

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUBS
OF RED RIVER VALLEY OKLAHOMA

ONE-ON-ONE Contact Policy



The Boys & Girls Clubs of Red River Valley Oklahoma (BGCRRVOK) is committed to providing a safe environment for members, staff, and volunteers. To further ensure their safety, the Organization prohibits unauthorized one-on-one interactions between the youth and the staff and volunteers (including board members).

Except as provided herein, Staff shall NOT, during the scope of the Club activities and programs:

- Initiate unsupervised one-on-one contact with member.
- Have a private meeting or communication with a member. This includes in-person meetings and virtual communications such as texting, video chat, and social media.
- Transport one member at a time, including personal and private vehicles unless there is another person able and willing to accompany the staff.

Staff shall:

- Ensure meetings and communications (in-person and virtual) between members and staff and volunteers include at least three individuals. This can be on adult staff and two members or two adult staff and one member etc.
- Ensure in-person meetings take place in areas where other staff and/or members are present.
- Communicate to another staff if an emergency situation arises.

Exceptions may only be made when delivering medical or counseling services by a licensed, trained therapist, or similar professional or in an emergency situation. All exceptions shall be documented and provided to Club leadership.

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUBS
OF RED RIVER VALLEY OKLAHOMA

Staff shall immediately inform Club leadership if a staff member, volunteer, or board member violates the policy. Should any adult staff, volunteer, or board member violate this policy, the Organization will take appropriate disciplinary action, up to and including termination.

This policy does not forbid appropriate contact that with a youth while the staff / volunteer is acting outside the scope of his/her employment and has an established, appropriate relationship (family member, family friend, etc.) that is at the discretion of the parent(s) and/or legal guardian(s) of the youth.

Adult Staff may meet one-on-one with youth for the purpose of mentoring and/or counseling in the scope of an established mentorship program. Further, staff are permitted to meet on-on-one with youth to investigate potential safety and discipline issues where there is a valid and legitimate reasonable belief that such a meeting will be a more effective method of encouraging candid and appropriate conversations with the youth. In these investigatory meetings, staff may use video recording, when available. Audio recording may also be used, if consistent with all legal requirements.

The Club recognizes the emphasis of the Boys & Girls Clubs of America's emphasis of the policy regarding on-on-one contact. The Board has determined that the recommended policy template provisions do not fit the culture of our community. Adopting that template as this Club's policy would severely limit our ability to provide quality programming. The strain on the limited resources and personnel would be a certain, immediate detriment. If there is a change in circumstances, this should be revisited.

Signature

Date

Witness

Date