1. A cartoon of an owl

   Description automatically generated**Call to Order/Welcome/Introductions**The meeting started at 7:07 PM. In attendance were Bridgette Wickard (President), Emily Kremski (Rice VP), Janelle Cekovich (IFES VP), Colby Cramer (IFES VP), Torie Christen (Co-Treasurer), Katherine Schwenn (Co-Treasurer), Courtney Burke (Secretary), Mr. Boley (Rice Principal), Mrs. Reed (IFES Principal), 2 teachers, and 5 parents.
2. **Minutes**The February 2025 Meeting Minutes were reviewed and approved with a with a motion by Emily, seconded by Tori.
3. **Principal Reports/School Board Representative**
   1. **Rice:** Next week Rice will have a Reptile World assembly for the school. Kindergarten registration is starting soon, we are looking forward to welcoming the class of 2038! At the end of April, we have field trips coming up. Spring picture day is on 4/3.
   2. **IFES**: Hosting Math night 4/2, and Art night on 4/16. Information about food survey went out to students of IFES. PSSAs are coming up in a month. This will alter the schedules for about 2 weeks. A community meeting was held last month, school wide celebration is coming up. Students are loving the school store. Field Trips will be after the PSSAs. Thank you to SMPTO for the book fair. Spring Picture Day is 3/27.
   3. **Federal Program Update**: none.
4. **Treasurer’s Report**
   1. Katherine provided an overview of the Treasurer’s Report. Bridgette discussed SMPTO covering the pro-rated Rice and IFES share of the district movie license & relayed that SMPTO board voted to fund the cost to cover these two schools.
   2. Additional remaining funds available for each school:
      1. IFES – SMPTO is awaiting invoice in order to donate $2,000 to the upgraded playground equipment.
      2. Rice - $890 remaining after play ground equipment purchases for Rice earlier in the school year. Money can be used for additional equipment if needed.
   3. After attendee review the Treasurer’s Report was approved with a motion by Janelle, seconded by Courtney.
5. **Correspondence**
   1. A thank you note was sent to the SMPTO Board email from Amanda Sheaffer (5th grade teacher) for the IFES book fair.
   2. A thank you note was received from IFES Staff for the charcuterie boards during the conferences.
   3. A thank you note was received from Rice teachers for the charcuterie boards during the conferences.
6. **Chair/Committee Reports/Updates**
   1. IFES Book Fair Closeout
      1. Book fair ended last week, and is in the process of closeout with Scholastic.
   2. IFES Luau – (3/28/25) –Over 200 kids are currently signed up to attend the luau. SMPTO is need of volunteers and food donations – may run a raffle for volunteers who sign up for the event to be entered into a drawing for the CV Synchronized Swimming tickets that were previously donated to SMPTO.
   3. Ag Van – Once the class schedule is set for each school, SMPTO will create a Time to Sign Up sheet.
      1. WG Rice – (4/22/25 – 4/25/25)
      2. IFES – (5/5/25 – 5/9/25)
   4. Spring Fling – (4/26/25) – Still trying to get a coffee truck. Food trucks (Food Adventures, Deisel & Dough, Farm Show Milkshakes), inflatables, face painting, touch a truck, DJ, balloon art, sand art, book fair, tables, chairs and tent are all confirmed. Melissa Vincent will be handling the teacher raffle. Will be reaching out to the Varsity Football coach to have the football team assist with clean up. SMPTO will need to update signage for the inflatables.
   5. Teacher Appreciation – (5/5/25 – 5/9/25) – SMPTO will be using CVR Uniforms (a Bubblethon sponsor) to order sweatshirts for all staff members at each school as well as bus drivers. SMPTO will be providing a meal (breakfast or lunch) for teachers at each school. Meal specifics are TBD and SMPTO was advised by principals to plan for about 50 meals at each school.
      1. SMPTO was informed that the idea of having parents cover recess duty to create time for the teachers is too much of a liability for the school and unfortunately not a feasible option.
7. **Old Business**
   1. Scholastic Dollars – SMPTO will be ordering 2 books per student to help kick off summer reading challenge. Sheri has gathered the book suggestions for each grade and will use to order books. After ordering is complete, SMPTO will let the schools know the amount of Scholastic dollars available for PBIS.
   2. Spirit Gear Transition – We are in process of transitioning away from SMPTO held spirit gear stock to a solely online platform. This will allow for a greater variety of items. High school art teachers have sent design requests out to their students, student design submissions are due prior to the last meeting to allow the board to vote. SMPTO is currently reviewing costs with Artistic Imprints and Modern Imprints.
8. **New Business**
   1. Bubbling Over & Forge Ahead Days
      1. Email sent to each of the grade levels. It is the choice of each grade regarding the use of for their respective days. If shirts are wanted SMPTO needs to be informed to get shirt design form created and sent home for students to design. Will also need time to complete shirt orders.
   2. Reptile Show – As mentioned previously by Mr. Boley, event will be held next week at Rice.
   3. Bubblethon Changes – Starting to consider possible changes or new ideas for Bubblethon. No changes currently but please email [board@smpto.com](mailto:board@smpto.com) with any ideas.
   4. SMPTO Website Updates – site has been transitioned over to GoDaddy. Thank you to Colby for all the work to rebuild the SMPTO website!
   5. SMPTO Position Description Review (Secretary & Treasurer)
   6. SMPTO Board Member Candidates Introductions – IFES Co-VP, Rice Co-VP, Co-Treasurer, and Secretary positions will be open for 2025-2027. Each of the following individuals attended the meeting and introduced themselves as well as expressed interest in the identified positions.
      1. Tiffany Dasher – Secretary or Co-Treasurer – has children that will be at IFES, and would like to be more involved in events and the school.
      2. Janelle Cekovich – IFES Co-VP – would like to remain on the board as she has enjoyed it over the years and will still have children attending IFES.
      3. Tasha Yearsley – Secretary (or flexible) – has children that will be at IFES, and would like to be able to dedicate time and focus to events/activities that impact her own children.
      4. Torie Christen – Rice Co-VP – will still have one child at Rice, has enjoyed time on the board but like to move away from the financial side and is interested in the Rice position.
9. **Announcements/Upcoming Events**
   1. April 15th – SMPTO Meeting @ 7PM in IFES Library
   2. May 20th – SMPTO Meeting @ 7PM in IFES Library
10. **Open Floor/Miscellaneous**
    1. 2nd grade field trip request received
11. **Adjournment**The meeting concluded at 8:20 PM with a motion from Tori, seconded by Tiffany.