



## Town of Nutter Fort Minutes Council Meeting – May 28<sup>th</sup>, 2024

### **Called to order at 6:30 pm by Mayor Sam Maxson.**

Attendance – Mayor Sam Maxson, Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk (via phone), Recorder Natalie Haddix, Councilor Bryan Gonzalez, Councilor Jim Link

Department Heads – Treasurer Leslie Cummings, EMS Supervisor Nathan Rohrbough, PW Supervisor Taylor Keith, Code Enforcement Officer Roger “Wade” Keith

Guests – Shirley Sheets, Kathy Powell, Mark Hays, Jennifer Robinson, Dennis Dutchess, Cynthia Lafferty

### **Minutes:**

- Approval of minutes 5/14/2024 Council Meeting & 5/21/2024 Special Council Meeting – Meeting minutes both the 5/14/2024 Council Meeting & 5/21/2024 Special Council Meeting were approved by unanimous vote after Charlene Louk moved to approve the minutes with the inclusion of one change to attendance and the motion was seconded by Karen Phillips.

### **Treasurer’s Report:**

- A sanitary board meeting was held earlier in the day and noted that it would be discussed later in the meeting.

### **Approval of Accounts Payable:**

- Accounts payable items were presented via handout (attached) and were approved by unanimous vote after Bryan Gonzalez moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

### **Unfinished Business:**

- To consider on second reading and act upon proposed 2024-06 Ordinance entitled:  
ORDINANCE AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS AND EXTENSIONS TO THE EXISTING PUBLIC WASTEWATER FACILITIES OF THE TOWN OF NUTTER FORT, AND THE FINANCING OF THE COST THEREOF, NOT OTHERWISE PROVIDED, THROUGH THE ACCEPTANCE BY THE TOWN OF FUNDING ASSISTANCE, SERIES 2024 IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000 THROUGH THE WEST VIRGINIA SRF PROGRAM; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO ACCEPTANCE OF SUCH FUNDING; APPROVING, RATIFYING AND CONFIRMING THE FUNDING ASSISTANCE AGREEMENT RELATING TO SUCH FUNDING ASSISTANCE, SERIES 2024.
- Take necessary action related to the foregoing. – Motion to accept proposed 2024-06 Ordinance on the second reading was made by Charlene Louk
- Review-Discuss-Consider – Ordinance 2024-04 – An Ordinance Amending Article 157.07, Payment of Salaries and Wages, of Chapter Five, Administrative, of the Codified Ordinances of the Town of Nutter Fort – 2<sup>nd</sup> Reading - Ordinance approval on second reading by unanimous vote after Charlene Louk moved to approve the ordinance and the motion was seconded by Rick Lafferty.

### **New Business:**

- Review-Discuss-Consider – Ordinance 2024-05 – An Ordinance for the Town of Nutter Fort, West Virginia, Amending the Schedule of Rates and Charges for the Services and Facilities Furnished for the Customers of the Water Distribution System of the Town of Nutter Fort by Increasing the Rates and Charges by the Establishment of New Rates and Charges – This was pertaining to the water rate increase discussed at the first meeting of the month. Ordinance 2024-05 was approved by unanimous vote after Charlene Louk moved to accept the ordinance and the motion was seconded by Jim Link.

## **Committee Reports:**

- Chief of Police Report: None.
- Fire Chief Report: None.
- EMS/Ambulance Report: 257 incidents from 5/1/2024 through 5/28/2024 at 13:00 – 7 ALS Transports, 156 Non-Emergency Transports, and 95 Emergency Calls. Event this weekend in the park will generate the need for an additional crew each day. We will have a second crew on as we did last year since we had five calls within the park during the event. Temps are expected to be in the upper 70s to 80s. We will also be handling all regular duties as well. This includes all emergency calls and our pre-scheduled non-emergency transports.
- Public Works Supervisor Report: Mainly focused on water repairs – 7 recently. Found a bad leak on Ohio Avenue that was repaired.
- Engineer Report: Phase IV – Came in way under bid (\$940K and the engineers estimated \$1.3 million) – this will be good to allow for any overages that occur. (via PW Supervisor)
- Code Enforcement Report: Introduction of Roger “Wade” Keith as the new Code Enforcement Officer. He issued 6 high grass and 2 stop work citations since the last meeting and two structures were condemned. His personal goal is to complete the 5 required exams in 6 months.

## **Public Comment:**

- Resident Dennis Dutchess:
  - Inquired about painting of the lines on Illinois Avenue by the park. PW Supervisor noted that the gas company will be paving soon, so it has to wait until that project is completed.
  - White & Illinois Avenues – drop inlet needs fixed and filled in.
  - Expansion of sewer system out Route 20 – How is it being paid for? It was discussed that this service is being funded by grants and the customers it will serve. The timeline for the system is about two years.
- Resident Jennifer Robinson:
  - In the agenda from 2018 for the street improvement it showed that the garbage trucks would avoid the alleys, but it was noted that they do not currently do so. PW Supervisor explained that this was changed after a few meetings and the garbage service was changed back to picking up on the alleys for those streets that were previously doing so.
  - Trash cans are being left close to the road and are sitting out, which could result in cars hitting the trash cans.
  - RG Honda – What is going on with this? Code Enforcement advised that he is working on getting this empty property taken care of.
  - Pothole patching timing? PW Supervisor advised that it will happen in the next few weeks. He is trying to group the various projects together to do them all at once.
  - Suggested that NFPD or NFFD should hold a safety event for bicycles to increase awareness of the rules that apply to bicycles and possibly give away bicycles and helmets.
- Resident Kathy Powell:
  - Notified everyone that the street sign fell off at Maryland and White. PW Supervisor is aware and it is on his list.
- Resident Cynthia Lafferty:
  - Requested “Slow Children at Play” signs be located in various places in the town. PW Supervisor noted this request.

**The meeting adjourned by acclamation at 7:51pm.**

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Natalie K. Haddix, Recorder

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Sam Maxson, Mayor