

Venue Use Agreement / Contract

Last updated: 2026

Thank you for your interest in hosting an event at Truth Lounge, located inside Equal Minded Café on Troost Avenue. This document outlines what is included with venue use, general expectations, and booking policies. By paying your invoice, you agree to all these rules and requirements. We reserve the right to deny, cancel, or end early, our services, at any time should you violate any of our policies.

The Space

- Elegant, rustic event and performance venue
 - Ideal for meetings, celebrations, private events, pop-ups, and community gatherings
 - Capacity ranges from under 75 to under 150 guests, depending on setup
 - Tables and chairs available for setups of up to 125 guests
 - Included in the \$65 / hour price: 50 chairs and 4 round tables (72" diameter)
 - On-site parking is available for 2 dedicated spaces, usually for the hosts of event.
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What's Included with Venue Rental

- Use of our surround sound system
 - Use of our Wired microphone
 - Use of our Projector system
 - Use of our Wall-mounted TVs with HDMI connection
 - Dimmable lighting
 - Counter space for food or beverage setup (Availability may be limited)
 - Use of our 4x Round Tables (72" Diameter) (Can seat up to 7)
 - Use of our 50x Red Free Standing Chairs
 - Standard cleaning supplies and restroom toiletries
 - Use of our Mop Bucket and Wet Floor Sign
 - One Staff Member Onsite to Answer Questions, Monitor the Space, and Make sure Equipment is operating and handled correctly.
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Optional Add-ons (Availability Based on Event Type)

- Additional tables and chairs
- On-site staff or door staff
- Security (required for some events)
- Kitchen access (not included by default)
- Coffee bar service
- Liquor or mocktail bar options

Add-ons, staffing needs, and requirements are confirmed during booking and reflected on your invoice.

Food & Beverage

- Outside catering is allowed
 - Outside coffee is **NOT PERMITTED**.
 - Any guest who brings it will be asked to take it outside.
 - Coffee, tea, and NA beverages can be provided by Equal Minded upon request
 - Alcohol is allowed only when approved in advance and outlined in your invoice
 - Alcohol sales are not permitted unless the vendor holds proper State of Missouri licensing, insurance, and City approval
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Event Expectations

- Events must stay within the reserved areas only
 - Guests must use the front entrance (rear door is exit-only)
 - No smoking inside the building
 - No inappropriate or sexual behavior
 - Do not block driveways or service areas
 - Respect all furniture, equipment, and the piano
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Timing & Cleanup

- Events must end at the scheduled time listed on the invoice
- Any decor, food items, or materials brought in must be removed after the event
- Failure to clean or remove items may result in loss of deposit or additional charges

Damage & Liability

- Any damage to walls, furniture, equipment, or fixtures will be billed to the card on file
- Replacement or repair costs will be communicated if incurred

Booking, Cancellations & Agreement

- Final pricing, deposits, and policies are outlined on your invoice
- By submitting payment, you agree to all terms listed in this agreement
- Failure to comply may result in event cancellation or loss of deposit


We look forward to hosting your event and appreciate your respect for our space and community.

Truth Lounge / Equal Minded Café

Dontavious Young

Owner & Operator

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 816-778-1488

 Troost Avenue, Kansas City, MO