

Lakewood Winter Club
Annual Membership Meeting Minutes Via Zoom
September 15, 2020

1. Call to Order (Via Zoom)
 - a. Meeting called to order at 7:05pm
 - b. In attendance: Shawn Schuler, Tamara Smith, Phyllis, Renee Fisher, Mina Mumphrey, James Avery, Angela Avery, Chloe Avery, Veronica Fisher, Glenn Patterson, Jennifer Bowman, Theresa Wynn, Stacy Norris, Kayla Beers, Sue Ellen Quick, Stephanie Burgess, Heidi Sullivan, Janice Forbes, Janell McFarlane, Jennifer Weber, Renee Myrtvedt
2. Welcome
3. Approval of September 15, 2020 Agenda
 - a. Janice motioned, all approved
4. Approval of April 23, 2019 Meeting Minutes
 - a. Shawn motioned, all approved
5. Stephen Dadabo, attorney representing the LWC during past year explained the financial situation of the club. Financial irregularities were discovered by the current board during an audit of the books in April. The LWC Board then hired him to determine the course of action needed. A settlement offer was made after further investigation into the irregularities. The board opted to settle. A part of the settlement included a non-disclosure agreement and a no-fault agreement with the individual. The individual did not claim or accept fault, but agreed to the settlement amount. The settlement has been deposited into the LWC account.
 - a. Question regarding what has been put in place to prevent this issue from happening again
 - i. The bylaws were amended to split the responsibility of the finances between a bookkeeper and a VP/Treasurer.
 - ii. There is also a term limit of three years or two terms for any officer of the club
 - iii. There is a requirement for a yearly audit of the books
 - b. Kayla asked how much was the settlement for
 - i. Attorney responded that the total amount cannot be discussed, however a review of the funds will show a substantial deposit into the account.
6. Treasurer/Bookkeeper's Report
 - a. Currently, all accounts have been consolidated into a single account for LWC. The account has \$138,000.00 in the account.
 - b. All fees have been paid and up to date. All accounting is running smoothly now.
7. Professional's Report
 - a. Learn to Skate is starting again, but limited to higher basic levels.

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- b. October 24 will be exhibitions
- 8. Committee Reports
 - a. May Blades / Competitions – James Avery
 - i. Currently scheduled for May 15-17, will start working to get everything organized and ready in January.
 - ii. Hope to roll out the new Kathy Casey award for this May Blades
 - b. Testing – Kayla Beers
 - i. Last year, 28 LWC skaters passed 63 tests.
 - ii. Next Test is October 2. Deadline to register is the 17th. Currently no spectators allowed, volunteers needed to run the music and possibly pick up a judge.
 - c. Membership – Kayla Beers
 - i. Currently 78 active members. 14 Collegiate, 2 Executive, 17 parents, 1 Judge and 11 coaches
 - d. Communication – Tamara Smith
 - i. Nothing to report. Thank you to Coach Stephanie for the updated information and materials
 - e. Safesport – James Avery
 - i. To protect emotionally and physically all skaters and participants. Includes coaches, parents, skaters, workers, and volunteers.
 - ii. Focuses on: sexual, physical, emotional, bullying, and hazing in a club and organization. There are mandatory reporting requirements. If volunteering and working with minors, need to complete the background check and the safesport testing.
- 9. Lakewood Skating Foundation Report – Renee Merveydt
 - a. Currently \$23,000 in the account, pending the transfer of the settlement amount into the account. Taxes are still pending with the IRS for processing
- 10. Elections:
 - a. Used electionbuddy for the current elections. May look into combining paper and electronic voting next year for those individuals who do not have access to a computer.
 - b. All members email addresses need to be up to date. When members register, they have the opportunity to update their emails in entryeeze, which is the system used to obtain the email addresses for electionbuddy.
 - c. Question about if quorum was met. Quorum was met as the Bylaws state 1/3 of members need to vote. Of 23 voting members in attendance, 19 votes tallied for 78% of the vote, thus meeting quorum.
 - d. Director Elections

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- i. New directors: Lillian Wood, Dianara Green, and Shawn Schuler for 2 year terms each
 - e. Officer Elections
 - i. VP/Treasurer- James Avery approved
 - ii. Bookkeeper- Shawn Schuler approved
 - iii. Secretary- No candidate ran and the position will be filled at a later date.
- 11. Committee Elections
 - a. Audit Committee
 - i. Includes Jennifer Weber, Janice Forbes, Linda Gridley
 - b. Nominating Committee
 - i. No information to report for the nominating committee
- 12. Recognition of graduating Seniors
 - a. Kayla Beers video
- 13. Recognition of Coaches Merit Award winner and Image Award winner
 - a. Recognition of Haley Bowman as winner of the Image Award and the Coaches Merit Award
- 14. Open Discussion
 - a. As a thank you to members who have struggled through this year and signed up and for the coaches, the LWC Board purchased masks with the LWC logo as gifts for registered skaters and the coaches. Each member gets a mask and the extra masks may be sold to those non-skaters who wish to purchase them for \$8.
- 15. Next Annual Membership Meeting: April 12, 2021
- 16. Adjourned at 8:25pm

Upcoming events: TBD

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