



## Town of Nutter Fort Minutes Council Meeting – May 14<sup>th</sup>, 2024

### **Called to order at 6:31 pm by Mayor Sam Maxson.**

Attendance – Mayor Sam Maxson, Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Bryan Gonzalez, Councilor Jim Link

Department Heads – Treasurer Leslie Cummings, Police Chief Ronald Godwin, Fire Chief Jeremy Haddix

Guests – Margaret Frost, Betty Brandli, Nancy Colvin, Shirley Sheets, Kathy Powell, Mark Hays, Jennifer Robinson, Kenneth G. Johnson, Dennis Dutchess, Cynthia Lafferty

### **Minutes:**

- Approval of minutes 4/23/2024 – Council Meeting – Meeting minutes for the 4/23/2024 Council Meeting was approved by unanimous vote after Charlene Louk moved to approve the minutes and the motion was seconded by Karen Phillips.

### **Treasurer's Report:**

- Working on a lot of code issues in town. Please let town hall know if there are any issues.
- Phase IV -Sewer Project – Bid opening was on May 9, 2024, and the following bids were received: 5 construction bids and one vendor bid. Need a special meeting on 5/21/2024 for the Phase IV Sewer Project Bond Ordinance. Steptoe & Johnson attorneys suggested this meeting, as the bond has to have 3 readings in order to get done and to DEP before end of fiscal year.
- Water Board meeting update: Leslie, Charlene, & Sam attended. The overall project is impacting some pipes for Nutter Fort.

### **Approval of Accounts Payable:**

- Accounts payable items were presented via handout (attached) and were approved by unanimous vote after Karen Phillips moved to approve the accounts payable items and the motion was seconded by Charlene Louk.

### **Unfinished Business:**

- None

### **New Business:**

- Review-Discuss-Consider – Proclamation Honoring WV Community Educational Outreach Services – Proclamation was read by Sam Maxson and presented to the “Ladybugs”.
- Review-Discuss-Consider – Ordinance 2024-04 – An Ordinance Amending Article 157.07, Payment of Salaries and Wages, of Chapter Five, Administrative, of the Codified Ordinances of the Town of Nutter Fort – 1<sup>st</sup> Reading – EMS – non-emergency transport incentive pay - \$5/call for non-emergency transports. Ordinance approval after unanimous vote after Charlene Louk moved to approve the ordinance and the motion was seconded by Bryan Gonzalez.
- Review-Discuss-Consider – FY 2023/2024 General Revenue Budget Revision #2 – Per Treasurer Cummings, this was only the 2<sup>nd</sup> revision for the year. General Revenue Budget Revision #2 was approved by unanimous vote after Rick Lafferty moved to approve the General Revenue Budget Revision #2 and Charlene Louk seconded the motion.
- Review-Discuss-Consider – Updates to Michigan Avenue Park – Treasurer Leslie Cummings received a letter from FEMA regarding the Michigan Avenue park that was given to the Town of Nutter Fort in the 1970s. The equipment that was previously there was removed due to it being old and dangerous. Leslie advised that she had previously discussed with PW Supervisor Taylor Keith the idea of possibly putting a

swing, gazebo, and some benches at that location. Rick Lafferty noted that he spoke with someone on this and that there was grant funding available through the government.

### **Committee Reports:**

- Chief of Police Report: None.
- Fire Chief Report: “Sound the Alarm” – partnership with American Red Cross installed free smoke detectors in residents’ homes on Saturday, April 27, 2024. As a result of the outreach, 370 alarms were installed in 145 homes and 383 lives were impacted. Ultimate Giveaway will be November 9, 2024, at the Nathan Goff Armory. Tickets will go on sale sometime in July.
- EMS/Ambulance Report: None.
- Public Works Supervisor Report: New hydrant was installed at the corner of Elkins and Ohio. New main line valves replaced on 700 block of Ohio Avenue. All purchased bricks and place holder bricks have been installed at the basketball courts. Bricks are still available for purchase. All benches for the basketball court have arrive and are being installed. One has been purchased and three are remaining available for dedication. Remaining two backboards and hoops have arrived and are ready for installation. Coin machine for lights has been installed. (via written report)
- Engineer Report: None.
- Code Enforcement Report: 8 high grass citations were issued. 324 Burton Avenue was boarded up and a condemnation of the address is in progress. Condemnation of 314 Thomas Avenue garage is in progress. Two “stop work” issued for non-permit work. Looking for two weeks for a water leak.

### **Public Comment:**

- Resident Kenneth Johnson:
  - In reference to the Police Department, it was asked if we are closer to getting more officers. Police Chief Godwin advised that he is working on it.
- Resident Dennis Dutchess:
  - Inquired about Lead Line surveys. Noted that private citizens will have to replace the lead lines found and Clarksburg won’t be paying for TONF citizens who have lead lines.
- Resident Margaret Frost:
  - Filled out a form re: lead lines; when will she hear back? Leslie advised that information is still being processed and there are multiple steps.
- Resident Jennifer Robinson:
  - Didn’t see the brick with her kids’ names on it. It was confirmed that it was on the order.
  - With the rate increase from Clarksburg Water Board, will the rate increase for the Town of Nutter Fort be amended in the future. Leslie advised that changes are already in progress.

**The meeting adjourned by acclamation at 7:12pm.**

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Natalie K. Haddix, Recorder

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Sam Maxson, Mayor