

**CONSTITUTION AND BY LAWS**  
**OF THE**  
**COUNCIL OF HOTEL AND RESTAURANT EDUCATORS OF THE PHILIPPINES, INC.**

**(As approved in 2017 and submitted to SEC in 2018)**

**PREAMBLE**

We, the member of the Council of Hotel and Restaurant Educators of the Philippines, concerned with the general advancement of learning, community outreach and research in the field of the hospitality and tourism hereby ordain and promulgate this constitution.

**ARTICLE I – NAME OF THE ORGANIZATION**

The name of this organization will be the Council of Hotel and Restaurant Educators for the Philippines, herein referred to as the COHREP

**ARTICLE II – VISION, MISSION AND OBJECTIVES**

Section 1: Vision – The leading partner of industry and government in the continual development of equality human resources for the hospitality and tourism industry.

Section 2: Mission - To Promote excellence, innovations and collaborations in instruction, community outreach and research in hospitality and tourism education and training, by providing opportunities to transform educators into confident, values-laden professionals, committed to the development of competent graduates with gainful, employable, and entrepreneurial skills.

Section 3: General Objectives – To be at the forefront of advocacy for national, regional and global issues affecting education and training in the hospitality and tourism sectors.

1. Specific Objectives:

- a. To be and advocate and partner of industry and government in developing qualifications and standards that will ensure the quality of hospitality and tourism education and training in the country;
- b. To Support and initiate research and innovative endeavors in hospitality and tourism education and training.
- c. To establish and maintain local and global institutional networking and collaborations to initiate and cooperatively address relevant issues;
- d. To provide a forum for dissemination of ideas and information for the advancement of hospitality and tourism education and training on issues, concerns, trends and topics related to hospitality and tourism in the promotion of excellence and innovation;
- e. To foster unity and collegiality among members in the pursuit of mutual interest.

### ARTICLE III –MEMBERSHIP

Section 1 The members of the COHREP shall be classified as follows:

1. Individual
  - a. Educator/Trainer; Lifetime
  - b. Associate
  - c. Honorary
2. Institutional
  - a. Education Institution
  - b. Allied agencies and Professional organizations
  - c. Chapters

Section 2 The basic requirement for any class of membership is that the candidate is interested and/or engaged in advancing hospitality and tourism education and training.

Section 3 Any group of twenty individual *educator* members from at least five(5) different schools in a region/province/city/sector or professional group may form and apply for recognition as a Chapter

### ARTICLE IV – BOARD OF DIRECTORS, OFFICERS OF THE COUNCIL AND *BOARD OF ADVISERS*

Section 1 Unless otherwise provided by law, the powers, business and property of the Council shall be exercised, conducted and controlled by a Board of Directors.

Section 2 The Board of Directors shall be composed of fifteen (15) duly elected members with the immediate past president as ex officio Board member.

Section 4 The Board of Directors may appoint such other positions from among themselves that they may deem necessary in the discharge of their functions.

Section 5 The Board of Advisers will consist of past presidents of the Council *who have served for the least one full term.*  
*Board of Advisers may be asked to perform special assignments, or serve/participate in committees*

Section 6 The Board of Directors shall continue the following committees:

- a. Executive Committee
- b. Standing Committee
  1. Membership
  2. Ways and Means
  3. Education
  4. Ethics
  5. Community and Extension
  6. Research and Publications

- c. AdHoc or Social Committees – as deemed necessary to carry out the Council’s objectives, such as Election, Awards, Constitution and By Laws.

Section 7 *Any member of the Board of Directors, in a formal Board meeting, may ask for a “vote of confidence” for any Board officer of Committee Chair, when deemed to have a justifiable cause. Due process will be followed. If vote of confidence is less than a majority vote of 50% plus 1, the position shall be declared vacant and an election for the vacant position shall be done immediately.*

**ARTICLE V – DUES**

Section 1 The dues for members shall be set by the Board of Directors.

**ARTICLE VI – MEETING OF MEMBERS**

Section 1 The Council shall hold general membership meetings at least twice a year.

Section 2 There will be at least six (6) board meetings annually.

Section 3 Special meetings may be called as needed.

Section 4 Minutes of all meetings shall be kept carefully and preserved by the Secretary as a record of the business transacted at such meetings.

Section 5 During the General Membership meetings, the President shall present an accomplishment report. In the same meeting, the Treasurer shall present the current financial standing of the Council.

**ARTICLE IX – NOMINATIONS AND ELECTIOS**

Section 1 Elections shall be held every two (2) years, at every even numbered year, during the general meeting to be held in the first quarter of the election year. *Term of office of elected Board of Directors shall be for 2 years, starting from the next two years after the election.*

Section 2 Elections shall be held by secret ballot or a process as determined by the Nomination and Election Committee, **with approval of the Board of Directors**

Section 3 Election of the new Board of Directors is made a year prior to the end of the term of office **of the current Board.**

Section 4 The Nomination and Election Committee shall be appointed **by the Board** at least six (6) months before the election.

**ARTICLE X – SEAL**

The Council shall bear the following inscriptions and the year of its founding:

“COUNCIL OF HOTEL AND RESTAURANT EDUCATORS OF THE PHILIPPINES, INC.”

**ARTICLE XI – FISCAL YEAR**

The fiscal year of the Council shall begin on the first day of January and end on the thirty first day of December of the same year.

**ARTICLE XII – AMENDMENTS**

The Constitution of the Council may be amended by the majority vote (50% plus one member) of the regular members of the Council, at the annual meeting or a special meeting duly called for the purpose.

**ARTICLE XIII**

Adopted the 30<sup>th</sup> day of January 2018 in Manila, Philippines signed members representing a majority of the members of the association in a special meeting duly held for the purpose.

