



BOYS & GIRLS CLUBS
OF RED RIVER VALLEY OKLAHOMA

Supervision Policy



Boys & Girls Clubs of Red River Valley Oklahoma (BGCRRVOK) is committed to providing a safe environment. As such, all Club activities shall be under continuous supervision by an appropriate adult at all times.

Staff shall *not*:

- Use electronic devices such as cell phones, PDA's, or other communication devices while supervising members unless it is part of approved programming or to report any emergencies or policy violations.

Staff shall:

- Abide by the Organization's one-on-one contact policy.
- Abide by the Organization's disciplinary policies and procedures.
- Ensure at least three individuals are present when supervising members.
- Maintain proper ratios at all times.
- Be trained on appropriate supervision tactics and behavior patterns.
- Ensure all youth volunteers are supervised by an adult staff member.
- Immediately notify Club leadership and/or submit written reports detailing supervision issues or incidents.

Signature

Date

Witness

Date