

Lakewood Winter Club Board Meeting Agenda

September 14, 2025 (7:00pm)

1. Call to Order at 7:03PM
2. Approval of August 2025 Monthly meeting minutes (Directors) - Chris F motion to approve, Krystal seconded, all approved
3. Approval of September 2025 Meeting Agenda (Directors) - Kandace motion to approve, Chris F seconded, all approved
4. Current Business
   1. Recap:
      1. Ice cream social/beginning of fall kick off
      2. Preparation for September/October skate month (possible dress/skate sale and give away table)
         1. Saturday Oct.11 8am-11:30am, hold in the concessions area. Will ask people to drop stuff off on Friday evening.
         2. Dress racks and equipment at storage unit, James will bring petty cash and ensure Venmo is set up. He’ll send an email and coordinate to get a social media post out.
         3. Michelle & James will coordinate with Heidi helping as needed
      3. Fall/Winter events
         1. Board approved up to $500 for candy for the trunk or treat on 10/25 - Chris F made motion to approve, Kandace seconded, all approved
            1. James will send out info and sign up sheet for trunk or treat
         2. Event in November - jump rotation camp the weekend of Veterans Day
         3. December 6th - Holiday exhibition
         4. New years goal setting camp
         5. Getting ready for Reflections on Ice, show rehearsals starting
   2. Review:
      1. Next meetings:
         1. October 12,
         2. November 9,
         3. December 14
      2. Testing-
         1. Virtual testing coming up
         2. Heidi will check with coaches this week about whether we need to reserve ice time for the virtual test
5. Reports
   1. Professionals Report
      1. Open house yesterday to communicate about upcoming events with Sprinker
      2. Event on 10/25 for athlete development (Autumn on Ice)
      3. More info about the show coming by early October, theme will be Illuminations - Light up the Ice
   2. Test Chair
      1. After October virtual session, planning on the in-person session in February
   3. Membership chair
      1. James paid for and submitted remaining membership applications for this year
   4. Merchandise
      1. Jackets are getting shipped to Jennifer Steeholm’s house, Lillian is sending the names to the embroidery shop
   5. Bookkeeper report
      1. Sheri and Michelle got taxes sorted out and organized
      2. Umpqua bank switched to Columbia Bank
      3. As of July ending statement balance was $174,151.91
      4. James will send email about getting our CD set up again after looking at current rates
         1. Kandace will stop by Columbia Bank this week to make sure the secretary information is updated
6. Questions
   1. To prep for Mayblades next year, we need to apply for the Excel Series by the end of this month. Planning for 5/15-5/17/26 with a cap on participants (300-325).
   2. Wreath fundraiser: aiming for a deadline of 10/28 to submit the order. Would like to get the order forms out to the club members by the end of this week to those who are interested. Sara will work on an email, send it to James, he’ll send it to all club members. Sara will also coordinate with Heidi to get the information out via the coaches. Will also post on social media. Chris Foster can help post on the website.
   3. Discussion about bylaw modifications – James will set up a bylaw meeting, several topics may need updates:
      1. Social membership idea (Aspire members)
      2. Volunteer Hours
      3. Update code of conduct
         1. Board will review email from Chris Foster
      4. Sponsorship update
      5. Communications
7. Closed meeting at 7:46 PM