

**July 22nd, 2025**

**County Commissioners Meeting**

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

- 09:30 Pledge of Allegiance
- Approve Agenda
- Approve Minutes
- 09:35 Highway Department & Butler
- 10:30 Public Comment
- 10:45 Review Open Meeting Law
- 11:00 Sheriff
- 11:15 Conceal Carry Policy
- 11:30 Contingency Transfer to Jail Budget
- 11:35 Bills
- 11:45 2026 County Budget
- 11:50 Semi Annual Check of Treasurer's Office Money

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**Minutes:**

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on July 22,2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck and Popham. No one absent. Also, present John Delzer States Attorney and Jenna Aderhold reporter.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Buck to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Buck seconded by Tulson to approve the minutes of July 8,2025 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen, Hwy Supt and Jarod from Butler Machinery met with the Board. Bryan stated the asphalt project by Lake Norden and through Lake Norden to the south is completed. He picked up the used chip sealer that was purchased. He went through and made some adjustments but will work fine with the trucks. The Board stated to bid also the 4 miles of 464 Ave from Hwy 22 north of Castlewood to the County line. Cody the Weed Supervisor will check to see if he can fix the used pickup that the Assessors had been using because the brakes are locking up and then he could use it for the Weed Dept. Bryan has still been pulling and moving road signs that the DOT project is doing because the signs are in the wrong places. Jarod from Butler went over the quotes for a motor grader. Much discussion was held on trade in's , warranties and what cost would be for two with trade ins . Butler will check the old machines. The Board also asked Bryan to check on what the grants from the State could be used for if they do not do the turning lane.

FUEL QUOTES: July 15 in Hazel Diesel Hamlin County Farmers Coop 2.90 Farmers Union 2.89 All quotes do not contain certain taxes.

PUBLIC COMMENT: Cheslie Gustafson Janitor said the company had been here to check the cooling and heating units in the Court Room and by the steps. The units need four new motors at approximate cost of \$5,000. Also, the mats by the

front doors of the courthouse would cost about 700-800 The Board approved such. Emergency & Disaster Director Brett Schutt answered some questions on the fire that happened this last week-end.

OPEN MEETING REVIEW: All Commissioners had reviewed the Attorney Generals booklet on open meeting laws new on July 1, 2025. The Commissioners completed the annual review of open meeting laws.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. He stated the 2020 Durango has 154,118 miles on it and has had many repairs. Many of the wires in the vehicle have been destroyed so keeps having trouble also had to put starter in because would not start. Motor has trouble also. Have already put a lot into the vehicle. This repair could cost up to \$5,000. He had brought quotes for different available vehicles. He stated Nelson Auto Center in Fergus Falls, MN had a Dodge Durango Pursuit vehicle for \$44,581.00, a trade in to be determined after Guardian looks at what equipment could be used. The Board stated not to put in the repairs in the 2020 vehicle. Motion by Popham seconded by Saathoff to purchase the vehicle from Nelsons Auto for \$44,581.00, all members voting Aye. Motion Carried.

SCHOOL CONTRACT LAW: The Sheriff presented the contracts from Estelline School and Castlewood School for contract law from Sept 2025-May 2026 at the rate of \$312.00 per month for 72 hours per school during the agreement. Motion by Tulson seconded by Popham to authorize the Chairman to sign such agreements with both schools. All members voting Aye. Motion Carried.

CONCEAL CARRY POLICY: The Board went over the conceal carry policy to add to the County's policy manual which does not conflict with any of the SDCL laws. Motion by Tulson seconded by Buck to add this to the County policy manual. All members voting aye. Motion Carried. All employees will be given a copy of such policy.

CONTINENCY TRANSFER: Motion by Saathoff seconded by Popham to make a transfer from the Contineny Budget of \$20,000 (101-112-429) to the Jail Budget (101-212-422). All members voting Aye. Motion Carried.

SEMI-ANNUAL CHECK OF CASH: Commissioners Saathoff and Tulson made the semiannual check of cash in the Treasurer's Office. Total as of July 22,2025 \$10,044,478.81.

CLAIMS PAID:

COURT: Dakota Shred supp 9.66 Yesika Munoz interpreter 100.00 mileage 33.50 Dean Schaefer court transcript 30.00 Total Court 273.16

AUDITOR: Jurgens Printing supp 412.00 Office Peeps supp 13.08 ITC phone 97.55

TREASURER: Dakota Shred rental 9.67 ITC phone 86.35

POSTAGE : Quadient postage meter rental 170.60 REGISTER OF DEEDS : phone 76.30

COURT APPOINTED ATTORNEY: Austin,Strait,Benson 1113.60 Scott Bratland 1032.00 Timothy Cummings 607.13 Total Court appointed attorneys 2752.73

STATES ATTORNEY: Post Office box rent 100.00

COURTHOUSE MAINT: Culligan Water 77.75 Dust Tex floor mats 115.99 Ottertail Power Elec 853.41 ITC internet 140.90 Total Courthouse Maint expense 1188.05

DIRECTOR OF EQUALIZATION: ITC phone 81.75 Office Peeps supp 35.28

SHERIFF: Amazon supp 149.14 Axon Enterprise supp 282.00 Bartons Services repairs 78.79 Brookings Auto Mall repairs 1463.96 Farmers Union Gas 123.71 SD DOT gas 1680.29 Speedy Signs supp 128.88 ITC phone 254.55 Total Sheriffs expense 4161.32

JAIL: Brookings County Jail 3675.00 Prairie Lakes blood tests 85.00 SD Public Lab blood tests 80.00 Total Jail expense 3840.00

LIEAP: Interlakes Community Action worker 405.75 AMBULANCE: Stryker Estelline Ambulance 750.00 MENTALLY ILL: Yankton County Prof serv 151.25

RECREATION: SCP Distributor Estelline Recreation 615.56

EXTENSION: A&D Graphics supp 280.00 Amazon supp 151.81 Menards supp 412.25 Runnings supp 12.99 Abbi Steeke travel 168.57 ITC phone 57.35 Total Extension expense 1082.97

WEED: Hamlin Building Center supp 71.78 Menards supp 13.99 Nutrien weed chemical 10,033.80 W.W. Tire repairs 148.95 ITC phone 30.85 Total Weed expense 10,299.37

ROAD: Auto Value supp 199.72 Dons Body Shop repairs 200.32 Axess Coop Estelline fuel 1472.93 Fleetpride supp 14.50 parts 201.97 ITC phone 146.98 Northwestern Energy Util 23.03 W.W. Tire repairs 157.50 Topkote Chip Spreader 15,500.00 Total Road expense 17,916.95

911: Watertown City fees received from State 8080.21 for 911 services.

AG BUILDING: Hamlin Building Center supp 48.64 Ottertail Power Util 115.73 ITC internet 68.90

EMERGENCY & DISASTER: Brett Schutt supp 128.75 ITC phone 30.85 AT&T cell phone 49.79

FIRE DEPARTMENTS: From State for fire insurance premiums: Hazel Fire Dept 4970.71 Hayti Fire Dept 9866.89 Norden Fire Dept 15,006.28 Castlewood Fire Dept 14,064.60 Bryant Fire Dept 7124.93 Estelline Fire Dept 12,389.53 Total 63,422.44

M&P FUND: SDCO Register of Deeds fees to State 352.00

GENERAL 911: H-D Electric towers elec 105.02 ITC trunking charge 374.33

DEPT OF REVENUE: money to State: Drivers License 952.00 Birth Fees 40.00 Death Fees 30.00 Motor Vehicle License 239,986.72 Total to State 241,008.72

The Auditor reported the cash on hand in the Treasurer's Office as of July 1,2025

Checking Account	\$1,809,331.05
Money Markets	\$488,048.00
CD's	\$8,100,600.00
Cash on Hand	\$3,897.27
Checks on hand	\$34,762.55
Credit Card Deposit on Hand	\$1,607.56
Petty Cash	\$400.00
Total	\$10,438,646.43

of this the following belongs to

General Fund	\$8,629,091.14
Special Revenue	\$1,045,351.86
Schools	\$321,780.92
Townships	\$116,815.47
Cities & Towns	\$43,535.39
Trust and Agency Funds	\$282,071.65
Total	\$10,438,646.43

Meeting adjourned at 12:50 until August 5,2025 at 9:30 am in the Commissioners Room Courthouse at Hayti.

Randall Rudebusch  
Chairman

ATTEST:

Dixie Opdahl  
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.