

Premier Construction & Management, LLC

Employment Application – Customer Engagement & Lead Generation Specialist

Position Applying For

Position:

- ☐ Full-Time Customer Engagement & Lead Generation Specialist
☐ Part-Time Customer Engagement & Lead Generation Specialist

Date: _____

Desired Start Date: _____

Personal Information

Full Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____

Email Address: _____

Are you at least 18 years of age?

☐ Yes ☐ No

Are you legally authorized to work in the United States?

☐ Yes ☐ No

Driver Information

A valid driver's license is required for this position.

Driver's License Number: _____

State: _____

Expiration Date: _____

Have you had any moving violations within the last five (5) years?

☐ Yes ☐ No

If yes, please explain:

Do you have reliable transportation to report to work?

☐ Yes ☐ No

Travel Requirements

This position requires travel throughout Tennessee and surrounding areas using a company vehicle.

Typical drive time to an assigned event may be **2–3 hours one way**.

Are you willing and able to travel this distance as needed?

☐ Yes ☐ No

Are you comfortable driving a company vehicle?

☐ Yes ☐ No

Employment History

Employer #1

Company: _____

Position: _____

Supervisor: _____

Phone: _____

Dates Employed: _____

Reason for Leaving: _____

Responsibilities: _____

Employer #2

Company: _____

Position: _____

Supervisor: _____

Phone: _____

Dates Employed: _____

Reason for Leaving:

Responsibilities:

Education

Highest Level Completed:

☐ High School

☐ GED

☐ Trade School

☐ College

☐ Other _____

School Name:

Experience & Qualifications

Have you worked in customer service?

☐ Yes ☐ No

Have you worked in sales or lead generation?

☐ Yes ☐ No

Have you worked at promotional events, trade shows, fairs, or retail locations?

☐ Yes ☐ No

Do you enjoy speaking with new people?

☐ Yes ☐ No

What experience do you have interacting with customers?

Why do you believe you'd be successful in this position?

Position Expectations

I understand this position may include:

- Working retail events, community events, festivals, expos, and promotional locations.
- Approaching homeowners and engaging potential customers.
- Representing Premier Construction & Management professionally.
- Learning company products and services through employer-provided training.
- Driving a company vehicle to assigned events.
- Traveling approximately **2–3 hours one way** when necessary.
- Weekend and evening work depending on event schedules.
- Earning commissions based on qualified leads and completed sales.

Initials: _____

Background & Drug Screening

Employment is contingent upon successful completion of:

☐ Criminal Background Check

☐ Drug Screening

Do you consent to these requirements?

☐ Yes ☐ No

References

Reference #1

Name: _____

Relationship: _____

Phone: _____

Reference #2

Name: _____

Relationship: _____

Phone: _____

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false statements or omissions may result in denial of employment or termination if employed.

I understand this position is commission-based and that commissions are earned according to company policies.

I understand that employment with Premier Construction & Management, LLC is at-will and may be terminated by either party at any time, with or without notice, subject to applicable law.

Applicant Signature:

Date:

Office Use Only

Interview Date: _____

Interviewer: _____

Driver License Verified: ☐Background Check: ☐ Pass ☐ FailDrug Screen: ☐ Pass ☐ Fail

Hire Date: _____

Starting Pay/Commission: _____

Notes:

This application is designed specifically for your lead generation role and clearly communicates the travel expectations up front. It also includes acknowledgment of the commission structure, company vehicle use, background check, and drug screening requirements. If you'd like, I can also create a **fillable PDF version** with your Premier Construction logo and company branding.