



Town of Nutter Fort Minutes June 22, 2021

Mayor Sam Maxson called the meeting to order @ 6:30PM in Council Chambers, with all guests attending via Zoom.

Attendance: Mayor Sam Maxson, Councilors William Benincosa, Charlene Louk, Brenda Riley, Karen Phillips, Natalie Haddix, Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, Police Chief Ronald Godwin
Absent: Recorder Rezin Hudkins, PW Supervisor Taylor Keith, Code Enforcement Kenneth Friend,
Guests: Linda Griffith via ZOOM, Charlotte Link, Jim Link, Kathy Powell via ZOOM, Shirley Sheets via Zoom, Tara Carder via ZOOM, Logan Alastanos

Minutes

- Approval of minutes 6/8/2021 Council Meeting - approved by unanimous vote after a motion by Charlene Louk and a second by Karen Phillips.

Treasurer's Report - Leslie reported on a fun, family activity hosted in Weston recently. They had a free outdoor movie night with food vendors. It was shared on the Nutter Fort WV USA Facebook page and got several positive comments from residents. Leslie suggested something like this for Nutter Fort, especially since the Blackberry Festival is not taking place this year. There were positive comments from Council and the public on the ZOOM call. It was suggested to use the school grounds, if the HCBOE would agree. There is also a Town committee for Parks, Recreation, and Wellness that could offer help. Leslie will check on the use of the school and report back.

Accounts Payable - approved by unanimous vote after a motion by Karen Phillips and a second by Brenda Riley

Unfinished Business

1. 2nd Reading of Ordinance #2021-01 - An **Amended** Ordinance of the Council of the Town of Nutter Fort Enacting, Pursuant to the Provisions of WV Code § 8-1-5A Municipal Home Rule, and the Town of Nutter Fort's Approved Home Rule Plan Dated January 15, 2020, to Provide for the Imposition of a Consumer Sales and Service Tax and a Use Tax - Leslie clarified the only change is the effective date for the 1% sales tax is now 1/1/2022. Passed by unanimous vote after a motion by Charlene Louk and a second by Karen Phillips.
2. Brenda Riley read a letter from Janet Conrad regarding resignations of Janet and Mark Conrad, Linda Blake, Shirley Wolfe, and Brenda Riley from the Beautification Committee. There were a variety of reasons, including health issues and miscommunication about the committee leading to these resignations. Items have been cleaned out of the community garden building. Keys and decoration items used for holidays have been turned in. There was much discussion about restructuring the Beautification Committee and the Community Garden and the difficulty there is to find volunteers. Karen praised the hard work and dedication by the current volunteers as they decorated, weeded, etc. for all holidays, even during inclement weather. Council all agreed and would like to see a thank you letter sent to the outgoing members. It was suggested to send out a notice on the community Facebook page asking for volunteers (individuals or groups). It was also noted there is a person who has shown interest in developing the Community Garden with help. There must be 8 people on the committee. We want to see the committee succeed, but it is hard to get volunteers. We will look into church groups and other community groups. We will try to get a request on our Facebook page and bring this back for discussion on the 7/13/2021 meeting agenda.

New Business

1. Consideration and Approval of board re-appointments for the following members and commissions that will expire June 30, 2021:

Member	Board	Expiration
Denver Atkinson	Board of Appeals	06/30/2026 (5 Year Term)
Mike Jones	Board of Appeals	06/30/2026 (5 Year Term)
Norval Lawrence	Board of Appeals	06/30/2026 (5 Year Term)
Kathy Powell	Board of Appeals	06/30/2024 (3 Year Term)
Dave Nuzum	Board of Appeals	06/30/2026 (5 Year Term)
Shirley Sheets	Building Commission	06/30/2026 (5 Year Term)
Charles Leuliette	Library Board Commission	06/30/2026 (5 Year Term)
Raetta Allen	Parks, Recreation, & Wellness	06/30/2024 (3 Year Term)
Kathy Powell	Parks, Recreation, & Wellness	06/30/2022 (1 Year Term)
Lois Gilmore	Parks, Recreation, & Wellness	06/30/2024 (3 Year Term)
Natalie Haddix	Parks, Recreation, & Wellness	06/30/2024 (3 Year Term)
Tom Betler	Planning Commission	06/30/2024 (3 Year Term)
Jeremy Haddix	Planning Commission	06/30/2024 (3 Year Term)
Jack Holt	Planning Commission	06/30/2024 (3 Year Term)
Karen Phillips	Planning Commission	06/30/2024 (3 Year Term)
Bryan Gonzalez	Sanitary Board	06/30/2022 (1 Year Term)
Bertis McCarty	Sanitary Board	06/30/2024 (3 Year Term)
James Wolfe	Sanitary Board	06/30/2024 (3 Year Term)
Mike Curran	Traffic Advisory Committee	06/30/2024 (3 Year Term)
Linda Griffith	Traffic Advisory Committee	06/30/2024 (3 Year Term)
Charlotte Link	Urban Renewal Authority	06/30/2026 (5 Year Term)
William "Bill" Williams	Zoning Board of Appeals	06/30/2026 (5 Year Term)

Denver Atkinson and Dave Nuzum had to be removed from the Board of Appeals due to only being allowed to serve on one committee. This committee only requires three persons, so no one else needs to be appointed. Charlene Louk will be added to the Urban Renewal Authority. Passed unanimously with a motion by Karen Phillips and a second by William Benincosa.

2. Proclamation Honoring Councilman William "BJ" Benincosa - Proclamation was presented to William (BJ) Benincosa by Mayor Maxson. This honored him for 14 consecutive years as a council member. BJ said there have been many positive changes over the years and thanked everyone. Council thanked BJ for his service. Council and attendees celebrated with a small reception

Committee Reports:

- Chief of Police Report - Chief Godwin reported Sgt Young is off approximately 6 weeks due to a broken arm from on-duty auto accident. The cruiser is a probable total loss. Chief Godwin only has himself and two officers right now. He is working on getting part-time help and working with the Civil Service Board to start testing for a new officer. Training for with current officers will be finished up by July 1, 2021.
- Fire Chief - New ladder truck started down the production line on July 11, 2021. Looking at 120-180 days for completion.
- Public Works Supervisor Report - Leslie reported for Taylor Keith - Prepping alleys for blacktop and finishing a water line installation on West Virginia Avenue. PW is working with Logan Alastanos with Thrasher Engineering on the final inspection of Phase II Sewer Project and preparing for Phase III. PW is working with Logan Alastanos and the Army Corp of Engineers on options for Elk Creek. Tara Carder asked if PW was aware of 3 non-functioning drains on Bryan Street. Two are caved in. She is concerned if these are not repaired, the new blacktop will be wasted. Logan is aware and advised these are not part of the sewer project, only paving. Leslie will give the information to Taylor for a meeting to be set up with Tara and Public Works to discuss. Linda Griffith asked if Taylor could be reminded that water/gravel is coming inside the Post Office with the recent hard rains, where the concrete is busted.

- Engineer Report - Logan is working with Taylor on the punch list for Sewer Project Phase II. He received word from the WVDEP for Phase III of the Sewer Project. They are moving forward on their part and hopefully are on schedule for a Fall 2021 bid out.
- Code Enforcement Report - Leslie reported for Kenneth Friend - Working on high grass issues, working with utilities on 3 different structures (David Small's new home on Howard St, the Benincosa property/garage on Maryland Ave and Bryan Lamm for the dog resort). He is working with Thrasher on water and sewer line extensions on Cherry Tree Dr. for the dog resort. Charlene asked about the status of 302 WV Avenue. Nearby residents complained that more debris from the roof blew off with the recent high winds. The Town has the deed. We need to get the asbestos removed next. Leslie will see where we are on this. Bids will not be needed to remove the asbestos.
- Other Committee Reports- N/A

Public Comment - N/A

Adjournment: Meeting adjourned by acclamation at 7:20pm

Respectfully submitted,

Rezin Davis Hudkins IV, Recorder

Sam Maxson, Mayor