

## **Anderson Valley Arts**

Electronic Submission Guidelines for Arts Scholarships for Graduating Seniors Applications

If you are able to forward everything by email to the AVArts email at <a href="mailto:contact@av-arts.org">contact@av-arts.org</a> that is preferred but if you are unable to do so then you can mail hard copies of all required information (as listed on the application cover page).

Guidelines for electronic submission—are to first send an email alerting us that you are submitting an application then to submit the following documents either as PDFs and/or JPGs with a total document size for each PDF or JPG no larger than 1 MB (Note: If all your attachments exceed 3 MB you will need to send attachments in separate emails):

- 1. Your completed application cover sheet (print out and either take a picture of and send as a JPG or scan and save as a PDF after you complete)
- 2. Your personal statement (forward as a Word document or PDF)
- 3. Your two letters of recommendation (take pictures of and send as JPGs or scan and send as a PDFs)
- 4. Your artwork examples (take pictures of and send as JPGs, scan and send as a PDFs or include as links in your email)
- 5. A transcript of your grades (take a picture of and send as a JPG or scan and send as a PDF)

If you have questions about electronic submissions, you can call or email Ms. Micheaels at 707-877-3357 or cm@mcn.orq.