

Ten Mayberry Drive

condominiums

To: Unit Owners and Residents
From: Ten Mayberry Board of Trustees
Subject: Plumbing Notice & Pump Station Alarm Procedures

Despite numerous written warnings about misuse, and how to properly use the building plumbing system, the Board of Trustees will assess all (12) Units for all emergency calls and will continue to assess all Units until the source can be found, or all residents comply and the septic system is operating without clogs due to misuse. These costly emergency is adversely impacting our operating budget and it is now necessary to implement an assessment to cover these non-budgeted expenses. These emergency calls are preventable if everyone cooperates and follows the plumbing rules.

Please advise all household members, tenants and guests of the following:

- *****NOTHING EXCEPT HUMAN WASTE AND TOILET PAPER SHOULD BE FLUSHED DOWN A TOILET.*****
- **ALL dish washing and laundry products must be LIQUID (NO PODS).**
- **Grease and food waste should NEVER be put down a sink. Running hot water down a sink to flush grease only increases the problem.**
- *****DO NOT FLUSH WIPES OF ANY TYPE DOWN THE TOILET.*****

Condominium Rule and Regulation #8 states:

Abuse of Mechanical System: The Trustees may charge to a Unit Owner any damage to the mechanical, electrical or other building service system of the Condominium caused by such Unit Owner by misuse of those systems.

It's a Toilet, **Not** a Trash Can!

Never flush the following items (or put them down the garbage disposal or drain).
Toss them in the trash instead.

- Baby/Facial/Cleaning Wipes
- Tampons
- Sanitary Napkins
- Medication
- Hair
- Dental Floss
- Cotton Swabs/Balls
- Bandages
- Rags and Towels
- Rubber Items (like latex gloves)
- Fat, Cooking Oil, Grease
- Clothing Labels
- Candy/Food Wrappers
- Syringes
- Cigarette Butts
- Disposable Toilet Brushes
- Kitty Litter
- Aquarium Gravel
- Plastic Items
- Diapers
- Fruit Stickers
- Paper Towels



IMPORTANT NOTICE

Pumping Station Alarm Procedure

If the Sewerage Pumping Station alarm goes off, please notify a Trustee immediately and follow these procedures:

Shut down the main water supply to the building. On building side A, in the corner to the left of the windows you will see the water meter; On the water meter pipe are 2 YELLOW handles (one on the top of the pipe nearer to the ceiling, and one on the lower pipe closer to the floor). Turn either one of these yellow handles a ¼ turn to shut off the water to the entire building. This must be done to prevent sewerage from backing up into the first floor units if the pumps become inoperative.

Reset the Alarm. If the alarm is still going off, press the reset button located on the left side of the control box.

Fran: (774) 696-3370
Dianne: (508) 948-8745
Carolyn: (508) 330-8364