



Vendor Registration Form 2018

Washington County Ag Center | 7313 Sharpsburg Pike, Boonsboro, MD 21713
Rain or Shine | September 29, 2018 11:00 AM to 10:30 PM

Boondocks Music Festival is looking for vendors that will fit the atmosphere of our Music Festival. Vendors will be selected from applications to receive space at the festival. We are expecting a crowd 1,000 in size. Send your completed application to:

Boondocks Music Festival, Attn.: Vending / 11229 Country Club Road, New Market, MD 21774 or boondocksfest@gmail.com

Please reserve ___ space(s) for Boondocks Music Fest being held at the Washington Co. Ag Center on September 29, 2018.

Company/Vendor _____
Contact Person _____
Street Address _____
City, State, Zip _____
Phone _____ Email _____
Website _____ Sales Tax # _____
Federal ID or SSN _____

This application form becomes a contract when signed and accepted by:

Blue Stark Events
11229 Country Club Road
New Market, MD 21774

Food/Beverage Vendor: \$200.00 (flat rate)

Non-Food Vendor: \$75.00 (flat rate)

Non-Profit Vendor: \$50.00 (flat rate)

Vendor spaces include an area on grass / pole barn. Vendors are responsible for their tent, tables, chairs, equipment, and any extra power needed, extension cords, and personnel. Access to water is available all day.

Please make check or money order payable to Blue Stark Events. Cost includes four (4) vendor passes per booth. Additional help or companions must purchase tickets.

Received by: _____ Check # _____ Date _____

Authorized Signature: _____ Date _____



OVERVIEW

Attempts will be made to keep every vendor site unique. A check for \$200.00 for food / beverage vendors and \$75.00 for non-food is required with all vendor applications.

Vendors provide their own assistance, tents, tables, chairs, and extension cords.

Vendors are required to maintain at least one garbage can at their booth. Vendors selling food must obtain a permit through the Washington County Health Department, a copy of the permit must be submitted (via mail or email) to Blue Stark Events no later than September 10, 2018.

Applications do not confirm acceptance into the event. Confirmation will be made via email or telephone call with receipt to follow via mail. Money will be refunded for any application we do not confirm. Vendors will be chosen and contacted by August 31, 2018. Deadline for applications is August 15, 2018

Failure to pay in full prior to the event nullifies application. Checks must be made payable to Blue Stark Events. An application is considered a commitment to the festival.

SET-UP

Vendors are responsible for a timely arrival. Set up is between 12:00 PM to 6:00 PM Friday, September 28, 2018 or 8:00 AM to 10:30 AM on Saturday, September 29, 2018. Space is forfeited (and monies not returned) if not occupied by 11:15 AM on September 29, 2018

Vendors are responsible for cleaning and restoring their area to this original appearance by 12:00 PM, September 30, 2018. No vehicle movement after 11:15 AM, during the show, or until 30 minutes after the show. A separate vendor parking area will be used for the festival.

INSURANCE

FOOD Vendors are responsible for their own insurance. Proof of insurance is to be provided to Blue Stark Events prior to acceptance. The certificates of liability insurance must name Blue Stark Events LLC, and The Washington County Ag Center as additional insured. Minimum Acceptable limits are \$1,000,000 per Occurrence / \$1,000,000 per aggregate.

The additional insured endorsement is to read:

Blue Stark Events LLC
Post Office Box 81
New Market, MD 2174

Washington County Ag Center
7313 Sharpsburg Pike
Boonsboro, MD 21713

Blue Stark Events and The Washington County Ag Center are not liable for any loss, theft, or damages to property caused by fire, casualty, acts of God or man, to merchandise or person. Blue Stark Events will not be held liable for damage or loss to personal property or for injury to persons or employees while on the premises. An accepted/confirmed vendor agrees to assume full responsibility to prevent these occurrences, provide insurance, and secure against anticipated loss.

SALE OF PRODUCT

Vendors are responsible for all their cash transactions, sales taxes, and personal cash needs. Only products listed on the application can be sold. Blue Stark Events reserves the right to prohibit the display of any article that, in its opinion, is not in keeping with the nature and/or character of the event.

TENTS

Vendors must supply their own tents. PLEASE NOTE - Non- Food Vendors will have the ability to be inside a Pole Barn. Vendors should have adequate protection for weather; sun, heat, cold, rain, or wind. No guide wire shall guide rope shall cross any means of public egress. Tent stakes shall be railed off, capped, or covered so as not to prevent a hazard to the public. Recommended tents for non-food vendors are 10'x10'. FOOD VENDORS need to have fire resistant tent canopy.

MARKETING & ADVERTISING

Vendors are encouraged to use the Boondocks Music Festival event name, dates, or make any reference to the festival directly or indirectly in marketing or social media. Vendors are NOT allowed to use any artist, musicians, or entertainers name and/or images on any products for sale, marketing, or advertising. Any such use will result in the termination of vendor agreement prior to the event or removal from the event during the event. Any fees pertaining to the vendor space will NOT be refunded as a result of such violation.

FIRE SAFETY

Each food vendor is required to have a fire extinguisher in reach at all times. A class "K" fire extinguisher is required for any cooking operation involving a deep fat fryer. All extinguishers shall have a tag attached indicating that they have had a current annual inspection. Vendors are responsible for the fire extinguisher cost.

VENDOR PARKING

All vendors will be provided with two (2) FREE parking spots onsite at the Ag Center. These parking spaces will be directly outside the gated vendor area and accessible throughout the festival day by separate vendor entrance/exit.

***We are giving priority to local vendors and artisans. We are also looking for vendors who offer unique food and products.



Signing this application indicates you have read, understood, and agreed to comply with event rules. No refunds shall be given to any registration fees after acceptance to the festival has been confirmed.

Blue Stark Events reserves the right to dismiss any vendor who violates the contract.

NAME: (please print)

COMPANY NAME:

SIGNATURE & DATE:



Description of services to be offered:

(If already submitted via google forms - do not fill this out)

Please describe your booth space, including any special needs. Include your tent size, if applicable any additional electric needs, number of people working, PHOTOS of products and display or vending station, and any other relevant information. If selected, photos submitted may be used for advertising purposes by Blue Stark Events.