

January 21st, 2025

County Commissioners Meeting

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

Agenda:

- 9:30 Pledge of Allegiance
- Approve Agenda
- Approve Minutes
- 9:35 Highway Department - Butler Machinery
- Road Limits
- 10:00 Dustin Leiseth - Culvert Program
- 10:40 Set Township Meeting Date
- 10:45 Public Comment
- 11:00 Set Bid Letting Hwy Supplies
- 11:05 Set Salaries
- 11:30 State for Veterans Service
- 11:35 State Fire Suppression
- 11:40 Weather Spotters
- 11:45 Bills

Minutes:

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 21, 2025 with the following members present: Saathoff, Tulson, Buck and Popham. Absent Rudebusch arrived at 10:30 Also present was John Delzer States Attorney, Jenna Aderhold Reporter, Toby from Butler Machinery.

The Vice Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Tulson seconded by Buck to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Popham seconded by Buck with Buck making a change in the minutes of Jan. 7 for the Weed Dept purchasing a four wheeler not a three wheeler as stated and then to approve such with the change. All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. Toby from Butler Machinery went over the quotes for machinery. He stated a new 962 Wheel Loader starting cost is \$531,777 trade in allowed 28,500 and with Sourcewell discount and Butler discount price would be \$354,277.82 which includes the warranty. Caterpillar Model 150JOY-BR Motor Grader new \$803,744.71 trade in allowed \$57,000 and with Sourcewell discount and Butler discount cost would be \$450,532.17 includes the warranty. Might be five to six months to receive such. Wheel Loader he only has spoken for one and would have to know right away or will not be saved.

BRIDGE REINSPECTION: Motion by Tulson seconded by Popham to authorize the Vice Chairman to sign the Bridge Reinspection Program Resolution for Use with SDDOT Retainer Contracts.

WHEREAS, 23 CFR 650 Subpart C requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years. THEREFORE Hamlin County is desirous of participating in the Bridge Inspection Program. The County requests SDDOT to hire IMEG Consultants Corp. for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered and bill the county for 20% of the cost. The County will be responsible for the required 20% matching funds.

*Dated Jan. 21, 2025 at Hayti SD
Larry Saathoff Vice Chairman of the Board*

*ATTEST:
Dixie Opdahl
Hamlin County Auditor*

LOAD LIMITS: Motion by Buck seconded by Popham to pass the following

LOAD LIMITS RESOLUTION WHEREAS, THE County of Hamlin SD is responsible for the maintenance of certain highways under its jurisdiction, WHEREAS it appears that said highways, by deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restrictions as to weight of vehicles are imposed and WHEREAS, the County of Hamlin lacks the scale equipment with which to enforce weight limits. NOW THEREFORE pursuant to SDCL 32-14-16 and any laws amendatory thereto, be it resolved that the load limit on Hamlin County asphalt road and some gravel roads within the County of Hamlin SD shall be 7 ton per axel. This resolution will be in effect for a full 75-day period. IT IS FURTHER RESOLVED that there shall be erected and maintained signs designating the provision of this Resolution as provided by State law and that the Resolution shall be effective until or unless such signs are erected and maintained. IT IS FURTHER RESOLVED that this Resolution be effective each and every year hereafter unless repealed or modified by duly enacted Resolution,

*Dated at Hayti SD this Jan. 21, 2025
Larry Saathoff
Vice Chairman*

*Attest
Dixie Opdahl
Hamlin County Auditor*

RURAL ACCESS INFRASTRUCTURE FUND: Dustin Leiseth representing the SD Township Assoc. spoke to the Board on how important this fund is for the townships to replace culverts. Townships must apply, have an OPT Out or Road Levy and have culverts of a certain size. Bryan has done an inventory of all culverts in the county and sent to the State. Townships are responsible for 20% of cost. In the last two years five townships have used this program. Hamlin County has received a total of \$360,051.19 for this program which has all been used. Dustin stated at this time the State has not allotted any more funds for this program. He is urging the County to send a letter in support of this program to the State Legislators to continue such program.

Commissioner Rudebusch now present.

TOWNSHIP MEETING: The Board set Feb. 18 at 10:00 am at the 4-H Building for the annual meeting with township boards.

BID LETTING: Bid letting for the annual supplies for the Highway Dept and Weed Dept was set for March 3, 2025

PUBLIC COMMENT: Chad Schlotterbeck gave the Board some information on his department.

More discussion was held on the machinery quotes.

WHEEL LOADER: Motion by Tulson seconded by Buck to purchase the new Caterpillar Model 962 Wheel Loader for \$354,277.82 which includes warranty of \$7,885.06 and trade in of \$28,500 and to surplus the Cat 966F serial #1SL00721 as a trade in on this. Roll Call Vote: Tulson Yea, Buck Yea, Popham Yea, Saathoff Yea, and Rudebusch Yea. Motion Carried. This will all be handled through Sourcewell.

EXECUTIVE SESSION: Motion by Saathoff seconded by Popham to enter into executive session at 11:10 for personnel reason SDCL 1-15-2(1) All members voting Aye. Motion Carried. The Chairman declared them out at 12:35

SALARY SCHEDULE: Motion by Saathoff seconded by Buck to approve the following salary schedule for 2025 all members voting Aye. Motion Carried.

Monthly Salaries:

Donna Rhody \$7,250.00

Jessica Delzer \$5,261.42 + Longevity \$50.00

Amber Raasch \$5,261.42 + longevity 50.00

Dixie Opdahl \$5,586.84 + longevity \$225.00

John Delzer \$5,504.16 + longevity \$50.00

Bryan Pedersen \$5,915.44 + longevity \$175.00

Chad Schlotterbeck \$6,181.50 + longevity 125.00

John Michalski \$4,848.02

Brett Schutt \$4,850.14

Cheslie Gustafson \$3,887.66 + longevity \$50.00

Tayt Alexander website \$100.00

Burton Tulson \$1,350.02

Randall Rudebusch \$1,350.02

Larry Saathoff \$1,350.02

Riley Buck \$1,350.02

Scott Popham \$1,350.02

Hourly Rates:

Renee Platz \$23.90 + longevity \$25.00

Don Guthmiller \$19.90

Evan Jensen \$24.50

Angela Kranz \$24.50

Teresa Peterson \$19.90

Emily Winnett \$15.20

Cynthia Wagner \$15.20

Jamison Ries \$26.00

Tristin Molitor \$30.00 + longevity \$25.00

Tayt Alexander \$31.50 + longevity \$100.00

Zach Vidmar \$28.50 + longevity \$25.00

Taylor Shantz \$28.50 + longevity \$25.00

Cathy Popham \$25.40 + longevity \$175.00

Donna Prouty \$21.90
Krista Haug \$20.90
Chantel Sprang \$20.90
Chelsie Gustafson 24/7 \$20.00
Ronald Moore \$25.40 + longevity \$25.00
Rodney Anderson \$25.40 + longevity \$75.00
Jeff Shepherd \$25.40 + longevity \$100.00
Alan Gallisath \$25.40 + longevity \$75.00
Stanley Singrey \$25.40 + longevity \$225.00
Daniel Platz \$25.40 + longevity \$25.00
Jay Kasdorf \$25.40
Eric Solsaa \$25.40 + longevity \$75.00
Travis Klug \$25.40

Summer Weed Help \$22.00
Extension Help \$19.00
Janitor help \$19.00
Coroner fee \$250.00
Zoning Board Per Diem \$150.00
Weed Board Meeting \$100.00
Weed All Day Meeting \$150.00
Extension Judges \$18.50

VETERANS SERVICE: Motion by Saathoff seconded by Popham to authorize the Chairman to sign the request for state aid for salary of county veterans service officer. Hamlin County will participate under SDCL 33A-1-31 State aid for salaries of county service officers-maximum reimbursement for Jan. 1, 2025 - Dec. 31, 2025 and continued each year thereafter unless terminated by either the county or State. Based upon the 2020 census which sets our county population at 6164 The annual salary paid for employment of a county veterans service officer will not be less than \$12,375.00 All members voting aye. Motion Carried.

FIRE SUPPRESSION DESIGNEE: Motion by Buck seconded by Tulson to name Brett Schutt as the designee for Hamlin County Fire Suppression Assistance. He will continue as long as employed. All members voting Aye. Motion Carried.

WEATHER SPOTTER: The Board approved the 25 weather spotters for Hamlin County for the year of 2025

CLAIMS PAID:

COURT: Yesika Munoz interpreter fees 150.00 mileage 33.50 Auditor PMB state access 31.25 Twotrees-Ultra repairs 92.50

TREASURER :Jurgens Printing supp 327.00 PMB state access 31.25

POSTAGE: Jessica Delzer Postage 1600.00 Quadient postage meter rental 170.60

COURTHOUSE MAINT: Hamlin Bldg Center supp 51.46 Ottertail Power Util 586.02 Runnings supp 49.98 Visa supp 148.64

DIRECTOR OF EQUALIZATION: Amazon equipment 574.00 First District GIS Program 8000.00 McLeods Printing supp 360.00
Visa Prof serv 250.00

REGISTER OF DEEDS Microfilm Imaging rental 345.00 Office Peeps supp 323.65 PMB state access 31.25

SHERIFF: A&D Graphic supp 225.00 Amazon supp 144.98 Creative Product supp 223.83 Farmers Union gas 31.00 Galls supp 278.74 Language Line Util 49.13 Safe Life Defense supp 1309.71 SDDOT gas 2099.00 Verizon cell phone & air cards 1538.50 Visa supp 195.70 Total Sheriffs expense 5995.59

JAIL: Prairie Lakes blood tests 85.00 LIEAP:Interlakes Community Action worker 405.75 Senior Meals 2600.00 EXTENSION: Office Peeps supp 111.67 WEED: Hamlin Bldg Center supp 7.99 Runnings supp 173.12 Visa certification 90.00 ZONING: First District Postage 17.31 Quarterly Contract 10,000.00

ECONOMIC DEV: First District Assoc yearly dues 8126.50

ROAD: Office Peeps supp 139.14 Rons Saw Sales repairs 12.50 parts 7.55 SD Federal Property supp 12.00 SD DOT supp 3961.49 Stern supp 7693.39 Transource Truck parts 201.84 Visa cell phone 1.05 W.W. Tire repairs 919.95 Total Road expense 12,948.91

911: Watertown City fees from State 7849.02 AG BUILDING: Ottertail Util 65.66

M&P FUND: Microfilm Imaging M&P Register of Deeds supp 317.00 M&P State Fund part of Register of Deeds fees 230.00

Office of Child & Family Services: half year nurses' contract 3548.88

DEPT OF REVENUE: money to State: Driver's license 656.00 Motor Vehicle License 172,741.25 Birth Fees 90.00 Death Fees 10.00 Total sent 173,497.25

The Auditor reported the cash on hand in the Treasurer's Office as of Jan. 2, 2025

Checking Account \$782,664.33
Money Market \$528,960.73
CD's \$8,100,600.00
Cash on Hand \$1,500.00
Checks on Hand \$16,913.30
Credit Card Deposit on Hand \$4,393.09
Petty Cash \$400.00
Cash Items \$735.46
Total \$9,436,166.91

Of this the following belongs to General Fund \$8,415,244.60 Special Revenue \$569,811.75 Schools \$119,716.93 Townships \$89,894.29 Cities & Towns \$13,212.31 Trust and Agency Fund \$228,287.03 Total \$9,436,166.91

QUARTERLY DISTRIBUTION TO TWP MOTOR VEHICLE LICENSE: Castlewood 2122.54 Oxford 3425.85 Brantford 4989.83 Garfield 3016.24 Norden 4617.45 Estelline 3388.61 Hamlin 2457.68 Dempster 2904.53 Florence 2345.96 Hayti 3127.95 Cleveland 2569.39 Opdahl 3649.28 Dixon 3574.78 Total 42,190.09

YEARLY GAME LICENSE TO TOWNSHIPS: Castlewood 384.56 Oxford 620.69 Brantford 904.04 Garfield 546.47 Norden 836.58 Estelline 613.94 Hamlin 445.28 Dempster 526.23 Florence 425.04 Hayti 566.71 Cleveland 465.52 Opdahl 661.17 Dixon 647.67 Total 7643.90

QUARTERLY DISTRIBUTION TO CITIES & TOWNS MOTOR VEHICLE LICENSE: Bryant 1983.87 Castlewood 2701.55 Estelline 2500.04 Hayti 1422.44 Hazel 563.59 Lake Norden 1604.54 Total 10,776.03

QUARTERLY DISTRIBUTION CITIES ROAD TO CITIES & TOWNS: Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80 Estelline 428.85 Total 1618.95

YEARLY WHEEL TAX TO TWPS AND CITIES: Twps Castlewood 884.63 Brantford 2079.66 Garfield 1257.11 Hamlin 1024.31
Dempster 1210.55 Florence 977.75 Hayti 1303.65 Cleveland 1070.87 Opdahl 1520.95 Dixon 1489.91 Norden 1924.47
Oxford 1427.83 Estelline 1412.31 cities Bryant 259.37 Castlewood 190.46 Estelline 240.03 Hayti 136.57 Hazel 54.10 Lake
Norden 154.18 Total 18,618.71

Meeting adjourned at 1:00 pm until Feb. 4, 2025 at 9:30 am in the Commissioners Room courthouse at Hayti.

Randall Rudebusch
Chairman

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.