

Terms and Conditions of Adamant Process Service LLC

1. **Scope of Services:** Adamant Process Service LLC specializes in legal document delivery services, including serving subpoenas, summons, complaints, and other legal documents as instructed by clients.
2. **Service Fees:** Fees are based on the pricing structure communicated at engagement. Additional charges may apply for expedited delivery, extra service attempts, extensive travel, and skip tracing. The standard and expedited services include up to 35 pages of printing, with additional printing charged at \$.10 per page.
3. **Payment Terms:** Payment is required upon initiation of services unless otherwise agreed. Accepted payment methods will be specified. Non-payment or delayed payment may lead to suspension of services.
4. **Attempt for Service:** Standard service includes 3 attempts at various times. Expedited service allows for same-day attempts. Additional attempts are available upon request for an additional fee. The standard service is for one address and one Defendant/Respondent. Cases with multiple defendants at one address or separate addresses may incur additional fees. We cannot guarantee all attempts will be successful for various reasons, but every attempt will adhere to the highest standards to achieve success. The actual success rate varies from 75-100%.
5. **Completion of Service:** Service completion adheres to the process serving rules of the jurisdiction. A Proof of Service (POS) or a sworn non-service statement is provided within 48 – 72 hours after attempts are completed or service is successfully executed.
6. **Client Responsibilities:** Clients must provide accurate and complete information about the serve recipient, including address, description, and time constraints. Adamant Process Service LLC is not liable for delays or failures due to incorrect or incomplete client information.
7. **Confidentiality:** Client information and documents are strictly confidential and used solely for fulfilling service requirements.
8. **Liability:** Adamant Process Service LLC is not liable for indirect, incidental, special, or consequential damages resulting from services.
9. **Cancellation Policy:** Cancellations must be communicated within 2 hours before the scheduled service attempt. Cancellation fees may apply and be prorated based on work performed.
10. **Jurisdiction and Legal Compliance:** Services are governed by the laws of California and adhere to all state and local laws regarding process serving.
11. **Amendments:** Adamant Process Service LLC reserves the right to modify these terms and conditions at any time, with continued use of services constituting acceptance of new terms.

This revised version incorporates the specific details of your business and aligns with the legal and operational framework of Adamant Process Service LLC. Remember, it's advisable to have these terms and conditions reviewed by a legal professional to ensure compliance with all applicable laws and regulations.