

# **IRWA Puget Sound Chapter 4 Executive Board Meeting Minutes**

October 12, 2022 | 10:00am - 11:15am Miller Nash

#### Call to Order: President, Andrew Sorba, called the meeting to order at 10:13 AM PDST I. Present:

Andrew Sorba, SR/WA, R/W-AC, President Dianna Nausley-McKeon, SR/WA, R/W-RAC, Immediate Past President Charlene Mullis, Professional Development Chair Jamie Booth, NESA Chair Jesse Ray, Membership Chair, Social Chair, & Young Professional Chair

#### II. **Meeting Minutes**

Scott Matetich

- Review and approve September 2022 Executive Board Meeting Minutes
  - Dianna McKeon motioned to approve the minutes. Jamie Booth seconded the motion. There was no discussion. Minutes were approved unanimously.

#### III. **Chapter Financials**

**Murray Brackett** 

- Murray provided the Treasurer's Report
  - Current Assets as of August 2022: \$76,939.98
- Complete Transition from BofA to Chase
  - Murray advised this is in process and checks no longer being written from the account. Once all outstanding have cleared, will close BofA account.
  - Square account is being transition from BofA to Chase.
  - Andrew has turned in the add signature card to HQ.
- Jamie turned in an additional invoice for the golf tournament.

#### IV. **Committee Business**

### **Professional Development**

**Charlene Mullis** 

- Provide answers and support to members about credentialling
  - N/A
- Review and Approve:
  - Sonja Davis Requested extension to finish Relocation Assistance Certified (R/W-RAC) requirements sent to HQ for approval 9/12/22
  - Crystal Stephens Application for SR/WA sent to HQ for approval 9/28/22
- Certification Candidacy
  - Tyra Patterson SR/WA Candidacy approved 9/8/22
- Capstone Exam
  - N/A
- Certification
  - Tyra Patterson SR/WA Professional Generalist approved 9/8/22
  - Rachel Watson Negotiation/Acquisition Certified R/W NAC approved 9/19/22
- Recertifications
  - Mitch Legal SR/WA recertification 9/1/22

# **Ongoing Items**

- Support members interested in credentialling
- Process all incoming applications, and certifications
- Notify chapter members of upcoming recertification expiration dates
- Invite new SR/WA members to chapter meetings for free lunch, encourage to bring potential new members

NOTE: IRWA – HQ will again start shipping SR/WA plaques and lapel pins for the new SR/WA chapter members back to the PDC Chairs for proper presentation at the next chapter meeting/function, instead of shipping them directly to the recipient because of Covid-19.

They need the complete physical mailing address Or provide instruction to ship them directly to the recipient.

### Nominations, Elections & Special Awards

Jamie Booth

- Special Election for President-Elect
  - Eblast 9/08/22 for Special Election 2022-2023 Open 30 days and closed 10/09/22
  - Announced Special Election 2022-2023 for President-Elect at the October 12, 2022, in person meeting at Miller Nash

Education

Tanya Johnson

Two upcoming courses. Course 200 in October 2022 and Course 800 in January 2023.

Membership

Jesse Ray

- Four new members since May 2022.
- Focus on adding members, value add to members, and partnership program with HQ.

Social

Jesse Ray

- Holiday Party
- Potential for Kraken game donated by Miller Nash
  - Discussed holding a raffle to determine attendees and donating proceeds to RWIEF.

#### Golf Tournament

Jamie Booth/Jesse Ray

- Golf tournament August 19th Echo Falls Golf Course received invoice for banner & trophies \$453.05 sent to Murray for payment.
- Begin Planning for 2023
- Potential to partner with Chapter 3 and or advertise to Region 7

# Young Professionals

Jesse Rav

- Renaming to Emerging Professionals or something similar. No age limit with the intent for new persons to the profession to participate in this group as well as potential mentors.
- Focus on college outreach
- Creation of a scholarship program

#### Communication

Julie Brown

- Summary of Previous Actions
  - Send eBlasts as requested
- Ongoing Items
  - A monthly newsletter template was created, to send Fridays after chapter meetings.
  - Sending Eblasts that are provided to me.
  - Please provide me with all the necessary details needing to be included in the Eblast. (Everyone is awesome about this)
  - Expense report for Constant Contact being submitted at the end of each month for reimbursement

### Program

Jamie Booth

- 2022-2023 Meeting Schedule
  - September 14, 2022 Virtual "State of the Union" Chapter 4 President, Region 7 Leadership
  - October 12, 2022 MNGD "Welcome Back" Membership Drive / Social & Networking Event
  - November 9, 2022 Tacoma Landmark FHWA Dianna McKeon, SR/WA, R/W-RAC
  - December 14, 2022 Flat Stick Pub Holiday Party (Evening Event)
  - January 11, 2023 SnoCo Sound Transit Faith Roland, SR/WA
  - February 8, 2023 MNGD Topic TBD Matt Hanson and Tara O'Hanlon
  - March 8, 2023 Tacoma Landmark Project of the Year Jamie Booth

- April 12, 2023 Tulalip Casino Property Management Homeless Response / Announce Slate of Officers – Joel Schleppi & Brendan Perko
- May 10, 2023 Puget Sound Energy Bellevue Property Management / Election – Jim Prossick, SR/WA
- June 9, 2023 Waterways Cruise Installation & Award Ceremony Jamie Booth

# V. New Business

**Andrew Sorba** 

Region 7 Fall Forum Update

# VI. Ongoing Business

**Andrew Sorba** 

- Planning for the 2023 Fall Forum
  - October 12-13, 2023
  - Location Bellevue TBD
  - Seminar Ideas?
    - All-day presentation by the Department of Interior on ROWs of Federal and Native Land
      - a. Secure licensing CE from all Regional States for Real Estate Brokers, Appraisers, and Lawyers. Anyone else?

### VII. Announcements

**Andrew Sorba** 

- Registered 19
- Spring 2023 Region 7 Forum Save the Date Anchorage, AK
  - April 20-21, 2023

# VIII. Recap of Action Items

**Scott Matetich** 

# IX. Adjourn Meeting

**Andrew Sorba** 

Meeting adjourned at 11:15am

X. Next meeting – November 9, 2022 – Tacoma Landmark

Executive Board Meeting begins at 10:00 am

Chapter Meeting sign-in at 11:30 am; Chapter Meeting at 12:00 pm