



टिळक महाराष्ट्र विद्यापीठ Tilak Maharashtra Vidyapeeth

(Declared as 'Deemed to be University' Under Section - 3 of UGC Act 1956 vide Notification No. F9-19/85-U-3 dated 24th April 1987 by the Government of India.)

Vidyapeeth Bhavan, Mukund Nagar, Gultekdi, Pune-411037 (India)



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CAMPUS CODE OF CONDUCT FOR STUDENTS

Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.

1. All the students are expected to be present 15 Min. prior to the class; late coming will result in loss of attendance for the corresponding hour.
2. Students shall rise from their seats when the teacher enters the classroom and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
3. No student shall enter or leave the classroom when the session is on without the permission of the teacher concerned.
4. Students having lab sessions have to take care of the equipment used and fill the studio register in case they issue any equipments.
5. In the events of Student seminars/project presentations etc., all the students of the concerned class must be present for the entire session.
6. Students can leave the campus during class hours only after getting a gate pass from the Principal, HoD, or the tutor.
7. All leave applications (Regular & Medical) shall be submitted in time, for sanction by HoD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates.
8. Students are not permitted to use mobile phones during lectures.
9. The mobile phones shall be kept in silent mode while lectures, seminars or workshops.
10. Students shall come to the college in approved uniforms with modest clothing appropriate for a formal environment.
11. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non-teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
12. Any dress code violation noticed within the campus will attract disciplinary actions.
13. Students are expected to maintain silence in the academic buildings to maintain decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
14. For independent study, students are expected to use the classrooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
15. Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However, under normal circumstances, students shall retreat to their hostels or residences by 6.00 PM.
16. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HoD will be treated as a case of indiscipline.
17. Accessing Social Networking Sites such as Facebook, Twitter etc. is prohibited within the college campus however access to these sites are permitted in hostel building during time slots specified by the hostel wardens.

18. Content created by the students should be put online, only after the approval of the faculty.
19. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the wastebaskets kept. Any violation of this shall invite a minimum fine of Rs. 100/-.
20. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing gum, pan masala etc. are strictly prohibited.
21. It is strongly advised to refrain from activities such as scribbling or noting on walls, doors or furniture which could deface the college and destroy the academic ambience.
22. Carefully handle the furniture, equipment, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result in personal injuries or damage to property. Follow safety precautions near moving machines and electrical installations. In the event of damage to property, the responsible students will have to bear the cost of replacement/repair with a fine.
23. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude on the campus.
24. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, Xmas stars etc. on the campus without the permission of the competent authority.
25. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
26. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
27. During external examinations of the 3 Hr period, students are not allowed to leave the hall.
28. Political activity in any form is not permitted on the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
29. Harassing juniors, the ill-treatment of other fellow students or any such form of ragging is objectionable and liable to be treated as a criminal offence by the law enforcing agencies as per the directives of the Hon'ble Supreme Court of India.
30. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students, use of foul language will be considered as very serious cases of misconduct.
31. Pay fees, mess bills etc. in advance or in time, which will avoid fines.
32. In case of any medical emergencies if a student needs medical leaves or demands any compulsory requests then he/she must submit their medical reports with application.

Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College.

Expulsion from the College is enough for expulsion from the hostel.

In case of any instance of non-compliance of existing rules or any observed matter/behavior that deviates from the vision and mission of the Vidyapeeth, all the staff members are empowered to initiate the disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings.

1. There is a committee to monitor adherence to the Code of Conduct
2. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
3. Annual awareness programmes on the Code of Conduct are organized

Dr Keshav Sathaye