



Posted: March 15th, 2024

Position: Production & Stage Management Intern

Reports to: Directors and Stage Manager

Dates: April 21 - June 23

Hours: Minimum 10 hrs a week for rehearsals; 15+ hrs a week for tech and performances (In Person)

Rate: Unpaid

ABOUT BETHESDA REP

Named after the *Angel of the Waters* fountain in New York's Central Park, Bethesda Repertory's mission is to provide healing and inspiration to our community through the medium of theatre. We ourselves have benefited from the transformative power of live storytelling, and we believe in using this art form to illuminate our society's present-day challenges. Our company is driven by an ensemble of actors who maintain a deep love for their craft and view their own work as a means of contribution to a greater good. We are a new theatre generation.

Job Description:

Bethesda Rep is currently seeking production and Stage Management interns to assist in our spring/summer production of *The Rhythm of Mourning*. We are looking for passionate individuals to play an active role in the rehearsal process and the run of our show. We would love to know your specific areas of interest, as we hope for this experience to be both exciting and educational.

In this role, responsibilities may include:

- Setting and striking for rehearsals and performances
- Completing various administrative tasks such as note taking, daily call sheets, etc.
- Communicating with production departments on the various needs of the production
- Assist in coordinating with the director and other production staff to ensure that all production elements are in place and operating correctly
- Ensure all backstage areas are organized, clean, and safe for performers and crew-members
- Running the sound/light board during tech and performances
- Must be available for our rehearsals, tech, and performances:

Rehearsals: *Evenings*, Sun, Mon & Tue April 21st-May 13th & Fri May 10th
Tech: *Evenings*, Fri May 17th, Mon May 20th, Thu May 23rd

Performances (11 total):

Stomping Ground LA:

- Fri May 24th at 8PM
- Sat May 25th at 3PM & 8PM
- Sun May 26th at 3PM
- Thu May 30th at 8PM
- Fri May 31st at 8PM

Hollywood Fringe Festival:

- Thu June 6th at 8:30PM
- Thu June 13th at 7PM
- Sat June 15th at 4:30PM
- Thu June 20th at 10:30PM
- Sat June 22nd at 5:30PM

*College Credit and Letter of Reference are available upon completion.

Qualifications:

- Prior experience in stage management, lighting, sound, or other production work is a plus but not required
 - Excellent communication and interpersonal skills
 - Strong organizational and project management abilities, with the capacity to multitask and prioritize tasks in a fast-paced environment.
 - Passion for community building and cultural engagement
 - Ability to work collaboratively in a team
-

How to Apply:

Please email info@bethesdarep.com with the following:

- Resume & Cover Letter. Please tell us how you would benefit from an internship at Bethesda.
- If you are a current student and would require academic credit. Please tell us your school's requirements.

Bethesda Repertory Theater is an equal opportunity employer and will not discriminate based on race, color, national or ethnic origin, religion, age, gender, handicap, pregnancy, sexual orientation or veteran status.