



International Right of Way Association
Chapter 4 Board Meeting Minutes
Puget Sound Energy, Bellevue, WA
March 14, 2018

Call to Order:

The meeting was called to order at 10:22 am by President, Kent Melton, SR/WA

Present:

Kent Melton, SR/WA, President

Karen Wright, SR/WA, Education Chair

Jesse Ray, RWA, Treasurer

Michelle Talbot, SR/WA, Secretary

Julie Aune, SR/WA, R/W-RAC, Communication Chair

Dianna Nausley, SR/WA, R/W- RAC, Membership/ Registration Chair

Dawn Fletcher, President-Elect

John Nidecker, MAI, Vice President

Janice Warren, PMP, SR/WA, NESA Chair

Michele Pescador, SR/WA, Member

Melanie Rabaglia, SR/WA (via telephone)

Approval of Minutes:

The February 2018 board meeting minutes were previously circulated via email. The February 2018 board meeting minutes were circulated to the board for review. There were no comments.

Kent Melton asked for a motion to approve the February 2018 board meeting minutes. Dawn Fletcher motioned to approve the January 2018 minutes. Julie Aune seconded the motion. There was no discussion. The February 2018 minutes were approved.

Chapter Financials: Treasurer, Jesse Ray, RWA

Chapter financials were circulated. The current checking account balance is: \$20,254.01 per the financial statements. Jesse Ray had no other updates.

Committee Reports

PDC: Melanie Rabaglia, SR/WA

Melanie Rabaglia stated members who complete their SR/WA must notify HQ by April 1st if they want to participate in the SR/WA awards presentation at the educational conference this June. She also said that results of the SR/WA exam are typically available approximately 6 to 8 weeks after the exam is given. This means Chapter 4 members who took the exam last month may not have their results in time for the deadline.

ACTION ITEM: Jesse Ray will send Melanie Rabaglia the list for the last SR/WA class.

NESA: Janice Warren, PMP, SR/WA

Janice Warren reported that there were 2 nominations for the Employer of the Year award. Dawn Fletcher nominated Miller Nash Graham and Dunn. Jennifer Ash nominated King County. Janice Warren also said that she is still soliciting nominations for the Professional of the Year award. Janice needs committee volunteers to review nominations and determine winners. Dianna Nausley and Michelle Pescador volunteered to help Janice. Janice Warren will be announcing the slate of officers for the 2018-2019 year at the April membership meeting.

ACTION ITEM: Janice to provide applications to committee volunteers after deadline to assist in determining winners.

EDUCATION: Karen Wright, SR/WA

Karen Wright reported that the 218 class (RW Acquisition for Electrical Transmissions) was well attended. There were 32 people in attendance. She also mentioned that the SR/WA class was held on March 8-10 at the Contract Land Staff office in Bellevue. There were 4 people in attendance. Karen Wright said that there are 20 people attending the 421 class (Value of Partial Acquisitions), including 7 WSDOT employees. This class will be held on April 23-26 at the King County offices in downtown Seattle.

MEMBERSHIP: Dianna Nausley, SR/WA, R/W-RAC

Dianna Nausley reported that the Chapter has 4 new members to confirm today.

- Pamela L. Jensen
- Keith A Lee, MIA
- Stephanie E. Lorenz
- Sean Sanders

Kent Melton asked for a motion to approve the above 4 new members. Dawn Fletcher motioned to approve the above 4 new members. John Nidecker seconded the motion. There was no discussion. The above 4 new members have been approved.

ACTION ITEM: Dianna Nausley will send contact information of the new members to Karen Wright, Kent Melton and Melanie Rabaglia.

SOCIAL: Leslie Beard, SR/WA, R/W- RAC (Absent)

Kent Melton said that he will talk with Leslie Beard about organizing a summer event. There was discussion about the annual golf tournament. Kent Melton mentioned that the Chapter is still looking for someone to assume the duties of Golf Tournament Chair. There was also discussion about members that may be interested in the position. Dawn Fletcher suggested that the Social Chair assume the duties of Golf Tournament Chair.

ACTION ITEM: Kent Melton will talk with Leslie Beard about organizing a Chapter summer event.

YOUNG PROFESSIONALS: Jesse Ray, RWA

Jesse Ray reported that he is waiting for HQ to approve the YP sponsor page. Karen Wright asked if we should plan a YP event for this Chapter. Jesse Ray mentioned there are only a few YP members that are active in this chapter at this time, and that it would be better to plan an event when more YP members become actively involved in the Chapter.

COMMUNICATIONS: Julie Aune, SR/WA, R/W-RAC

Julie Aune said that she will be posting the slate of officers for the 2018-19 year on the Chapter E-blast starting on March 15th as well as an announcement for the April membership meeting. There was discussion regarding the increased cost for the Chapter's website, which has nearly doubled over the past year.

ACTION ITEM: Dawn Fletcher will contact Mike Gudder tomorrow morning to discuss the services he provides to the Chapter.

PROGRAMS: John Nidecker, MAI

John Nidecker reported that the April 18th membership meeting will be at the Tulalip Resort in Marysville. The guest speaker will be Angela Brady, Deputy Director for Office of the Waterfront Program/ Program Design and Delivery Manager at the City of Seattle. The May membership meeting will feature Kennon Williams, Attorney with Inslee, Best, Doezie, & Ryder. There was discussion about the venue for the June installation dinner. Kent Melton mentioned that it may be held at Miller Nash Graham and Dunn.

ACTION ITEM: Kent Melton will follow up on details for the June installation dinner.

New business:

RWIEF Monday Night Event-Kent Melton mentioned that he and Dawn Fletcher attended the Spring Forum in Denver, Colorado, February 28th to March 3th. There was discussion about the Monday night event for the RWIEF Foundation, at this year's Educational Conference in Edmonton. Leslie Finnigan was requesting that each Chapter donate a basket to be raffled off. Kent Melton suggested that the Chapter donate a \$200 basket. Dawn Fletcher suggested a Washington themed basket and agreed to donate some Almond Roca towards the basket. It was agreed that the Chapter will spend \$200 on a gift basket.

Chapter 4 2018-19 FY Planning Session-Dawn Fletcher said that she is looking at dates this summer for the Chapter planning meeting. The meeting will take place in Kent in July on a weekday morning. She asked that all board and committee members send her an email with dates in July they will not be able to attend.

Chapter Incentives-Kent Melton mentioned that John Nidecker and Dawn Fletcher will be voting directors at the Fall Forum in Spokane. There was also discussion about Chapter membership incentives. Kent Melton mentioned that the Chapter may be receiving a paid conference registration. Dawn Fletcher recommended the Chapter use the free conference registration as a credit for registration fees already paid for Board members.

Kent Melton said that there will be a slide presentation at today's meeting in memory of Rich Price, Chapter 4 member.

Announcements

54 RSVPs for today's meeting.

RECAP OF ACTION ITEMS: Michelle Talbot, SR/WA

ADJOURN:

Kent Melton called for a motion to adjourn the meeting. John Nidecker made a motion. Karen Wright seconded the motion. There was no discussion. Motion passed.

Meeting adjourned at 11:30 am

Respectfully submitted for approval by:

A handwritten signature in cursive script that reads "Michelle Talbot".

Michelle Talbot, SR/WA
Chapter 4 Secretary