



Town of Nutter Fort Minutes Council Meeting – August 27th, 2024 – 6:30pm

Called to order at 6:31 pm by Councilor Charlene Louk

Attendance – Councilor Bryan Gonzalez, Councilor Rick Lafferty, Councilor Charlene Louk, Councilor Karen Phillips

Absent: Mayor Sam Maxson, Recorder Natalie Haddix

Department Heads – Treasurer Leslie Cummings, Chief Ron Godwin, PW Supervisor Taylor Keith, EMS Supervisor Nathan Rohrbough, Code Enforcement Officer Roger Keith

Guests – Marcene McIntyre, Jennifer Robinson, Mark Hays, Kenneth Johnson, Cynthia Lafferty, Shirley Sheets, Kathy Powell, Dennis Dutchess, Clayton Scott-USDA Conservation Service (via phone)

Minutes:

- Approval of minutes 8/6/2024 Special Council Meeting & 8/13/2024 Council Meeting- Bryan Gonzalez moved to approve both sets of minutes. Motion passed by unanimous vote after a second by Karen Phillips.

Treasurer's Report:

- NFPD had unclaimed property with the State Treasurer's Department – I processed a claim on it.
- Sanitary Board Meeting was held today. Requisition #3 on Phase IV of the sewer project was approved in the amount of \$312,365.33. The acquisition of a lift station and (3) customers from the City of Stonewood was approved.
- Flu Shot Clinic will be held 10/11/2024 from 9am-11am.
- Workers' Comp Audit completed (this is a payroll and contractor audit) on 8/13/2024.
- Donna from the Nutter Fort Library reached out to Leslie about the potential for directing any surplus of funds for the library at the end of the fiscal year to a Back-to-School Program next year. She would like to coordinate with the Town of Nutter Fort on this.

Approval of Accounts Payable:

- Accounts payable items were presented via handout (attached) and were approved for payment by unanimous vote after Rick Lafferty moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

Unfinished Business:

1. To consider on second reading and act upon proposed Ordinance 2024-09 entitled:

ORDINANCE AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF CERTAIN EXTENSIONS, ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE EXISTING PUBLIC SEWERAGE SYSTEM OF THE TOWN OF NUTTER FORT AND THE FINANCING OF THE COST THEREOF, NOT OTHERWISE PROVIDED, THROUGH THE ISSUANCE BY THE TOWN OF NUTTER FORT OF NOT MORE THAN \$1,500,000 IN ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF SEWER REVENUE BONDS, SERIES 2024 A (WEST VIRGINIA SRF PROGRAM); AND NOT MORE THAN \$2,500,000 IN ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF SEWER REVENUE BONDS, SERIES 2024 B (WEST VIRGINIA SRF

PROGRAM/FORGIVABLE) PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE REGISTERED OWNERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS; APPROVING A BOND PURCHASE AGREEMENT RELATING TO SUCH BONDS; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS AND ADOPTING OTHER PROVISIONS RELATING THERETO

Karen Phillips moved to pass the second reading of proposed Ordinance 2024-09. Motion passed by unanimous vote after a second by Rick Lafferty.

New Business:

1. Review-Discuss-Consider – Elk Creek Watershed Sponsorship: Council was provided an informational packet for review. Clayton Scott gave a presentation via phone for possible sponsorship by the Town for this project. Mr. Scott answered several questions asked by councilors. Bullets from the discussion are:
 - These projects require a local sponsor
 - There are no other local sponsors at this time.
 - The watershed is in parts of Harrison, Barbour and Upshur counties in WV
 - Benefits could be control of flooding in Nutter Fort and positive impacts to the environment.
 - Preliminary and Planning phases are 100% paid by federal funds
 - There's no cost-sharing until the implementation phase, with a 75/25 split (25% by the Town). This dollar amount is unknown until after the planning phase.
 - The Town can pull out at any time during the process
 - No decision was made at this time. More discussion and information is needed.
2. Review-Discuss-Consider – Police Dept. Items - Chief Ron Godwin outlined needs and funding sources. For example, tasers needed replaced and he was able to find funding for them. He has a meeting tomorrow to look at cameras using new technology to capture license plates. He has seen video of what they can do. He hopes to purchase four to place on N. and S. ends of Rt. 20 and E. and W. ends of Rt98. He is meeting regarding body cams on Sept 5. He is trying to get state funds to cover all these things.
3. Review-Discuss-Consider-Traffic Advisory Meeting 8/21/24: Committee is considering:
 - Adding a speed bump on Thomas Ave. to stop traffic from avoiding the one on Burton Ave.
 - Possibly lowering the speed limit to 15mph on residential streets; this would include Cimarron Rd. behind Mother Goose Land
 - Adding stop signs at each intersection on Franklin St.
4. Review-Discuss-Consider – Halloween Event: James Vanscoy has asked the Town to partner with Cartoon Headquarters for a Halloween/Fall Festival. It would be a street fair on PA Ave. from 12N to 8pm on Oct. 26th. This would include inflatables, food trucks, possible crafts, beer garden and radio station. This would also take the place of the Fire Department Halloween party. The Town would only supply electricity to inflatables. Vendors will supply their own. The Town would need to invest minimal cost, since items purchased for the 100th celebration can be used. Council voted unanimously to have the event, after a motion by Karen Phillips and a second by Rick Lafferty.

Committee Reports:

- Chief of Police - nothing other than already reported under new business.
- Fire Chief - no report
- EMS - Nathan reported for August so far there have been 225 calls (140 BLS transports and 85 emergency calls)
- PW – Nothing to report – all items under Engineering Report.

- Engineering - Ryan Holcomb reported:

Phase IV Sewer Project

- First construction progress meeting
- Working on adding three customers near Sandy's Hardware to the contract-need environmental clearance and DEP approval

Phase V Sewer Project - on hold for the time being

Route 20 Corridor

- Working through a DEP permit modification, then requesting authorization to advertise for bids

AML-Phase I AMD

- Working on closeout of this contract
- Forthcoming Change Order #3-additional paving and screen
- One or two pay applications

Phase II AMD

- NEPA environmental assessment has been drafted and in process of being submitted

Public Comment - Dennis Dutchess asked why other lines have been painted, but the yellow line on Illinois Ave., bordering the park property has still not been done? Mr. Dutchess views this as a safety concern. Taylor advised that the equipment needed is broken. This line is too long to paint without proper equipment. It was suggested by Ms. Louk to use an alternate route until this is completed. Ms. Robinson advised that someone is killing pigeons on or near her property. She is coordinating with Chief Godwin on the situation.

Meeting adjourned by acclamation at 7:25 pm.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor