

CRAFT SHOW CHECKLIST



EQUIPMENT

- ☐ 10x10 White tent
- ☐ Tent weights
- ☐ Display tables
- ☐ Display signs
- ☐ Table cloths
- ☐ Display stands
- ☐ Vinyl banner sign
- ☐ A-frame sign
- ☐ Chair
- ☐ Fan

SUPPLIES

- ☐ Hand sanitizer
- ☐ Alcohol for cleaning wax spills
- ☐ Paper towels
- ☐ Baby wipes
- ☐ Towel in case it rains
- ☐ Garbage bags
- ☐ Scissors
- ☐ Paper/Pens
- ☐ Tape
- ☐ Lighter

PAYMENT/MARKETING

- ☐ Card reader, battery operated charger, and charging cord
- ☐ Cash and cash box (bring \$300 to \$500 in different bill denominations)
- ☐ Cell phone and charger
- ☐ Gift bags and paper wrap
- ☐ Candle care cards
- ☐ Fragrance sample cards
- ☐ Business Cards
- ☐ Wholesale line sheet
- ☐ Freebies (candy, wax melts)
- ☐ Dog treats
- ☐ Water bowl for dogs

INVENTORY

- ☐ Candles
- ☐ Wax melts/Room Sprays/Diffusers
- ☐ Room spray
- ☐ Wick trimmers
- ☐ Matches

FOOD/DRINKS

- ☐ Waters
- ☐ Lunch in a cooler
- ☐ Snacks

Zip up insulated drink carrier bags are great for transporting candles
Folding rolling hand carts are wonderful for hauling everything from the car to the vendor site.