1. **Call to Order/Welcome/Introductions**The meeting started at 7:07 PM. In attendance were Bridgette Wickard (President), Sherri Bock (Rice VP), Emily Kremski (Rice VP), Janelle Cekovich (IFES Co-VP), Tori Christen (Co-Treasurer), Katherine Schwenn (Co-Treasurer), Courtney Burke (Secretary), Trisha Reed (IFES, Principal), David Boley (Rice, Principal) 3 teachers, and 1 parent.
2. **Minutes**The November 2024 Meeting Minutes were reviewed and approved with a with a motion by Katherine, seconded by Tori.
3. **Principal Reports/School Board Representative**
	1. **Rice:** Students are completing their mid-year assessments, afterwards teachers will be reviewing and assessing intervention requirements for students as needed. Rice will have a “Refresh Day” on 1/31/25, to go over Every Bubbler Cares (EBC) expectations, where teachers will be performing skits on expected behaviors. Student recognition for the month will be the same day. School store is new this year, Rice has a team monitoring tickets submitted and where spending of tickets is happening to repeat more items.
	2. **IFES**: Mid-year testing completed, teachers are reviewing data and intervention needs for students. Positive experience this year with the PBIS school wide celebrations, the next one is scheduled for February. Parent volunteers are needed and appreciated for PBIS celebrations. For anyone who is interested in getting involved please contact IFES Office.
	3. **Federal Program Update**: none.
4. **Treasurer’s Report**
	1. $19,600 moved into a cash deposit that will close on 8/17/25. This will allow SMPTO to collect more earnings on the funds than the traditional savings account interest offered.
	2. Raffle account was closed.
	3. Katherine provided an overview of the Treasurer’s Report. After attendee review the report was approved with a motion by Janelle, seconded by Emily.
5. **Correspondence –**
	1. Received thank you note from the EBC Team at Rice.
	2. Received thank you note from Boiling Springs Civic Association.
6. **Chair/Committee Reports/Updates**
	1. IFES Book Fair – (3/10/25-3/14/25) – students will shop during the day Kristin (IFES Office) will provide the schedule for shopping to SMPTO, afterwards SMPTO will create a volunteer sign up.
	2. IFES Luau – (3/28/25) – Planning is well underway. SMPTO is reviewing options for crafts. SMPTO is requesting anyone with ideas for games contact the board at board@smpto.com. Emily will be contacting the Bubbler Foundation to ask about using 3 of their mini golf holes they create for their mini golf tournament.
	3. Ag Van – Deposits are paid. Remainder is paid after the event.
		1. WG Rice – (4/22/25 – 4/25/25)
		2. IFES – (5/5/25 – 5/9/25)
	4. Spring Fling – (4/26/25) – The event will be 4-pm-7pm. Planning committee met last week for the first time. Facility request approved, committee is gathering quotes for bounce houses, games, face painting, and balloon art. SMPTO will schedule with all vendors after assessing quotes. Current Food vendors scheduled are Food Adventures food truck and Farm Show Milkshakes; SMPTO is looking for an additional food truck vendor and a coffee truck vendor.DJ is reserved. Mr. Boley to contact for rental for tables and chairs. Similar to previous years, the event will include a book fair, bake sale and community booths as well. The biggest change for the Spring Fling this year is SMPTO will not be hosting a calendar raffle or a silent auction this year due to declining interest over recent years.
	5. Teacher Appreciation – (5/5/25 – 5/9/25) – SMPTO received feedback regarding appreciation events from teachers. Due to numerous meals being provided to teachers during the week from various groups, explore the possibility of doing something that is not food centric. SMPTO is reviewing the possibility of scheduling chair massages for teachers. Additionally, SMPTO received feedback that teachers may like a quarter zip, full zip, or pull over Bubbler sweatshirt.
7. **Old Business**
	1. Family Fun Event – (2/1/25) – Popcorn Hat Players show @ 6:00-7:00, is a multicultural performance. SMPTO will provide a snack and bottle of water for each attendee.
	2. Scholastic Dollars & Book Fair Closeout – Rice Bookfair has been closed out. SMPTO will use the cash earnings to donate to the Amelia Given Library Summer Readding Program. SMPTO will be using scholastic dollars to work with principals to use for PBIS rewards and plans to use funds to purchase a book (or two possibly) to send home with every student at the end of the school year to help kick off the summer reading challenge from the schools.
	3. Spirit Gear Transition – SMPTO plans to transition to a new design for spirit gear in addition to transferring to a different online platform. SMPTO is soliciting for new designs and has contacted the high school art teachers in hopes of potential art student/graphic design student designs. As of now SMPTO has not received a response. SMPTO will be reaching out to other art teachers within the district. SMPTO’s intention is use a design from someone within the district, rather than having a print shop design.
		1. Currently all Spirit Gear is 50% off as SMPTO continues to clear out inventory. Sale will continue to increase as the year continues.
	4. Swank Movie License – Current license is for a Public Performance license. The current license allows movies to be shown outside of the home environment and is needed for non-educational movies shown in the school. Current license structure does require the movie to be shown from DVD and does not allow for streaming. Option available to upgrade the license, at an additional cost, to allow for streaming. (A license is required for each school) A district wide license is available as well. Upon further discussion regarding high costs, it was requested that SMPTO hold on any license renewals/upgrades. SMPTO provided cost information to the principals and Dr. Reed will address at the district level. SMPTO standing by for now.
	5. SMPTO Bylaw Review (IRT Savings Account Holdings & Audits) – Changes approved with a motion by Emily, seconded by Tori.
8. **New Business**
	1. Yearbook Request – Rice & IFES request for yearbook grant. ($600 each in years past, looking to increase the grant amount to help families in need etc.) SMPTO is requesting for a each school to submit a teacher grant request for yearbooks this year to be approved by SMPTO & potentially adjusted in the next year budget
	2. Cardio Kids Night Grant Request – Grant request approved for $200 – to be used for fruit and water available to each child at the event.
	3. SMPTO Website Updates – Current website provider is transitioning to a new builder we will transitioning with them. This will require the SMPTO website to be rebuilt. Recently SMPTO has unable to update the site due to transition.
	4. SMPTO Bylaw & Job Description Updates – SMPTO will be reviewing a board position description each month to ensure descriptions are up to date and accurate. The Secretary position will be reviewed in February.
9. **Announcements/Upcoming Events**
	1. February 18th – SMPTO Meeting @ 7PM in IFES Library
	2. March 18th – SMPTO Meeting @ 7PM in IFES Library
	3. April 15th – SMPTO Meeting @ 7PM in IFES Library
	4. May 20th – SMPTO Meeting @ 7PM in IFES Library
10. **Open Floor/Miscellaneous**
	1. 2nd grade team question about Bubbling over day – Is SMPTO willing to consider having an ice cream truck from a Rice family?
		1. Absolutely, however we need to be cognizant of cost as well as time for the event. It is preferred that the kids be able to pre order their ice cream in order to help with timing on the day of the event. In terms of cost, SMPTO will need to consider the budget for shirts and bowling as well.
11. **Adjournment**The meeting concluded at 8:20 PM with a motion from Tori, seconded by Janelle.