

IRWA Puget Sound Chapter 4 Executive Board Meeting Agenda

Virtual Board Meeting | April 14, 2021 | 10:00am – 11:00am https://zoom.us/j/99562039051?pwd=Y04yT3IEdTAwT3BCby9ya2h3aUNWdz09

Meeting ID: 995 6203 9051 Passcode: chapter 4

Call to Order: President Jesse Ray, SR/WA called the meeting to order at 10:06 PDT.

Present:

Jesse Ray, SR/WA, President
Michelle Talbot, SR/WA, President-Elect
Andrew Sorba, SR/WA, R/W-AC, Secretary
John Nidecker, MAI, R/W-AC, Immediate Past President
Jasmine Reid, Communications Chair
Amber Novak, Membership Chair
Charlene Mullis, Professional Development Chair
Charla Oliver, Social Chair

II. Meeting Minutes

Andrew Sorba

- Review and approve March, 2021 Executive Board Meeting minutes
 - Michelle Talbot motioned to approve the March 2021 minutes as revised
 - Chris Anderson seconded the motion.
 - Motion passed unanimously

III. Chapter Financials

Chris Anderson

- Review Chapter financials
- Chris Anderson to resign position at the end of April
- Murray Brackett to be appointed interim Treasurer to finish out term until next election.

IV. Committee Business

Professional Development

Charlene Mullis

- Conference call with Andrew, Jesse, and Michelle for PDC Chair transition 3/19/21
- Review and Approve Candidacy Applications:
 - Anna Rosenkranz RWP
- Certifications and Re-certifications
 - John Nidecker R/W-AC Appraisal Certified 3/23/21
 - Jennifer Lee RWP Certification on 3/23/21
 - Jean Greagor RWA Certification on 4/7/21

V. Nominations, Elections & Special Awards

Jenifer Olsen

- Nicole Bisset is no longer serving as NESA Chair
- Jenifer Olsen will announce Slate of Officers and assist with May Election
- No submissions received for Employer of the Year, Professional of the Year, or Instructor-Presenter of the Year (Deadline was April 30, 2021)

Education Andrew Sorba

- Scheduled Course 100, 200, 102, and 213 as part of the RWA Bundle.
 - Member Price: \$1,200 (20% savings from regular price \$1,510)
 - Registration is through Chapter 4 Website
- Course Bundle Announced via eBlast and at Region 7 Spring Forum
- Emailed Region 7 Chapter Presidents advertising the RWA Course Bundle
- Tanya Johnson, SR/WA will take over roll for new term.

Membership Amber Novack

- Pending Members:
 - Thomas A. Ogle with Sound Transit
 - Anna Maria Lunday with Cowlitz County Public Works
 - Marco Vargas, MVA
 - Andrew Sorba motioned to approve the March 2021 minutes as revised
 - Charlene Mullis seconded the motion.
 - i. Motion passed unanimously

Young Professionals

Jesse Ray

 Annual Education Conference TBD –Virtual Conference plans pending final determination about in-person conference. Most likely no YP Event this year.

Communication

Jasmine Reid

- Recent Eblast topics:
 - 3/17/21: ROW Job Opportunities
 - 3/15/21: Education Conference SR/WA Luncheon Announcement
 - 3/26/21: Golf Tournament Survey Advertisement
 - 3/30/21: Golf Tournament Last Opportunity to participate in survey
 - 4/5/21: Region 7 Spring Forum Save the Date & Call Details
 - 4/8/21: RWA Course Bundle Offering
 - 4/12/21: Chapter Presentation Reminder Charlene Mullis
- Need to find new Communications Chair as Jasmine will be moving.

Program

Dianna Nausley-McKeon

- March 2021- Project of the Year: LaBonde US101 Coffee Creek Remove Fish Barrier Project
- April 2021 Charlene Mullis Reading Legal Descriptions, Announce slate of officers
- May 2021 Election
- June 2021 Installation Dinner- Waterways Dinner Cruise (details to be finalized)

Golf
 Jesse Ray

- Golf Tournament Scheduled for Friday, August 20th at Redmond Ridge (Shotgun Start)
 - Total Minimum = \$3,883.54, initial deposit \$861.87 will be applied
- Membership Polled and of the 30 participants, 14 indicated "YES, for sure" will attend
 - 5/30 voted "Yes, depending on CDC Health Guidance"
 - 11/30 voted "No" and do not plan to attend
 - 12 voted for "grab and go" or "box" lunch, vs. 7 who voted for "banquet" lunch
 - Of the 14 who indicated they will attend over half (7) say they have others in mind who they plan to play with on a team

Social Charla Oliver

- Tacoma Rainiers night out for Baseball Survey/Poll membership to gauge interest?
- Potential for joint social event with Chapter 19 Spokane prior to 2021 Fall Forum

VI. New Business

Jesse Ray

- 2021-2022 Chapter 4 Executive Board Slate of Officers:
 - President-Elect: Dianna Nausley-McKeon, SR/WA, R/W-RAC
 - Vice-President: Andrew Sorba, SR/WA, R/W-AC
 - Treasurer: Murray Brackett, MAI
 - Secretary: Amber Novack
- Region 7 Forum Updates
 - Review Key Measurers FY 2020-2021 Most numbers are down as expected
 - Recertification Extension Policy (Short Extension and Long Extension Options)
 - Upcoming Meetings:
 - Region 7 Caucus Sunday, June 6, 2021 at Education Conference

- Fall Forum, 2021 Spokane, Washington
- Spring Forum, 2022 Ch 71 Arctic Trails Fairbanks, AK
- Fall Forum, 2022 Joint Forum w/ Region 10 & 7 (Seattle/Vancouver, B.C.)
- Chapter Donation Discussion
 - Region 7 Champagne Toast (\$150 in 2019) (budget includes \$150)
 - Donation for Region 7 Travel Fund (\$900 donated in 2019) (budget \$500)
 - Donation for Region 7 Sponsor Golf Hole in Dan Beardsley's name (\$300, \$500, \$1,000)
 - Donation at Conference to RWIEF (\$5,800 donated at 2019 conference)
 - Budget includes \$2,500 for contributions to RWIEF
 - John Nidicker motioned to increase the donation amount to \$5,000
 - Michelle Talbot seconded the motion.
 - i. Motion passed unanimously
 - Cash/Item donation for Region 7 raffle item at Conference (\$370 donated in 2019)

VII. Ongoing Business

Jesse Ray

- Waterways Cruise Installation Event June, 2021
 - Board previously discussed postponing this event until 2022.
 - Alternative options for Installation (in-person or virtual?)
- Chapter 4 Speaker/Presentation Gifts: IRWA Tumbles arrived

VIII. Announcements

Jesse Ray

- IRWA Education Conference San Antonio, TX
 - RWIEF and Chapter 39 seeking sponsors
- Board & Committee Openings:
 - Communications Outreach Committee Chair Jasmine Reid is moving out of the Region
- Today's Presentation: Reading Legal Descriptions Charlene Mullis
- Meeting RSVP's TBD

IX. Recap of Action Items

Andrew Sorba

- Jesse to confirm chapter voting reporting requirements with HQ
- Michelle to look into carrying over Waterways Cruise deposit to 2022
- June Meeting moved to Wednesday June 16, 2021

X. Adjourn Meeting

Jesse Ray

XI. Next meeting – May 12, 2021 Virtual Zoom Meeting

Executive Board Meeting begins at 10:00am

Election of Officers

Virtual Presentation begins at 11:30am