



IRWA Puget Sound Chapter 4 Executive Board Meeting Minutes

Virtual Zoom Meeting | October 14, 2020 | 10:00am – 11:30am

<https://zoom.us/j/99562039051?pwd=Y04yT3IEdTAWT3BCby9ya2h3aUNWdz09>

Meeting ID: 995 6203 9051

Passcode: chapter 4

I. Call to Order: President Jesse Ray, SR/WA called the meeting to order at 10:03AM PST.

Present:

Jesse Ray, SR/WA, President
Michelle Talbot, SR/WA, President-Elect
Dianna Nausley-McKeon, SR/WA, R/W-RAC, Vice President
Christopher Anderson, Treasurer
Andrew Sorba, SR/WA, R/W-AC, Secretary
Steve Sawyer
Rich Rice

II. Meeting Minutes

Andrew Sorba

- Review and approve September 2020 Executive Board Meeting minutes
 - Dianna Nausley-McKeon, SR/WA made a motion to approve the September 2020 executive board meeting minutes as presented
 - Michelle Talbot, SR/WA seconded the motion
 - Motion passed unanimously

III. Chapter Financials

Chris Anderson

- Treasurer's Report
- Verify 2020-2021 budget entered into QuickBooks
 - Received \$75 incentive from HQ for being in compliance
- Discussed cleaning out and updating Treasurer Files and backup documents. Board does not have money in the budget to digitalize old records. We will need to rely on volunteer efforts to cleanout and maintain our files in an orderly manner.

IV. Committee Business

Professional Development

Janae Barbeau

- Janae informed us she may be relocating outside of Washington for work and may need to step down as PDC chair in the future.
- The board is now in search of a new PDC for 2021-2022

Nominations, Elections & Special Awards

Nicole Bissett

- Reviewed the draft Scavenger Hunt Bingo card and discussed possible contest. Board will review details for contest at the November meeting.

Education

Andrew Sorba

- Held Courses: 801, 802, and 207
- Scheduled Courses: 700, 703, 105, 102
- 2020-2021 Education Figures (as of 10/3/2020)
 - Estimated Income: \$42,210
 - Estimated Expenses: \$28,376
 - Estimated Net Income to Chapter: \$13,834
- Future virtual courses will be scheduled by HQ
- We still can schedule virtual courses specifically for Chapter 4

Membership

Amber Novack

- Current Pending Members:
 - Mr. James Mortenson – Yakima County
 - Ms. Michelle Adams – Docket Consulting
 - Chris Anderson made a motion to approve pending members.
 - Dianna Nausley-McKeon, SR/WA seconded the motion
 - Motion passed unanimously

- **Social** **Leslie Findlay**
 - Minor League Baseball cancelled for 2020, deposit rolled over to 2021
 - Event to Be Determined (Pending Rainiers Game Schedule)
 - Board decided to host a Happy Hour Gathering and Virtual Ugly Sweater Party On Wednesday, December 9th at 4pm

- **Young Professionals** **Jesse Ray**
 - Strategic Goals:
 - Goal A (Identify YP's in every Chapter in Region 7) COMPLETE
 - Goal B: Mentor/Mentee – restarting program
 - Goal C: College outreach program – under development

- **Communication** **Jasmine Reid**
 - Jesse Ray requested if anyone has suggestions or feedback for eblast and communications to reach out and let Jasmine and I know.

- **Program** **Dianna Nausley-McKeon**
 - October 2020 – Online Presentation: Project of the Year (2019 rescheduled)
 - November 2020 – TBD
 - December 2020 – Holiday Happy Hour & Social Hour at 4:00pm
 - January 2021 – TBD
 - February 2021– TBD
 - March 2021- Project of the Year
 - April 2021 – Tulalip Resort, Announce slate of officers - TBD
 - May 2021 - Election
 - June 2021 - Installation Dinner- Waterways Dinner Cruise

- V. New Business** **Jesse Ray**
- IRWA Region 7 Fall Forum was held Saturday, October 3rd
 - Shout Out Andrew Sorba!, Education Chair!
 - Chapter Virtual Holiday Party - Board decided on 12/9/2020 at 4:00pm
 - Historical Documents from previous Chapter Historian
 - Where are these documents?
 - Most are in the Appraisal Group of the NW storage unit in Bellevue. Jim Price was the previous historian.
 - Do we need a different solution?
 - Steve Sawyer mentioned he could volunteer scanning in some of the historical documentation.

- VI. Ongoing Business** **Jesse Ray**
- Zoom Program – Registration required for Zoom Link
 - Free IRWA 2021 Conference Registration (2020 carry over)
 - Discussion of using the registration on the Chapter's Education Chair in line with HQ guidance and goals of getting Education Chair's more involved. Board was in agreement to use free Conference Registration for Education Chair to attend 2021 conference.

- VII. Announcements** **Jesse Ray**
- RSVP's – 21 as of 10/13
 - Project of the Year Presentations:

- Commonstreet
- Snohomish County
- LaBonde Land
- Appraisal Group of the Northwest

VIII. Recap of Action Items

Andrew Sorba

- **Jesse Ray – Social Events**
- **Dianna Nausley-McKeon – Gifts for Speakers**
- **Search for New PDC – All**
- **Dianna Nausley-McKeon - Confirm November Presenter**

IX. Adjourn Meeting

Jesse Ray

- X. Next meeting** – November 11, 2020 Virtual Zoom Meeting
Executive Board Meeting begins at 10:00 am
Presentation to be confirmed (11:30 am)