Brett Schutt reimburse insurance  
 875.00 Total gross salaries for complete dept 4575.60 benefits 1750.60 Total Emergency & Dis expense  
 7281.95  
 WIC: Chantel Sprang travel 209.70 Total gross salaries for complete dept 3104.00 benefits 423.70

M&P FUND: Microfilm Imaging Register of Deeds rental 317.00

RURAL ACCESS FUND: AT&T cell phone 40.04

STATE 24/7 fund: State 24/7 fees to State 3423.00

COUNTY 24/7 : Total gross salaries for complete dept 290.00 benefits 355.15

BOOKMOBILE: Total gross salaries for complete dept 4552.05 benefits 516.04

Meeting adjourned at 12:15 until Oct 22,2024 at 9:30 am in the Commissioners Room County Courthouse at Hayti

Randall Rudebusch  
Chairman of the Board

ATTEST:  
Dixie Opdahl  
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color,national origin,sex,religion,age or disability in employment or the provision of service.