

## **Flexible Learning and Assessment Policy**

### **Purpose**

RTO 22215 seeks to offer the very best learning support to students. Language, literacy and numeracy exercises in your Pre Training Review help identify any special student needs. If you need any special assistance, please inform the Executive Officer on enrolment.

RTO 22215 is committed to providing flexible delivery and assessment to meet the needs of individual students.

RTO 22215 adopts a range of learning strategies in both theory and practical sessions that are customised where required to individual student needs. RTO 22215 achieves this by giving students guidance, mentoring and coaching as well as assistance to train in a workplace environment.

The contract provided by RTO 22215 trainers and assessors is expected to establish an environment of trust and support due to small group size or individual training and assessment provided.

RTO 22215 caters for differences in learning styles by using a variety of delivery and assessment methods such as demonstration, role play, observation, problem solving, self paced learning and self assessment.

Students are provided with online resources designed to provide the formative knowledge for each unit. Workplace practice, training and assessment of knowledge and skills elements complete the training requirement.

Students with English as a second language are given assistance such as being able to provide oral responses to some assessments and also they are given additional time in theory examinations.

To test literacy & numeracy, students are given an industry-appropriate test. Students with learning difficulties in literacy or numeracy are given reasonable assistance from RTO 22215 staff additional time in examinations, oral assessments. If it is deemed that they require specialist assistance they may be directed to specialist language & literacy providers.