



# IRWA Puget Sound Chapter 4 Executive Board Meeting Minutes

Virtual Board Meeting | May 12, 2021 | 10:00am – 11:00am

<https://zoom.us/j/99562039051?pwd=Y04yT3IEdTAWT3BCby9ya2h3aUNWdz09>

Meeting ID: 995 6203 9051

Passcode: chapter 4

## I. Call to Order: President Jesse Ray, SR/WA called the meeting to order at 10:08 AM PST.

### Present:

Jesse Ray, SR/WA, President  
Andrew Sorba, SR/WA, R/W-AC, Secretary  
John Nidecker, MAI, R/W-AC, Immediate Past President  
Amber Novack, Membership Chair  
Murray Brackett, MAI, Treasurer  
Jenifer Olsen, Nominations, Elections & Special Awards  
Charla Oliver, Social Chair  
Dianna Nausley-McKeon, SR/WA, R/W-RAC, Vice President

## II. Meeting Minutes

Andrew Sorba

- Review and approve April, 2021 Executive Board Meeting minutes
  - Andrew Sorba motioned to approve the April 2020 minutes.
    - Discussions regarding changes to slate and position openings due to Michelle Talbot, SR/WA, President Elect, resigning.
  - John Nidecker seconded the motion.
  - Motion passed unanimously.

## III. Chapter Financials

Jesse Ray

- Murray Brackett, MAI – Incoming (and interim) Chapter Treasurer
  - Jesse Ray to review treasurer file and send to Murray Brackett with checkbook.
  - Murray Brackett and Jesse Ray to meet at Bank of America next week.
- Review Chapter financials
  - Checking account balance as of May 11, 2021: \$75,624.27.
  - Net income as of May 11, 2021: \$15,713.19.

## IV. Committee Business

### Professional Development

Charlene Mullis

- Review and Approve Candidacy Applications:
  - Kai Miller – SR/WA Application
- Certifications and Re-certifications
  - Hunter Manson - R/W-RAC Recertification on April 29, 2021
  - Tanya M. Johnson – R/W-RAC Recertification on April 29, 2021
  - Dianna Lynn Nausley-McKeon - SR/WA & R/W-RAC Recertification on April 29, 2021
  - Robert A. McGinley - SR/WA Recertification on April 29, 2021
  - Matthew C. Gossett - SR/WA Recertification on April 29, 2021
- Member Questions / Support:
  - Brianna Vazquez is working on her R/W-RAC Relocation Assistance Certification. Reviewed and approved her resume to ensure she had a minimum of two years' experience of relevant Right of Way professional experience.

### Nominations, Elections & Special Awards

Jenifer Olsen

- Jenifer Olsen to conduct the Election at Chapter Meeting.
- Nominations are closed for Employer of the Year, Professional of the Year, and Instructor-Presenter of the Year
  - We will recognize all instructor-presenters at the June Installation Event and award them each a mug



- Michelle Talbot, SR/WA, President-Elect, resigned. She will not serve as president or attend conference.
  - Diana Nausley-McKeon willing to serve as president for 2021-2022.
  - Need substitute or appoint new international director to serve at conference:
    - Andrew Sorba and Jesse Ray able to attend conference.
    - Andrew Sorba willing to serve as international director.
- Election of International Director – Andrew Sorba, SR/WA, R/W-RAC (2020-2021)
  - Jesse Ray confirmed that Board can take action and appoint interim international director.
  - Murray Brackett motioned to approve Andrew Sorba as interim international director for 2020-2021; Dianna Nausley-McKeon seconded.
  - Motion passed unanimously.
- Election & reading of 2020 General Membership Minutes: confirm suspend reading of the minutes.
- Voting records need to be retained – Members cast vote via sending email to the Secretary (if contested)
  - To allow a 14-Day window for voting, beginning May 12 and closing May 26 (if contested)

**VI. Ongoing Business**

**Jesse Ray**

- Virtual Installation Event – June 16, 2021
  - Confirm Date & Time: June 16 at 11:30am
- Chapter President’s Pin – John Nidecker, Jesse Ray, Dianna Nausley-McKeon
- Chapter 4 Speaker/Presentation Gifts: IRWA Tumbles arrived – Dianna Nausley-McKeon to send to instructors.
- Chapter Donation Recap
  - Region 7 Champagne Toast - budget includes \$150
  - Donation for Region 7 Travel Fund (\$900 donated in 2019) (budget - \$500)
  - Donation at Conference to RWIEF - \$5,000
  - Item donation for Region 7 raffle item at Conference – PNW Gift Basket (\$500)
  - Young Professionals – Saturday Night Event in San Antonio, TX – Chapter 4 Donation?
    - Chapter has sufficient funds to donate but donation would go beyond budget for donations.
    - Dianna Nausley-McKeon motioned to donate \$200 to Young Professionals Event; Andrew Sorba seconded.
    - Motion passed unanimously.
      - Jesse Ray to send check and confirm sponsorship level.

**VII. Announcements**

**Jesse Ray**

- Board & Committee Openings:
  - NESAs Chair – Jenifer Olsen volunteered.
  - Communications Outreach Committee Chair
  - Registration - TBD
- Today’s Presentation: Krista Chambers, SR/WA, Brad Thomas, SR/WA, R/W-RAC, Andy Roderick
- Election of Officers
- Meeting RSVP’s ~ 20

**VIII. Recap of Action Items**

**Andrew Sorba**

- Jesse Ray and Andrew Sorba to find second interim international director.
- Jesse Ray to send president pins to Jesse, Dianna, and John.
- Jesse Ray to contact Young Professional regarding donation and confirm sponsorship at Conference.
- Dianna Nausley-McKeon to send past presenters gifts
- Jesse Ray to review treasurer file and send to Murray Brackett with checkbook.
  - Murray Brackett and Jesse Ray to meet at Bank of America next week.
- Dianna Nausley-McKeon and Jesse Ray to meet to discuss president role and responsibility.

**IX. Adjourn Meeting**

**Jesse Ray**

- President Jesse Ray, SR/WA adjourned the meeting at 11:01 AM PST.

X. **Next meeting** – June 16, 2021 Virtual Installation Event begins at 11:30am.