



Spirit of Dance Academy — Student Handbook

Table of Contents

1. Welcome Message
 2. About the Academy
 3. Class Descriptions
 4. Term Calendar
 5. Studio Policies
 6. Dress Code
 7. Attendance
 8. Performance & Recital Info
 9. Contact Information
 10. Payments, Policies & Multi-Class Discount
 11. Notes & Reminders
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1. Welcome Message

Dear Students & Families,

Welcome to Spirit of Dance Academy! We are thrilled to have you join our vibrant and diverse dance community. Whether you are taking your first class or continuing your dance journey with us, we promise an experience filled with creativity, rhythm, and cultural pride.

Let's dance together and make this term unforgettable!

Warm regards,

Niki Patel

Founder & Artistic Director

Spirit of Dance Academy

2. About the Academy

Spirit of Dance Academy is a multicultural dance school committed to sharing the joy of Indian Classical, Bollywood, Folk, and Fusion dance styles. With over 15 years of experience, we offer inclusive programs for all ages and skill levels across Greater Vancouver and virtually.

Our mission is to build confidence, creativity, and cultural connection through the power of dance.

3. Class Descriptions

- **Indian Classical (Levels 0–2):** Training in Bharatanatyam/Kuchipudi fundamentals and technique.
 - **Bollywood:** Energetic and expressive cinematic choreography.
 - **Bollywood Workout:** Fun, fitness-focused sessions for adults.
 - **Troupe:** Performance-based sessions for intermediate/advanced students.
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4. Term Calendar (Fall 2025)

Term Duration: September 16 – December 15

No Classes On: Please Check the calendar

Locations: - Burnaby (Metrotown) – Tuesdays - Surrey – Thursdays - Maple Ridge – Wednesdays - Tri-Cities – Fridays - Langley – Saturdays - Vancouver Sunset – Sundays - Virtual – Flexible options

Check your registration confirmation for specific class times.

5. Studio Policies

- Arrive 5–10 minutes early.
 - Respect all instructors and fellow students.
 - Water only inside class space.
 - No phone use during class.
 - Parent observation is limited to designated dates.
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6. Dress Code

- **Classical:** Salwar/kameez or kurti with leggings. Barefoot. Hair tied.
 - **Bollywood & Workout:** Comfortable activewear. Clean runners if needed.
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7. Attendance

- Regular attendance is essential for learning and recital preparation.
 - **No make-up classes** will be offered for student absences.
 - If a class is canceled by the Academy, a make-up session will be arranged.
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8. Performance & Recital Info

- Our **Annual Recital (Essence)** is held every Spring.
 - Students must attend **80% of classes** to participate.
 - Additional rehearsals may be scheduled closer to the recital.
 - Costume and ticket fees will be communicated during the term.
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9. Contact Information

- **Email:** spiritofdance36@gmail.com
 - **Instagram:** @spiritofdanceacademy
 - **Facebook:** Spirit of Dance Academy Canada
 - **Website:** [Insert Updated Website Link]
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10. Payments, Policies & Multi-Class Discount

Payment Due Dates:

All class fees must be paid **within 7 days of registration** or **before the first class**, whichever comes first.

Late Fees:

A **\$15 late fee** applies if payment is not received on time. Continued delay may result in loss of enrollment.

Cancellation Policy:

- Cancel 7+ days before first class: **Full refund minus \$25 admin fee**
- Cancel within 7 days or after start: **No refund**

Refund Policy:

No refunds for missed classes or mid-term withdrawals unless due to: - Verified medical condition (doctor's note required) - Class cancellation by Spirit of Dance Academy

Make-Up Classes:

We **do not offer make-up classes for student absences**. Make-up sessions are only provided if a class is canceled by the Academy.

Discount Policy:

We offer a **multi-class discount** for students registering for **more than one class per week** in the same term. > Email **spiritofdance36@gmail.com** **before making your payment** to apply. > No sibling or family discounts available.

Accepted Payment Methods:

- E-transfer: **spiritofdance36@gmail.com**
- Cash (in person only)
- Cheque payable to **Spirit of Dance Academy**

 11. Notes & Reminders

Thank you for being a part of Spirit of Dance Academy. Let's make this term amazing!