



# **Town of Nutter Fort Sanitary Board**

## **Meeting Minutes – December 16, 2025**

### **Call to order**

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, December 16, 2025, at 1:30 PM** in Council Chambers.

### **Roll call**

The following persons were present: **Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jeff Lawrence (Sanitary Board Member), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Bertis McCarty (Sanitary Board Member), Mr. Travis Yost (Public Works Director). Public Attending – Seth DeVault (Region VI), Ryan Holcomb (Thrasher Engineering), Charlene Louk**

### **New Business**

- A.) Review-Discuss-Consider – Sewer System Improvements Extension Project Chub Run Rt 20 – IJDC #2023S-2355 – Requisition #8 – Approved by unanimous vote after a motion by Jeff Lawrence and seconded by Bertis McCarty.
- B.) Review-Discuss-Consider – Meeting Minutes (9/23/2025) - Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- C.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by Jeff Lawrence and seconded by Bertis McCarty.
- D.) Sewer Project Updates –

#### **Phase 1 AMD**

- Itemized review of phase 1 to be submitted Friday
- Will present engineering amendment for further project audit once requisition is approved

#### **Phase 2 AMD**

- 30/34 ROW's in hand
  - McDonald's - Thrasher
  - MonPower - Thrasher
  - Food Lion - Drew follow up
  - Steele - Town following up
- ATP issued
- Design comments addressed and submitted 12/19/2025
- Submit to AML and WVDOH for final permits

#### **Chub Run**

- 1/1/2026 start - TBD
- Will present change order for time extension when appropriate
- Finishing up vendor bid

#### **Phase IV**

- Waiting on environmental clearance from DEP for Sandy's hardware forcemain work
- We have provided all information necessary to DEP

### **Public Comment**

- N/A

### **Adjournment**

The meeting was adjourned at 1:50PM

Minutes submitted by Leslie Cummings

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Rezin Hudkins IV, Chairman

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Leslie Cummings, Secretary/Treasurer