



IRWA Puget Sound Chapter 4 Executive Board Meeting Agenda

Virtual Board Meeting | April 14, 2021 | 10:00am – 11:00am

<https://zoom.us/j/99562039051?pwd=Y04yT3IEdTAWT3BCby9ya2h3aUNWdz09>

Meeting ID: 995 6203 9051

Passcode: chapter 4

I. Call to Order: President Jesse Ray, SR/WA called the meeting to order at 10:06 PDT.

Present:

Jesse Ray, SR/WA, President
Michelle Talbot, SR/WA, President-Elect
Andrew Sorba, SR/WA, R/W-AC, Secretary
John Nidecker, MAI, R/W-AC, Immediate Past President
Jasmine Reid, Communications Chair
Amber Novak, Membership Chair
Charlene Mullis, Professional Development Chair
Charla Oliver, Social Chair

II. Meeting Minutes

Andrew Sorba

- Review and approve March, 2021 Executive Board Meeting minutes
 - Michelle Talbot motioned to approve the March 2021 minutes as revised
 - Chris Anderson seconded the motion.
 - Motion passed unanimously

III. Chapter Financials

Chris Anderson

- Review Chapter financials
- Chris Anderson to resign position at the end of April
- Murray Brackett to be appointed interim Treasurer to finish out term until next election.

IV. Committee Business

▪ **Professional Development**

Charlene Mullis

- Conference call with Andrew, Jesse, and Michelle for PDC Chair transition 3/19/21
- Review and Approve Candidacy Applications:
 - Anna Rosenkranz – RWP
- Certifications and Re-certifications
 - John Nidecker – R/W-AC Appraisal Certified 3/23/21
 - Jennifer Lee – RWP Certification on 3/23/21
 - Jean Greagor – RWA Certification on 4/7/21

V. Nominations, Elections & Special Awards

Jenifer Olsen

- Nicole Bisset is no longer serving as NESA Chair
- Jenifer Olsen will announce Slate of Officers and assist with May Election
- No submissions received for Employer of the Year, Professional of the Year, or Instructor-Presenter of the Year (Deadline was April 30, 2021)

▪ **Education**

Andrew Sorba

- Scheduled Course 100, 200, 102, and 213 as part of the RWA Bundle.
 - Member Price: \$1,200 (20% savings from regular price \$1,510)
 - Registration is through Chapter 4 Website
- Course Bundle Announced via eBlast and at Region 7 Spring Forum
- Emailed Region 7 Chapter Presidents advertising the RWA Course Bundle
- Tanya Johnson, SR/WA will take over roll for new term.

- Fall Forum, 2021 – Spokane, Washington
 - Spring Forum, 2022 – Ch 71 Arctic Trails Fairbanks, AK
 - Fall Forum, 2022 – Joint Forum w/ Region 10 & 7 (Seattle/Vancouver, B.C.)
- Chapter Donation Discussion
 - Region 7 Champagne Toast (\$150 in 2019) (budget includes \$150)
 - Donation for Region 7 Travel Fund (\$900 donated in 2019) (budget - \$500)
 - Donation for Region 7 Sponsor Golf Hole in Dan Beardsley’s name (\$300, \$500, \$1,000)
 - Donation at Conference to RWIEF (\$5,800 donated at 2019 conference)
 - Budget includes \$2,500 for contributions to RWIEF
 - John Nidicker motioned to increase the donation amount to \$5,000
 - Michelle Talbot seconded the motion.
 - i. Motion passed unanimously
 - Cash/Item donation for Region 7 raffle item at Conference (\$370 donated in 2019)

VII. Ongoing Business

Jesse Ray

- Waterways Cruise Installation Event – June, 2021
 - Board previously discussed postponing this event until 2022.
 - Alternative options for Installation (in-person or virtual?)
- Chapter 4 Speaker/Presentation Gifts: IRWA Tumbles arrived

VIII. Announcements

Jesse Ray

- IRWA Education Conference – San Antonio, TX
 - RWIEF and Chapter 39 seeking sponsors
- Board & Committee Openings:
 - Communications Outreach Committee Chair – Jasmine Reid is moving out of the Region
- Today’s Presentation: Reading Legal Descriptions – Charlene Mullis
- Meeting RSVP’s - TBD

IX. Recap of Action Items

Andrew Sorba

- Jesse to confirm chapter voting reporting requirements with HQ
- Michelle to look into carrying over Waterways Cruise deposit to 2022
- June Meeting moved to Wednesday June 16, 2021

X. Adjourn Meeting

Jesse Ray

- XI. Next meeting – May 12, 2021 Virtual Zoom Meeting**
 Executive Board Meeting begins at 10:00am
 Election of Officers
 Virtual Presentation begins at 11:30am