

Lakewood Winter Club Board Meeting Agenda

August 10, 2025 (7:00pm)

1. Call to Order at 7:06PM
2. Approval of June 2025 Annual meeting minutes (Directors) - Kandace made motion, Chris approves, all approve
3. Approval of August 2025 Meeting Agenda (Directors) - Jennifer made motion, Kandace seconded, all approve
4. Current Business
   1. Approval of sponsorships (Arabella Rubin)
      1. Jennifer abstained from voting
      2. Board approved May Blades & Excel series final entries. James will send the check.
      3. Board approved costs to ship banquet pins and new member folders - Jennifer will work with James
   2. End of summer activity for skaters/members
      1. Friday August 22nd end of summer ice cream social - James taking lead, coordinating with Heidi
      2. Board approved $450-500 cost, Jennifer made motion and Chris seconded. All approved
   3. Preparation for September skate month (possible dress/skate sale and give away table)
      1. Chris will work with James, aiming for 10/4
      2. Plan on having flyers and announcements posted for that week - Heidi work with James
   4. Reach out to Thunderbirds to set up 50/50 for first part of hockey season.
      1. Jennifer is reaching out to Rick to find out how it’s happening this year
   5. Reach out to wreath farm for wreath fundraiser
      1. Coordinate getting info from Jordan to pass to Sara and Jennifer (working on fundraising this year)
   6. Set up next few board meetings (all at 7pm):
      1. August 10,
      2. September 14,
      3. October 12,
      4. November 9,
      5. December 14
   7. Club Chair review:
      1. Fundraising-
         1. wreath sales
         2. 50/50 with Thunderbirds
      2. Safesport: Chris Foster
         1. Incident report
            1. Updates to code of conduct, Chris will send the current code of conduct to the board
            2. Could be included as part of the coaching agreement since right now only LWC members sign the code of conduct
         2. Training
      3. Testing-
         1. Three possible leads for next virtual test session (Kandace, Michelle Johnson)
         2. Tentative testing dates will be given to Heidi and published to the club, planning for four test sessions a year (virtual & in-person)
      4. Membership- Deanna Groshong
         1. Membership for Soul & Shayla Cox approved
5. Volunteer Hours update and reminder to members of requirements
   1. Reminder - board meetings count for an hour of volunteer time
6. Reports
   1. Professionals Report
      1. Social media posts will happen for the NQS participants this month and in September
      2. Heidi is new skating director, working on getting a schedule up and running for the skaters to know what’s coming
   2. Test Chair
   3. Membership chair
   4. Merchandise
      1. Jennifer working with McKee skatewear for ongoing orders
      2. Lillian organizing one last club jacket order for this year, deadline September 1st. Jennifer will post on social media.
   5. Bookkeeper report
      1. Michelle Johnson is directing and chairing LWC taxes and can contact tax accountants on our behalf. Board approved.
      2. SueEllen helped with audit, bookkeeper numbers for the year are looking great!
7. Questions
   1. Chris Foster mentioned that USFS has some customizable banners available for order we could use to advertise the club during Learn to skate, will give info to Heidi
   2. James will work with Kandace to become official signer with the bank and then we can add Jennifer
   3. Disney on Ice is coming end of September, looking to get a group of the club skaters together - Jennifer
8. Closed at 8:18PM