



# IRWA Puget Sound Chapter 4 Executive Board Meeting Agenda

Virtual Board Meeting | December 9, 2020 | 3:00pm – 4:00pm  
<https://zoom.us/j/99562039051?pwd=Y04yT3IEdTAWT3BCby9ya2h3aUNWdz09>

Meeting ID: 995 6203 9051

Passcode: chapter 4

## I. Call to Order: President Jesse Ray, SR/WA called the meeting to order at 3:07 PST.

### Present:

Jesse Ray, SR/WA, President  
Michelle Talbot, SR/WA, President-Elect  
Dianna Nausley-McKeon, SR/WA, R/W-RAC, Vice President  
Chris Anderson, Treasurer  
Andrew Sorba, SR/WA, R/W-AC, Secretary  
Amber Novack, Membership Chair

## II. Meeting Minutes

Andrew Sorba

- Review and approve November 2020 Executive Board Meeting minutes
  - Dianna Nausley-McKeon motioned to approve the November 2020 minutes as presented
  - Chris Anderson seconded the motion.
    - Motion passed unanimously

## III. Chapter Financials

Chris Anderson

- Treasurer's Report
  - Checking account balance as of December 1, 2020 - \$81,173.86

## IV. Committee Business

### Professional Development

Andrew Sorba

- Justin Turnbull, RWP
- Laura Floyd passed her R/W-NAC exam
  - Needs ethics course to complete course requirements

### Nominations, Elections & Special Awards

Nicole Bissett

### Education

Andrew Sorba

- Held Courses: 105, 102
- Scheduled Courses: TBD – Pending HQ guidance: No in person courses scheduled 2021 due to the uncertain future of being able to hold courses in 2021.
- 2020-2021 Education Figures (as of 12/4/2020)
  - Estimated Income \$44,085
  - Estimated Expenses: \$28,832
  - Estimated Net Income to Chapter: \$15,253
- Future virtual courses will be scheduled by HQ
- Advertise Chapter 4 only offering in upcoming eBlast

### Membership

Amber Novack

### Social

Leslie Findlay

- Social Chair Volunteer Needed for 2021-2022

### Young Professionals

Jesse Ray

▪ **Communication**

**Jasmine Reid**

- Weekly e-blasts

▪ **Program**

**Dianna Nausley-McKeon**

- December 2020 – Holiday Virtual Happy Hour / Social
  - January 2021 – TBD (Eileen Baker, McDonalds Corporation)
  - February 2021– TBD
  - March 2021- Project of the Year
  - April 2021 – Tulalip Resort, Announce slate of officers – TBD
  - May 2021 - Election
  - June 2021 - Installation Dinner- Waterways Dinner Cruise
- Convert all meetings through May to virtual meetings.
  - Discussed additional presentation topics.

**V. New Business**

**Jesse Ray**

- Chapter Virtual Holiday Party – Wednesday, December 9<sup>th</sup>
  - Ugly Sweater Contest - \$50 Gift Card for Winner
  - \$100 Donation from Board to Treehouse
  - Review & Approve Raffle prizes (\$500 original budget)
    - Two IRWA Logo'd Tumblers (1 per winner)
    - Two Bottles of Wine from Lupine Vineyards (1 per winner)
    - \$50 Ivars Gift Card
    - \$50 Visa Gift Card
    - \$50 Zoo or Aquarium Gift Card
    - \$50 NHL store / Seattle Kraken
    - \$50 Seahawks Team Store
    - \$50 Uber Eats / Local Restaurants
    - \$50 Amazon Gift Card
    - \$100 Amazon Gift Card

**VI. Ongoing Business**

**Jesse Ray**

- Call for Speakers deadline: 12/9/2020 – IRWA Annual Education Conference
- Chapter 4 Speaker/Presentation Gifts

**VII. Announcements**

**Jesse Ray**

- Professional Development Chair Position Opening – Andrew Sorba interim Chair
- Social Chair Committee Opening – Is anyone interested?
- Holiday Party - RSVP's

**VIII. Recap of Action Items**

**Andrew Sorba**

- Andrew Sorba to email Chris final donation amount for Treehouse funding drive.

**IX. Adjourn Meeting**

**Jesse Ray**

**X. Next meeting – January 13, 2021 Virtual Zoom Meeting**

Executive Board Meeting begins at 10:00am

Virtual Presentation begins at 11:30am (Presentation to be Determined)