



Town of Nutter Fort Minutes Council Meeting – December 12th, 2023

Called to order at 6:30 pm by Mayor Sam Maxson.

Attendance – Sam Maxson, Charlene Louk, Rick Lafferty, Bryan Gonzalez, Jim Link, Natalie Haddix
Department Heads – Public Works Supervisor Taylor Keith, Fire Chief Jeremy Haddix, EMS Supervisor Nathan Rohrbough, Town Engineer Ryan Holcomb, Code Enforcement Officer Andy Grogg
Guests – Shirley Sheets, Kathy Powell, Dennis Dutchess, Cynthia Lafferty, Kenneth G. Johnson, Dixon Pruitt
Absent – Karen Phillips, Treasurer Leslie Cummings, Police Chief Ronnie Godwin

Minutes:

- Approval of minutes 11/14/2023 - Council Meeting Minutes were approved by unanimous vote after a motion to approve the minutes was made by Charlene Louk and a second by Bryan Gonzalez.

Treasurer's Report:

- Currently we are short-staffed. One of the employees had surgery 12/5/2023 and is out until 12/18/2023 at the earliest.
- Late notices for the Rosebud Fire District Fire Fees went out on 11/30/2023.
- Utility Billing Software conversion is now running behind due to issues with Rate Codes (how the bills are converted by gallons used). Thankfully this was caught. This is going to put us back a month or two. More training will need to be completed next month.
- Bid openings were held today for the Phase I Emergency AML Project. 7 bids were received. Thrasher will be reviewing.
- The contract for Region VI Admin Services on the Route 20 Sewer Extension was approved today.
- The contract for C. Morgan Haymond ROW Services on the Route 20 Sewer Extension was approved today with an easement clarification.

**Treasurer's Report was provided by Leslie Cummings prior to the meeting due to a scheduling conflict and read by Charlene Louk.

Approval of Accounts Payable:

- Accounts payable items were presented via handout (attached) and were approved by unanimous vote after a motion by Charlene Louk which was seconded by Bryan Gonzalez.

Public Hearing:

- Ordinance 2023-07 – An Ordinance Amending Article of the Codified Ordinances of the Town of Nutter Fort Relating to Landlord Registration. Public Hearing was opened. No comments were made. Public Hearing was closed after unanimous vote after a motion by Charlene Louk which was seconded by Rick Lafferty.

Unfinished Business:

- Review-Discuss-Consider – Ordinance 2023-07 – An Ordinance Amending Article of the Codified Ordinances of the Town of Nutter Fort Relating to Landlord Registration – 2nd Reading: Discussion was held regarding section 777.06 and changing the filing date from 3/15 to 1/15 of each year, as previously discussed. Approved by unanimous vote on 2nd reading with the aforementioned filing date changes after a motion by Charlene Louk which was seconded by Bryan Gonzalez.

New Business

- Review-Discuss-Consider – Personnel Matter – EMS Employee Wage Chart – Changes were needed due to erroneous formulas in the spreadsheet. Executive session requested by EMS Supervisor Nathan Rohrbough.
- Ability to go into Executive Session to discuss an EMS Personnel Matter was approved by unanimous vote after a motion by Charlene Louk which was seconded by Brian Gonzalez. Executive session went into effect at 6:48pm.
- Conclusion of Executive Session to discuss an EMS Personnel Matter was approved by unanimous vote after a motion by Charlene Louk which was seconded by Brian Gonzalez. Executive session concluded at 7:10pm.
- Motion to accept EMS Wage Chart with Corrections was approved by unanimous vote after a motion by Charlene Louk which was seconded by Rick Lafferty. Natalie Haddix abstained from voting.
- Motion to accept changing EMS Supervisor Nathan Rohrbough from Asst Chief to Chief on EMS pay scale was approved by unanimous vote after a motion by Charlene Louk which was seconded by Brian Gonzalez.

Committee Reports:

- Chief of Police Report: Absent & no report provided.
- Fire Chief Report: Fire Chief Haddix shared the Santa Run was held on 12/13/2023. Two truck loads of food were collected for the local food pantries even with the rainy & cold weather. Some football players from RCBHS also took part in the day.
- EMS/Ambulance Report: EMS Supervisor Rohrbough advised that there were 302 incidents for November 2023. Other agencies are still experiencing short staffing. Since the 1st of December, there have been 125 calls to date.
- Public Works Supervisor Report: Nothing to report.
- Engineer Report: Still working through Rt 20 project. ROW agent contract in progress which will expedite the process & he has all needed supplies. AML project – Bids received, but not certified yet. Four bidders under budget, so they believe that they can award under budget. Budget was \$800K and lowest bid was \$743,600. This will be funded solely by grant money.
- Code Enforcement Report: Two occupancies inspections were held. Contractor at 206 Burton Avenue – worked with him on garage construction. 418 Kentucky Avenue – working with them regarding an addition on their house. Met with a gentleman that will be located at 304 Norma Avenue – will be doing a foundation there and Middletown Homes will be putting a home in approximately 3/2024.

Public Comment:

- Resident Dennis Duchess noted the following:
 - Couple of alleys that are steep. Any way to deter this? PW Supervisor shared that the scrape marks are likely from garbage trucks.
 - He moved from Bridgeport in 1970 and never had an issue with Nutter Fort's water. Now there is an odor that changed from chlorine to a "West Fork River smell". Also smelling it in his dehumidifier. Asked PW Supervisor what the additive was and was advised Orthophosphate. PW will get literature to Mr. Duchess. PW will test his water, but it is likely due to periodic flushing in the area.

The meeting adjourned by acclamation at 7:12 pm.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor