

Woodlawn Memorial Park, LLC.

11365 Ocean Gateway
Easton, Maryland 21601
410-822-4282

MEMORIAL REGULATIONS

To Whom It May Concern –

As you are requesting permission to place a memorial at Woodlawn Memorial Park, there are certain regulations of which you need to be apprised.

1. All memorials must be approved by Woodlawn Memorial Park.
2. A Certificate of Liability must be submitted to Woodlawn Memorial Park, along with a completed Memorial Installation Application prior to making an appointment for installation.
3. Woodlawn must receive written permission from the lot **owner** prior to installation as well as the signature of the **purchaser**, if it is a different person.
4. Unless otherwise denoted by regulations for a specific section; all memorials will be a flat bronze marker (no less than 87% copper) mounted to a granite base. No cement bases are permitted.
 - a. **Bronze Memorials** must follow the size guidelines as set forth by Woodlawn Memorial Park.
 - i. Individual memorials: 20x10 – without a vase
24x12 – without a vase
24x14 – with a vase
 - ii. Companion memorials: 36x13 – with or without a vase
44x14 – with a vase
 - iii. Double marker: 16x24 – with a vase
 - b. **Upright Granite Markers (in specifically designated sections only)** must be no more than 2 feet deep, no less than 2 feet wide, and no wider than the boundary of the purchased grave space.
 - i. All foundations will be poured by Woodlawn Memorial Park or their designates. Fees for Foundations are as follows:
 1. 2-1 to 3-0: \$300
 2. 3-1 to 4-0: \$400
 3. 4-1 to 5-0: \$500
 4. 5-1 to 6-0: \$600
5. An appointment must be made in advance for installation of the memorial during our regular business hours. Woodlawn reserves the right to change an appointment due to weather and/or changes in our schedule. All work must be completed within our normal business hours.
6. All appropriate cemetery guidelines must be followed.
(i.e. no trucks on grave areas, etc.)
7. Memorials must be installed within 20 days (weather permitting) of being notified that the markings are in, otherwise markings will be removed.
8. Woodlawn Memorial Park reserves the right to refuse damaged goods.
9. All installations of memorials must pass a final inspection by Memorial Park Staff.

Effective: 4.2.21

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10. Removal of all debris will be done by the installer.
11. All fees are to be paid in full prior to installation of approved memorial.

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Memorial Installation Application

This application is to be completed and approved prior to construction of a monument foundation or delivering any memorial or monument.

Cemetery: Woodlawn Memorial Park	
Address: 11365 Ocean Gateway, Easton, Maryland 21601	
Memorial/Monument Provider:	Phone:
Address:	Email:
Name(s) on Memorial/Monument:	
Interment Rights Block:	Section: Lot: Grave(s): #
Owner of Interment Rights:	Phone:
Address:	Email:
Purchaser(s):	Phone:
Address:	Email:
Memorial/Monument	Granite Base
Type: Size:	Size:
Manufacturer:	Color:
Design: See Attached Vase: Y / N	
If Upright: Size of Base	Foundation will be poured same size as base

****Please provide a detailed sketch or proof of the memorial/monument****

In addition to the perpetual care contributions required by Maryland Law for each grave, crypt or niche, Woodlawn Memorial Park has elected to create an additional fund for each, and every memorial or monument installed in the Cemetery - Endowment Guarantee. Each time a memorial or monument is installed in the Cemetery it adds to the maintenance required for the Cemetery. Additionally, these funds are used to for care and upkeep of the ground around the memorial or monument – property owned by an individual, or family, on cemetery land. This includes issues such as the sinking, settling, or dipping of a monument over time, and does not pertain to the memorial itself.

Breakdown of Charges to be Paid by the Memorial/Monument Provider if Installation by Provider:	<u>Provider Charges Are</u>
Marking/Layout, Supervision & Inspection Fee: \$125.00	
Administration Fee: \$100.00	
Endowment Guarantee: \$850.00	
Foundation – if required: (See fee schedule on page 1)	
Memorial/Monument Provider Total Charges if Installation by Provider:	
Breakdown of Charges to be Paid by the Memorial/Monument Provider if Installation by Cemetery:	
Installation/Setting Fee: (Includes Marking/Layout): \$150.00	
Administration Fee: \$100.00	
Endowment Guarantee: \$850.00	
Memorial/Monument Provider Total Charges if Installation by Cemetery:	

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We, the Purchaser(s), understand that all fees/charges relating to the installation of the above described memorial/monument must be paid prior to construction of a monument/memorial, foundation, or delivering any memorial or monument to be installed in the Cemetery.

In addition to the coverage limitation, as related to loss or damage cause by the elements, acts of God, invasions, insurrections, riots or order of any military or civil authority, the following conditions are also in effect:

- The Cemetery accepts no responsibility for the finish, lettering, accuracy of dates, names, spelling, emblems, omissions or workmanship of the memorial
- The Cemetery is not responsible for the completion of any final dates for the memorial
- The Cemetery is not responsible for lost or stolen vases
- Any fees for any resetting of the memorial due to Seller error must be paid in advance
- The Purchaser will direct any complaint concerning the memorial to the Seller.

The undersigned Purchaser(s), hereby represent that he, she, or they have read, understand and agree with the above information and that they have the legal authority and are the exclusive owner(s) or authorized representative(s) of the legal owners of the Interment Rights described above, and hereby authorize(s) (Installer) _____ to install the above described memorial upon the Interment Rights described herein in accordance with the Rules and Regulations and requirements of the Cemetery. Purchaser(s) agree to indemnify and hold harmless said Cemetery, its agents and employees, against any loss it may sustain in connection with the installation of the memorial authorized hereunder.

Signed this _____ day of _____ 20_____.

Owner/Purchaser: _____ Relationship: _____

Owner/Purchaser: _____ Relationship: _____

FOR OFFICE USE ONLY

Cemetery Official Approval: _____ Date: _____

Date Payment Received: _____

Date Marked/Staked: _____

Date Installation Completed: _____ Checked By: _____