

WISE COUNTY EMERGENCY SERVICES

DISTRICT NO 2

MINUTES OF PUBLIC MEETING

6:30 PM. WEDNESDAY, DECEMBER 18th 2024

Attendance;

Roger Guinn ESD President

Marc Martin ESD Vice President

Kenny Hudson ESD Vice Treasurer

Walter Harvey ESD Secretary

Dennis Penney

Eric Grossman

Brian Grossman

1. Call to order at 6:35 pm on December 15th 2024, 4 Commissioners present Marc made the motion to begin and Roger made the second, Motion passed and meeting started.
2. **Presentation by Building Contractor.** *Brian and Eric Grossman presented the Commissioners with the proposal and outlined the company they represent in construction of our new facility. They gave each member and Dennis Penney a copy.*
3. **Reading and approval** of the minutes of previous meeting. *Kenny made motion to approve meeting minutes from the last meeting. Walter made the second and motion passed approving minutes from prior meeting in November.*
4. **Discuss and take appropriate Action;** and acceptance of any donations to ESD#2 or The BBVFD of cash money, property, materials or equipment for the use and benefit of the ESD #2 or the Fire Department. *No new donations.*
5. **Treasurer's Report.** *Bank balance report and other related information. Kenny reported that the ESD has \$156874.45 in the operating account and \$443,252.43 in the Grant Sharing Money market account. This includes the \$9,366.08 received from sales tax. Roger made motion to accept the report. Marc made the second and motioned passed.*
6. **Discuss and take Action;** Take action on any invoices or payments made by ESD members on behalf of ESD#2. Take action as needed with documentation and a vote to pay the invoice. *None presented at this meeting by Commissioners.*
6. **Report of Service Provider in District Territory.** *Total 12 calls.*
7. **Discuss and Action;** Discuss and take action on any invoices or payments from the BBVFD.
Make appropriate payments with documentation. Payments to be made after approval and vote of the ESD board. *Invoices presented were paid and sent to CPA for posting in quickbooks.*

8. **Discussion and Action;** Consider and Discuss possible action on reallocation of funds from the line item listed in the approved budget as needed for vehicle maintenance and repair, safety materials, replacement and improvement or needed upgrades. Including but not limited to any issues needing funds for the construction of the ESD #2 fire Station. safety materials, replacement and improvement or needed upgrades. Including but not limited safety materials, replacement and improvement or needed upgrades to any issues needing funds for the construction of the ESD #2 fire Station. *No action taken on this item*

9. **Discussion and take action** on the approval of the General Contractor for the new building. *Roger made the motion to use Grossman Design Build Contractors LLC to construct the new building.. Kenny made the second and all members voted Yes. Motion approved.*

10. **Discuss and Action** concerning the Annual Report, update and approve as needed. *No action needed at this time.*

11. **Discussion and Action.** Discussion of the re-appointment letter for the Commissioners Court . *Roger made motion to send letter to Commissioners Court for approval. Kenny made second and motion was approved. Walter to send letter via commissioner Colby Shawn.*

12. **Discussion and Action.** Review discuss and take action on any invoice from Bookkeeper and Any information on audit progress. Roger reported CPA Margaret Nixon was working to complete engagement letter.

I, Walter Harvey Commissioner and Secretary do certify that the above Minutes of the ESD #2 is a true and correct account of the meeting in November 2024.



Walter Harvey
ESD #2 Secretary

*Approved By Board on Jan 25
meeting. JH*