



Town of Nutter Fort Minutes March 22nd, 2022

Call to Order: Meeting called to order in Council chambers by Mayor Sam Maxson at 6:31pm. Jim Link offered prayer, with the Pledge of Allegiance to follow.

Attendance: Mayor Maxson, Councilors Rezin Hudkins, Jim Link, Charlene Louk Via Phone, Brenda Riley. Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, Engineer Logan Alastanos, Chief Ron Godwin, PW Sup Taylor Keith, CE Robert Leonard

Absent: Karen Phillips, Natalie Haddix

Guests: Shirly Sheets, Kathy Powell, Jimmy McManus, Shane Richardson, Charlotte Link.

Minutes: Minutes of the 3/8/2022 meeting were approved as presented, by unanimous vote, after a motion by Charlene Louk and second by Brenda Riley.

Treasurer's Report-Audit Report has been recorded for FYE19 and FYE20. Only finding was segregation of duties. Everything else was perfect.

Accounts Payable: Approved by unanimous vote after a motion by Karen Phillips and a second by Brenda Riley.

PUBLIC HEARING

- An Ordinance Enacting a New Section to Chapter 171.10 of the Codified Ordinances of the Town of Nutter Fort Relating to the Assessment of a Municipal Court ethnology/Maintenance Fee. No one spoke in favor or against the proposed ordinance.

Unfinished Business

1. Consideration & approval of Ordinance 2022-02 - An Ordinance Enacting a New Section to Chapter 171.10 of the Codified Ordinances of the Town of Nutter Fort Relating to the Assessment of a Municipal Court Technology/Maintenance Fee - 2nd Reading- Approved by unanimous vote after a motion by Brenda Riley and a second by Charlene Louk.

New Business

1. Consideration & approval of Ordinance 2022-03 - An Ordinance to Amend and Re-Enact Section 18 of Chapter Three, Article 745 of the Codified Ordinances of the Town of Nutter Fort, WV - 1st Reading- Approved by unanimous vote after a motion by Karen Phillips and a second by Brenda Riley. This amendment grants a credit and exemption for a percentage of B & O tax for the first and second year of a new business in the Town (745.18 (b)).
2. Consideration & approval of first reading of Ordinance 2022-04 - An Ordinance Permitting the Town of Nutter Fort to Assess Fire Service Fees for the Properties Located Outside of the Corporate Limits of the Town but Within the Town's First Due Area and Permitting the Town of Nutter Fort to File a Lien on property within Its First Due Area for Unpaid and Delinquent Fire Service Fees and Providing for Notice Thereof. First reading of Ordinance 2022-04 passed by unanimous vote after a motion by Brenda Riley and a second by Rezin Hudkins.

3. Consideration & approval of Ordinance 2022-05 - An Ordinance to Amend and Re-Enact the Grade/Step Salary Schedule for All Employees of the Town of Nutter Fort, West Virginia, Harrison County; Amending and Re-Enacting the Personnel Policy, Addressing Wages and Benefits. To be Reviewed by Council During the Budgeting Process Yearly. - Approved by unanimous vote after a motion by Rezin Hudkins and a second by Charlene Louk.

4. Consideration & approval of American Rescue Plan Act 2021 expenditures:

ARPA - \$330,000.00

1- up to \$171K for premium pays-increased due to full year 2021 and additional employees

2- \$50K for purchase of ambulance

3- \$109K for “in-ground” infrastructure projects

Approved by unanimous vote after a motion by Rezin Hudkins and second by Charlene Louk.

5. Discussion on changes to §505.06 - Dogs & Cats Running At Large - It was decided no changes were needed, following discussion with Council and Chief Godwin.

Committee Reports:

o Chief of Police Report-all is good

o Fire Chief-American Red Cross is looking for places for door-to-door smoke detector installation, if anyone has any suggestions for apartment complexes in the city limits.

o Public Works Supervisor Report-new mini-Trash truck has arrived. Will be starting to do patching as good weather permits.

o Engineer Report:

- Phase III Sewer

- o Held Pre-Bid Conference last Thursday

- 9 Contractors Attended

- o Bid scheduled April 5th

- Phase IV

- o Received our mapping, planning to start field layouts in the next two weeks

- Phase V

- o Getting ready to submit to the infrastructure council

- Water

- o As soon as we receive the auditors reports we can submit the USDA application requesting funding.

o Code Enforcement Report-Andy Grogg has been hired as the new full time Code Officer for Nutter Fort. Will be starting in the upcoming weeks.

o Other Committee Reports-none

Motion made by Rezin Hudkins with a second by Charlene Louk to go into Executive Session to discuss a legal matter @ 7:16pm. Motion made to resume regular session @ 7:29 by Rezin Hudkins with a second by Charlene Louk.

Public Comment: Mr. Haddix asked about the Lister property located across from 199 Fort Street. Leslie stated Dave Glover the city attorney is drafting a letter to be sent out. Meeting adjourned by acclamation at 7:30 pm.

Meeting adjourned by acclamation at 7:25 pm.

Respectfully submitted,

Rezin Davis Hudkins IV, Recorder

Sam Maxson, Mayor