



Meeting starts 7.30pm

1. Present

2. Glyn Manton, Michael Powell, Kathleen Easter, Beryl Knowles, Alma Simmons, Jodie Causer, Mark Betts, David Field, Stephen Pizey, Stacey Harper

3. Apologies Gary Cooper, Chris Harrison, , Mark Betts

July priorities

- a. Welcome new Com members, David Field (H&S/Webmaster) Stephen Pizey, Induction Officer-

Stephen will be supporting the club as being the link between new enquiries to club, through to signing up then over the first few months. David's role is a continuation of the outstanding work he has been putting into the club in terms of Health and Safety and more recently, the new website.

- b. Proposal for amendment to club roles and other roles needed to improve running of the club& vacant club roles, travel, Vice Chair.

Glyn presented that job roles need updating. For instance, Vice Chair and Secretary have pretty much the same job role. Other roles have changed as technology has developed and the club has grown.

Vote- Committee all agreed that until AGM, vacant role of Vice Chair to be merged with Secretary (Glyn)

Committee all agreed that an Executive position of Road Race Director should be created (Jodie) to give us the correct amount on the management committee



- c. Move to Sprowston- Update. Any outstanding matters?

Action - Trophy cabinet – Jodie to chase up. Glyn to measure old one ‘just in case’.

- d. Club Captains report and club races

- Agreement on how we enter the Gazelles Champ relay, conscious it could sell quickly, and we’ve not entered any competitive teams. - Suggest captains be allowed to draw up some suggestions for each category.

Action – *Committee voted to support 4 teams - Suggestion for doing this with a Men’s/Ladies senior and vets? That’s 4 teams = £200. (Other teams could be funded as per a normal race.)*

Mid-year awards update to be communicated follow after Humpty Dumpty 10k.

RNR

- Men’s and ladies teams all sorted and communicated to. Ballot teams organised and in hand- Captains-Luke and Aston- Support team -Glyn/Roly
Action -*Captains to consider how to communicate team selection to rest of club*

-Ekiden - Update on numbers.

Action – *Glyn to reduce quantity of teams from 7 to 5. To reduce coaches by 1. Glyn will also seek help from club to organise teams*

4. Kit/Merchandising update.

Action-*Glyn to contact Lizzie to see if she wants to continue. Jodie/Stephen to look after kit as a temporary arrangement.*

5. VLM 2020 – Who will organise?

Action - *Stacey Happy to look after VLM trip 2020*



6. Vacant committee roles- Travel? Vice-Chair, Membership Secretary for Nov 2019- Beryl also mentioned the club needed a 2nd in DBS

Action – To merge roles of Vice-Chair and Sec until AGM. Glyn to advertise for the following job roles; Membership Secretary, Compliance Officer (to be 2nd in DBS, take over GDPR from Glyn and minutes, Assist David with H&S)

Rolling agenda items

- 7. Agree minutes from last meeting
- 8. Finance report

Norwich Road Runners
Sewell Park College Sports Centre
St Clements Hill
Norwich
NR3 4BX

Monday June 24th 2019

JUNE SPEND 2019

Sprowston Community Academy – hall hire	387.75
Mark Betts – Wroxham 5K cups	80.00
Alma Simmonds – equipment for juniors	1323.00
Jodie – kit/Wroxham 5K storage boxes	152.00
Tanya Nelson – refreshments Wroxham	163.00
David Robinson – generator Wroxham 5K	196.00
Sprowston Manor Hotel – Xmas party	1800.00
Broadland Toilet Hire – Wroxham 5K	792.00
First Self Drive – Jags race mini bus hire	50.00
England Athletics – affiliation fees	540.00
G P Levies – Broadland ½	443.50
David Field – web site fees	158.00
Myriad Sports – kit	360.00
UEA Sports Park – hire of facilities	50.00
Broadland First Aiders – Wroxham 5K	230.00
Richard Thornhill – measure Wroxham 5K	52.00
Kath Easter - 2 nd class stamps	15.00

Balance in accounts as at 24/06/19 £18,241.54

Kathleen Easter Treasurer



9. Senior coaches report

Stephen explained that coaching is going well. A one-off track 9th July (No use of Sprowston). He talked about the Rob/Lauren 10k training plan that they are organising. Jess 'sports day' -Date to follow

Action – Jodie to confirm with Jess and mention that the juniors would like to be part of the evening (so a Thursday)

Luke wants to step back from his head coach role.

General discussion on training. Committee mentioned that there was no cap on training and with 6 months waiting list for courses we should be looking to identify suitable members to undertake the training.

General conversation about the Coaches meeting. Committee felt there was no need for Stephen to be on the committee if he did not want to. The committee has coaches on its team (Jess/Stephen P) Also club captains go to coach

Action – Committee agreed to sponsor Rachel Miller's level 2 training (August)- Mark to organise

Action –

Stephen to put more names forward for I1 training

Action

Committee voted that the Coaches meeting can be like the junior group and a subgroup of the committee, chaired by the head coach(es)



10. Junior coaches report

To improve administration, proposal for juniors to pay through membership
mojo . Action – voted in favour

Younger group/transition. Juniors aged 16/17 (at discretion of Junior
coaches) can join senior road efforts if running with a junior coach or one of
our many assistant Coaches (LiRF)

Juniors asked for a list of suitable 5k's

Action

Glyn to come up with list. To Give to David so Junior section on website can
be updated.

11. Social team report

Christmas party update- General feeling that the date was excellent, but a
buffet may not be well received. To look at feasibility of having same offer
(food) as last year.

Action – Committee has authorised deposit- Will give similar contribution to
party as we have in past to assist in keeping the ticket price to £35

12. Communications report

-Web site- Progress on site (David Field)

Working well -.com Discussed Transfer £238 search page optimisation.

Action



Glyn to look at bringing in some more help into social media/websites to help in this area.

13. Membership report

8 new members. Numbers like for like with last year

14. Race team reports

Wroxham-Progress to date

Issues from race 2 being resolved by Glyn/Jodie/Beryl. Final race sold out

Ringland – proposed costs and selling price (Jodie & Glyn)

- Kathleen has produced accounts for Ringland. If we add back in capital race costs such as the new race gantries, race produced surplus of £2.5k. Costs for 2020 will increase due to traffic management, toilets and race HQ (marquee). Race to go on sale Sept 1st

Action – Glyn to sit down with Josie and following research into potential costs for 2020 come up with a selling price and break-even quantity.

AOB-

15. None

27 August 2019 7.30pm

Agree next meeting –

(Glyn/Stacey/Michael cannot make the 30th as travelling back from Ridgeway)- Chris on Holiday

NORWICH



**ROAD
RUNNERS**

