



IRWA Puget Sound Chapter 4 Executive Board Meeting Minutes

Virtual Board Meeting | March 10, 2021 | 10:00am – 11:00am

<https://zoom.us/j/99562039051?pwd=Y04yT3lEdTAWT3BCby9ya2h3aUNWdz09>

Meeting ID: 995 6203 9051

Passcode: chapter 4

I. Call to Order: President Jesse Ray, SR/WA called the meeting to order at 10:05 PST.

Present:

Jesse Ray, SR/WA, President
Michelle Talbot, SR/WA, President-Elect
Dianna Nausley-McKeon, SR/WA, R/W-RAC, Vice President
Chris Anderson, Treasurer
Andrew Sorba, SR/WA, R/W-AC, Secretary
Jasmine Reid, Communications Chair

II. Meeting Minutes

Andrew Sorba

- Review and approve February, 2021 Executive Board Meeting minutes
 - Andrew Sorba motioned to approve the February 2021 minutes as revised
 - Chris Anderson seconded the motion.
 - Motion passed unanimously
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III. Chapter Financials

Chris Anderson

- Review Chapter financials
 - Checking account balance as of February 28, 2021 - \$70,728.88
 - Reconciliation of reports still pending.

IV. Committee Business

Professional Development

Andrew Sorba

- Discuss certification and re-certification requirements with multiple chapter members
- Assist members in completing applications and filing for recertification extensions
- Assist members from neighboring chapters currently without a PDC.
- Review and Approve:
 - John Nidecker R/W-AC Application
 - Jean Greagor RWA Application
- Certifications:
 - Laura Floyd – R/W-NAC
 - Justin Turnbull – RWP
- Recertifications:
 - Leslie Findlay – SR/WA
 - Faye Ryan – SR/WA

V. Nominations, Elections & Special Awards

Nicole Bissett

- 2021 NESAs on website
- **Project of the Year** (\$25 Gift Card per Submission; \$100 Gift Card per Presentation)
 - Presentation by LaBonde Land
- Other Awards Deadline: April 30, 2021 (presented June, 2021)
 - Employer of the Year
 - Instructor-Presenter of the Year
 - Professional of the Year (Chapter Level)

Education

Andrew Sorba

- Scheduled Courses: TBD – Pending HQ guidance: No in person courses scheduled 2021 due to the uncertain future of being able to hold courses in 2021.
- Future virtual courses will be scheduled by HQ
- Possible Education Chair Volunteer: Tanya Johnson, Universal Field Services

- **Membership** **Amber Novack**
 - No Pending Members
- **Social** **Vacant**
 - Charla Oliver, has volunteer to serve on the Social Committee (not in attendance today)
- **Young Professionals** **Jesse Ray**
 - Goal A: Young Professional Rep from each Region (complete)
 - Goal B: College Outreach Program
 - YP Rep’s working to put together PowerPoint presentation
 - Template in development for outreach to local colleges/universities
 - Goal C: Mentor/Mentee Program
 - Task force working with HQ for data to connect mentors with mentees
 - Annual Education Conference TBD –Virtual Conference plans pending final determination about in-person conference
- **Communication** **Jasmine Reid**
 - Recent Eblast topics:
 - 2/17/2021: Project of the Year Announcement & Reminder to Submit
 - 2/22/2021: Job Opportunity (Pierce County)
 - 2/23/2021: Last Call for Project of the Year Nominations
 - 3/1/2021: International Electric & Utilities Committee presents: Telecom Communication Rights within a ROW Easement Save the Date (3/11/2021)
 - 3/10/2021: IRWA Region 7 Spring Forum Save the Date & Registration
**Do we want to advertise to members, or members & subscribers?
- **Program** **Dianna Nausley-McKeon**
 - March 2021- Project of the Year: LaBonde – US101 Coffee Creek Remove Fish Barrier Project
 - April 2021 – Tulalip Resort, Announce slate of officers - TBD
 - May 2021 – Election
 - June 2021 - Installation Dinner- Waterways Dinner Cruise (details to be finalized)

- VI. New Business** **Jesse Ray**
- SR/WA Program Update – IRWA considering a return to single SR/WA credential
 - Slate of officers

- VII. Ongoing Business** **Jesse Ray**
- Tulalip meeting postponed until further notice (April, 2022)
 - Waterways Cruise Installation Event – June, 2021
 - As of Today: 37 people can be accommodated (25% capacity)
 - Full deposit would be transferred in the event we reschedule
 - Chapter 4 Speaker/Presentation Gifts: IRWA Tumbler Options
 - Estimated delivery 3/29/2021

- VIII. Announcements** **Jesse Ray**
- Region 7 Spring Forum – Vancouver, WA
 - Registration is 25 people maximum in person
 - Booking link on registration form – room rate \$129/night
 - IRWA Education Conference – San Antonio, TX
 - RWIEF and Chapter 39 seeking sponsors
 - Board & Committee Openings:

- Professional Development Chair Position Opening – Andrew Sorba interim Chair
- Education Chair – Tanya Johnson, SR/WA might be interested
- Potential committee volunteer – Charlene Mullis
- Award Deadlines:
 - Employer of the Year – April, 2021
 - Instructor-Presenter of the Year – April 30, 2021
 - Professional of the Year – April 30, 2021
- Today's Presentation: Project of the Year Presentation – LaBonde Land
- Meeting RSVP's

IX. Recap of Action Items

Andrew Sorba

- **Make final decision on Cruise at next meeting – Board**
- **Send eBlasts – Jasmine Reid**
- **Search for Volunteers – Board**
- **Mail Presenter Gifts – Jesse Ray and Dianna Nausley-McKeon**

X. Adjourn Meeting

Jesse Ray

- XI. Next meeting – April 14, 2021 Virtual Zoom Meeting**
 Executive Board Meeting begins at 10:00am
 Announce Slate of Officers
 Virtual Presentation begins at 11:30am