



## Business Administration Associates in Applied Science

<http://catalog.ivcc.edu/guidesheet/associate/businessadministration/>



This Career Pathway Plan of Study can serve as a guide, along with other career planning materials, as learners continue on a career path. Courses listed within this plan are only recommended coursework and should be individualized to meet each learner's educational and career goals.

EDUCATION LEVELS	GRADE	English/ Language Arts	Math	Science	Social Studies/ Sciences	Other Required Courses Other Electives Recommended Electives Learner Activities	Career and Technical Courses and/or Degree Major Courses	SAMPLE Occupations Relating to This Pathway
SECONDARY	9	English I	Algebra I Geometry	Physical Science	World History	Consumer Ed, Am. Gov., Speech		<ul style="list-style-type: none"> <li>➤ Association Manager</li> <li>➤ Business Systems Analyst</li> <li>➤ Certified Public Accountant</li> <li>➤ Corporate / Commercial Lawyer</li> <li>➤ Corporate Trainer</li> <li>➤ E-Business Consultant</li> <li>➤ Economic Development Officer</li> <li>➤ Human Resources Specialist</li> <li>➤ Investment Banker</li> <li>➤ Logistics Specialist</li> <li>➤ Manufacturing Manager</li> <li>➤ Marketing Specialist</li> <li>➤ Office Manager</li> <li>➤ Operations Research Analyst</li> <li>➤ Research Analyst (Financial)</li> <li>➤ Venture Capitalist</li> </ul>
	10	English II	Geometry Algebra II	Biology				
	11	AP English Language English III	Algebra II Pre-Calculus	Chemistry	US History	11th grade; Take IVCC Placement test		
	12	English IV	Pre-Calculus Calculus	Physics			<p style="color: red; margin: 0;"><b>DUAL CREDIT COURSES*</b> (see high school counselor)</p> <p style="margin: 0;">The following courses may be offered as dual credit at the Area Career Center &amp; some high schools <b>CSP 1203</b></p>	
To view detailed descriptions of the below courses, go to: <a href="http://catalog.ivcc.edu/courses/">http://catalog.ivcc.edu/courses/</a>								
POSTSECONDARY	13	<u>FALL</u> <b>ENG 1205**</b> Written Communication Skills for Business, Industry and Technology <u>SPRING</u> <b>SPH 1204**</b> Oral Communication Skills for Business, Industry & Technology	<u>FALL</u> <b>BUS 1230</b> Math for Business and Finance		<u>SPRING</u> <b>PSY 2200**</b> Human Relations in the World of Work	<u>REQUIRED COURSES</u> <b>HPE 1000**</b> Wellness <b>SDT 1203</b> Job Seeking Skills  <u>ELECTIVES</u> <i>(3 semester hours)</i> from the following ACT, BUS, CSD, CSI, CSN, CSO, CSP, CSS, CSW, ECN, FIN, LDS, MGT, MKT	<u>FALL</u> <b>ACT 1210</b> Fundamentals of Accounting <b>BUS 1010</b> Introduction to Business <b>BUS 1201</b> Let's Talk Business <b>CSP 1203*</b> Microsoft Office Professional I <u>SPRING</u> <b>ACT 1010</b> Financial Accounting <b>CSP 2203</b> Microsoft Office Professional II <b>ECN 1202</b> Fundamentals of Economics <b>MKT 1210</b> Principles of Marketing	
	14					<u>FALL</u> <b>ACT 1020</b> Managerial Accounting <b>BUL 2000</b> Legal Environment of Business <b>CSN 1200</b> Using Internet and The World Wide Web <b>MGT 1230</b> Owning and Operating a Small Business <b>MGT 2010</b> Principals of Management <u>SPRING</u> <b>BUS 2200</b> Business Internship <b>BUS 2260</b> Integrated Business Operations <b>FIN 1200</b> Principals of Finance <b>MGT 2220</b> Principles of Supervision		
	Year 15 & 16 Continue courses in the area of specialization							

\*\* Go to [www.catalog.ivcc.edu/autosubstitutions/](http://www.catalog.ivcc.edu/autosubstitutions/) to view allowed substitutions for required courses that may be offered as Dual Credit/Dual Enrollment at area high schools 11/20/15