# 'A' Player Self-Evaluation Cheat Sheet – Business | Career

**Name:**

**Job Title:**

**Core Responsibilities:**

Reece Pye & Associates

***Instructions for this self-evaluation:***
a) Circle the number where you believe you are right now for each of the categories, 10 being outstanding.
b) Once completed, then go back down the list and underline where you would like to be for each category.

| **How do you rate your skills / yourself for:** | **Needs Improvement - Outstanding** | | | | | | | | | | **Notes:** |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 Motivation - Conscientiousness | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 2 Planning | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 3 Organizational Skills | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 4 Leadership & Visionary Skills | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 5 Coaching & Developing Others | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 6 Supporting & Encouraging Others | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 7 Setting The Example | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 8 Communication & Information Sharing | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 9 Influencing & Mobilizing Others | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 10 Delegating | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 Decision Making | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 12 Courage & Risk Taking | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 13 Problem Solving | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 14 Meeting Deadlines | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 15 Objective Setting & Achieving | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 16 Teamwork & Inclusion | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 17 Handling Ambiguity (Adaptability) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 18 Dealing with Interruptions | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 19 Managing Conflict & Differences | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 20 Stress Management & Mental Resilience | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 21 Trusting Others | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 22 Anticipating Obstacles & Opportunities | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 23 Switching Off - Taking a Breather | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 24 Empathy & Concern For Others | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 25 Personal Ownership - Accountability | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 26 Morals, Ethics & Integrity | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 27 Work-Life Balance | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 28 Self-Awareness | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 29 Self-Management | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 30 Social Awareness | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 31 Relationship Management | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 32 Personal Development - Lifelong Learning | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 33 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 34 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |

**NB.** Items 33 & 34 are left blank for you to add any other categories you feel are important.

**After reviewing this list, consider the following questions;**

**Which 3 categories do you consider to be your top strengths and how can you build on these further in future?**

**Which 3 categories do you need to develop to make the most meaningful impact on yourself and on the people you lead?**

**What specific plans and actions will you take immediately to begin strong and persist in order to master these 3 development categories into strengths?**