Town of Nutter Fort
Minutes: May 24th, 2022

Called to order @ 6:30 by Mayor Maxson. Jim Link led us in prayer, followed by the pledge.
Attendance: Sam Maxson, Natalie Haddix, Jim Link, Charlene Louk, Brenda Riley, Ronnie Godwin,
Leslie Cummings, Jeremy Haddix, Logan Alastanos, Andy Grogg, Robert Leonard.
Absent: Rezin Hudkins, Karen Phillips.
Guests: Kathy Powell, Shirley Sheets, Seth Devault, Tom Aman-Steptoe & Johnson,
Mike Perri- WV State Treasurer's Office (WVSTO).

Minutes - 5/10/2022. Approved as presented by unanimous vote, after a motion by Charlene Louk and second by Natalie Haddix.

Treasurer's Report: Leslie reported yesterday was closing for bids for FY21 and FY 22. It was Ferrari and Associates, the same ones who completed the recent audits. They will be awarded the bid.
>Leslie asked Council to select a date for Nutter Fort's 100th Anniversary celebration in 2023. Sam's research shows the original charter was signed around July 1, 1923. Charlene advised Linda Griffith is willing to chair the committee. Leslie advised she plans to coordinate it from the office. She has several food trucks in mind and wonders if we want to continue with the plan to use Fort Street? Other suggestions are the school lot, PA Ave. and the soccer fields at the park. Other ideas were discussed. All agreed on July 15, 2023, and likely to be a one-day event. More information to come.
Leslie advised she, Taylor and Jeremy wanted to discuss the lot next door. With the ambulance coming and all the equipment, they are out of room for storage. She asked Council's opinion on putting a building there. Jeremy added this would be for storage of anything, trailers, cruisers, etc. They will bring ideas to the next meeting. Jim Link asked if selling the property was off the table? Sam said it's not big enough. Leslie added, we tried to sell it in the past.
Accounts Payable: approved by unanimous vote after a motion by Natalie Haddix and second by Charlene Louk.

PUBLIC HEARING:
Consideration of Ordinance 2022-07 - To consider on second reading and act upon a proposed Bond Ordinance entitled: ORDINANCE AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS AND EXTENSIONS TO THE EXISTING PUBLIC WASTEWATER FACILITIES OF THE TOWN OF NUTTER FORT, AND THE FINANCING OF THE COST THEREOF, NOT OTHERWISE PROVIDED, THROUGH THE ACCEPTANCE BY THE TOWN OF FUNDING ASSISTANCE, SERIES 2022 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $1,000,000 THROUGH THE WEST VIRGINIA SRF PROGRAM; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO ACCEPTANCE OF SUCH FUNDING; APPROVING, RATIFYING AND CONFIRMING THE FUNDING ASSISTANCE AGREEMENT RELATING TO SUCH FUNDING ASSISTANCE, SERIES 2022.
Mrs. Sheets asked if this would increase the sewer costs, and if there were any strings attached with this loan? Logan advised "no", this is just a "forgivable" loan (same as grant) for Phase III Sewer, which we do not have to pay back.
Natalie moved to close the public hearing. Motion passed by unanimous vote after a second by Charlene Louk.

Unfinished Business
1. Consideration of Ordinance 2022-07 - To consider on third reading and act upon a proposed Bond Ordinance entitled: ORDINANCE AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS AND EXTENSIONS TO THE EXISTING PUBLIC WASTEWATER FACILITIES OF THE TOWN OF NUTTER FORT, AND THE FINANCING OF THE COST THEREOF, NOT OTHERWISE PROVIDED, THROUGH THE ACCEPTANCE BY THE TOWN OF FUNDING ASSISTANCE, SERIES 2022 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $1,000,000 THROUGH THE WEST VIRGINIA SRF PROGRAM; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO ACCEPTANCE OF SUCH FUNDING; APPROVING, RATIFYING AND CONFIRMING THE FUNDING ASSISTANCE AGREEMENT RELATING TO SUCH FUNDING ASSISTANCE, SERIES 2022.
Natalie Haddix moved to approve Ordinance 2022-07. Motion passed by unanimous vote after a second by Brenda Riley.

2. Consideration and action for Engineering Task Order #5 from Thrasher Engineering: Logan explained this is for Survey work in Bagwell Addition on 1st, 2nd and 3rd Streets. These streets may need extended for new construction on lots being sold. Surveying needs done to identify pins and set stakes, to identify lot lines and street boundaries. Natalie Haddix moved to approve the survey with a cap of $7500. Motion passed by unanimous vote after a second by Charlene Louk.
New Business:
1. Mike Perri, liaison for the State Treasurer's Office shared a handout (attached) and presented an overview of programs the Treasurer's Office offers. Program directors are available to help us.

2. Consider and act upon a proposed Supplemental Resolution related to the Bonds. Mr. Aman explained, the Resolution approves the funding assistance agreement of $1 million. This is deemed forgiven on June 30th of each year of which an advance is made, and so on with other

forgivable loans. Motion to adopt the Supplemental Resolution passed by unanimous vote after a motion by Brenda Riley and second by Charlene Louk.

3. Consider and act upon a proposed Draw Resolution for the payment of invoices from the Bonds.
Mr. Aman explained, this is for the first draw on the funding assistance program. He reviewed the handout (attached) listing payees, sources of funding, all services, providers, and associated total amounts for each category. Motion to approve the Draw Resolution passed by unanimous vote after a motion by Charlene Louk and second by Brenda Riley.

Committee Reports:
>Chief of Police: Chief Godwin would like to have a Swearing In ceremony at the next meeting for the newly hired Police Officer, Ethan Kesling. He would also like to honor Don Hudson at the meeting for serving on the Civil Service Commission. He is resigning this position after 35 faithful years of service.

> Fire Chief: Jeremy reported, we were accepted into the Harrison Co. Ambulance Authority last Thursday by unanimous vote. Tickets are still at print shop.
> Public Works: Supervisor Report: No report
>Engineer:

Sewer:

Phase III

Closing/Preconstruction Conference June 16th

Currently working with contractor on materials and start date

Phase IV

Design is ongoing, working through last parts of camera footage

Phase V

Was heard at the WVIJDC Technical and Funding Committee today. It was recommended to the full committee next week.

Potential Future Phase VI: Waiting to hear back from WV AML

Future Projects

> Changes in funding are being made for FY2023

> Due to Federal Stimulus, it appears there will be more grant funds available for the next few years.

Water

> Evaluating Different Funding Options with updated regulations coming out. This project has already been approved by the WVIJDC which will speed up any funding change applications.

> Code-Andy Grogg reported, today he spoke to the building owner where *Two Sisters* is located. A contractor will be in next week to make the entrance ADA compliant. He also advised the owner he will need to get a dumpster to comply with the trash ordinance.

Public Comment: Charlene has been asked by several residents if our meetings could be offered via ZOOM in addition to in-person? All agreed. Council also agreed there need to be rules for ZOOM. For example, time limits for speaking, submitting agenda items to speak, allowing public to speak in-person only, no public debate of council agenda items-only speak during public comment.
Everyone commended Shane Richardson for doing a wonderful job on the Governor's Highway Safety Video. Chief Godwin was happy to participate and said commercials are being televised now.

Meeting adjourned by acclamation at 7:35 pm.

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Charlene Louk for Rezin Davis Hudkins IV, Recorder Sam Maxson, Mayor