

"Standard" Cleaning Checklist for a **Non-Rental** home:

- Knock every time.
- Conduct a thorough walk-through; pre-spot all stains
- ☐ **Living areas, e.g., living room, halls, den, beds, etc.**
 - Wipe all glass tables (no TVs); smudges on mirrors
 - Dust all horizontal surfaces
 - Vacuum - couches & chairs w/pillows – (vac underneath all cushions)
 - Febreze - all couches, chair cushions & beds spreads
 - Floors – sweep or vacuum then use wet Swiffer and or damp mop - (including steps)
- ☐ **Porch/Decks**
 - Case by case
- ☐ **Kitchen**
 - Fridge/Freeze - wipe outside
 - Microwave - wipe in/out
 - Oven – inside and outside
 - Range - top and outside, don't forget to clean under burners - (if glass, use glass top cleaner)
 - Dishwasher - wipe outside
 - Sink - use stainless steel cleaner (ensure you clean the faucet & behind it)
 - Counter tops & cabinets - wipe all counters but only wipe "major" grime & spills on cabinets
 - Toaster - turn upside over sink to remove bread crumbs then run disposal with hot water
 - Coffee maker - ensure no coffee grinds left inside (turn upside down with paper towel)
 - Trash can - wipe outside, take out trash – case by case
 - Floors - sweep, vac, then mop with wet Swiffer or damp mop
- ☐ **Bathrooms**
 - Mirrors & counters - wipe all
 - Sinks - (also behind faucets)
 - Shower & tubs - vacuum for hair then **scrub** tub, shower doors and shower floor - (do not remove toiletries and soaps)
 - Toilets - clean underneath, sides, behind, inside, seat, and lid - (fold toilet paper)
 - Washer/Dryer - remove lint and wipe off top
 - Floors - sweep, vac, then mop using wet Swiffer or damp mop
- ☐ **Conduct final walk-through:** - (ensure nothing is left behind, e.g., cleaning supplies)
 - Reset A/C or heat where you found it.

In addition to this “standard” cleaning, **Deep** house cleaning includes the following services:

- Thoroughly clean inside of refrigerator & freezer
- Thoroughly clean inside stove (might need to use self-clean feature)
- Thoroughly wipe down all kitchen cabinets (outside only)
- Clean all appliances on kitchen counters
- Thoroughly wipe down all bathroom cabinets (outside only)

- Light fixtures/switches throughout the house
- Vacuum all blinds throughout the entire house
- Vacuum all baseboards throughout the house
- Very thorough dusting throughout the house
- Vacuum and Febreze all furniture
- Clean all mirrors
- Remove all cob webs
- Vacuum all ceiling fans

In addition to this “standard” cleaning and “deep” cleaning, we also can offer a “spring” cleaning which includes the following services:

- All kitchen cabinets (horizontal surfaces) will be washed inside; all pots/pans will be removed and organized
- All kitchen drawers will be emptied, cleaned and reorganized (if we find duplicates or items that do not belong, we will place in a bag or box and put either in garage or closet)
- All bathroom cabinets (horizontal surfaces) will be washed down inside and out; all items will be removed and re-organized
- Pull-out fridge and vac and clean behind
- Wash inside of kitchen trash can
- All bathroom medicine cabinets to be cleaned and re-organized.