

Newport Homes Association Architectural Control Application

<h1 style="margin: 0;"><i>Newport Homes Association</i></h1> <p style="margin: 10px 0 0 0;"><i>Phone: 703-680-2780</i></p>	<p>Name:</p> <p>Address:</p>	Lot #:	Home Phone #:	Work Phone #:
<p><i>Request For Exterior Alteration</i></p> <hr/> <p><i>For Review By ACC Committee</i></p>	<p style="text-align: center;"><u>ACC Application Instructions</u></p> <ul style="list-style-type: none">- All ACC applications MUST be submitted via certified mail with the U.S. Postal Service. No Exceptions!!- Please ensure this application is filled out by printing as neatly as possible.- Before submitting this application, did you review the ACC Guidelines to ensure your request is in conformance to all guidelines?- Ensure that you have included a copy of your plat.- Please be aware that the ACC Committee has 30 days starting with the date your application is received to approve all applications.- DO NOT PROCEED WITH YOUR PROJECT UNTIL YOU RECEIVE THE APPROVAL FROM THE ACC COMMITTEE.			

1. Briefly Describe the Nature of Your Request

2. In Reasonable Detail, Provide the Specifications of The Exterior Alteration (size, dimensions, type of materials, color, etc.)

Newport Homes Association Architectural Control Application

2. Detail and Specifications Continued.....

3. Sketch Plan Attached? (Required) Yes

4. Site Plan Attached? (Required) Yes

5. Estimation Completion Date? (Required)

6. Neighborhood Acknowledgement Form Attached? (Required) Yes

7. Materials Sample(s) Attached? (This is a mandatory requirement) Yes No example: paint, shingle or siding sample

8. Permission is hereby granted for members and / or agents of the Architectural Control Committee to enter on my property to make reasonable inspection of the proposed location for this request.

Owner(s) Signature(s): _____ Date _____

_____ Date _____

This Application MUST be sent Via Certified Mail to: Newport Homes Assn., P.O. Box 153, Woodbridge, VA 22194

Newport Homes Association
Neighborhood Acknowledgement Form

(Must Be Attached To ACC Application)

I have reviewed the attached request for an exterior change proposed by (name of applicant)

Print Name of Applicant:

Date:

Also, I am aware of my right to comment about this proposal by separate letter addressed to the ACC within (10) days of the signature below.

- | | | | |
|----------|---------|-------|-------|
| 1. Name: | Address | Lot # | Date: |
| 2. Name: | Address | Lot # | Date: |
| 3. Name: | Address | Lot # | Date: |
| 4. Name: | Address | Lot # | Date: |

The attached request for exterior change(s) proposed by me / us has been shown in its present form to all contiguous, adjacent and facing property owners for the purposes of their information and possible right for comment to the ACC.

Owner(s) Signature(s): _____ Date _____

_____ Date _____